

Appropriations					
Fund/Activity		Current Appropriation	Increase/ (Decrease)	Revised Appropriation	
110		GENERAL FUND			
110	110	General Fund - Administration			
		Personnel	\$369,900	\$0	\$369,900
		Benefits	98,900	0	98,900
		Operations & Maintenance	735,000	0	735,000
		Total	\$1,203,800	\$0	\$1,203,800
110	120	General Fund - Court			
		Personnel	\$47,100	\$0	\$47,100
		Benefits	12,900	0	12,900
		Operations & Maintenance	44,600	0	44,600
		Total	\$104,600	\$0	\$104,600
110	234	General Fund - Safety Forces			
		Transfer to Safety Forces SR Fund 234	\$4,109,400	\$0	\$4,109,400
		Total	\$4,109,400	\$0	\$4,109,400
110	350	General Fund - Service Department			
		Personnel	\$8,000	\$0	\$8,000
		Benefits	2,900	0	2,900
		Operations & Maintenance	269,900	\$0	\$269,900
		Transfer To SCMR SR Fund 250	500,000	0	500,000
		Transfer To Road Levy SR Fund 270	0	0	0
		Total	\$780,800	\$0	\$780,800
110	460	General Fund - Recreation			
		Transfer To Recreation SR Fund 280	\$42,900	\$0	\$42,900
		Total	\$42,900	\$0	\$42,900
110	465	General Fund - Community Center Operations			
		Personnel	\$53,700	\$0	\$53,700
		Benefits	9,700	0	9,700
		Operations & Maintenance	178,400	0	178,400
		Total	\$241,800	\$0	\$241,800
110	570	General Fund - Building Department			
		Personnel	\$90,900	\$0	\$90,900
		Benefits	30,000	0	30,000
		Operations & Maintenance	15,500	0	15,500
		Total	\$136,400	\$0	\$136,400
110		General Fund - Total			
		Personnel	\$569,600	\$0	\$569,600
		Benefits	154,400	0	154,400
		Operations & Maintenance	1,243,400	0	1,243,400
		Transfer to Other Funds	4,652,300	0	4,652,300
		TOTAL - GENERAL FUND	\$6,619,700	\$0	\$6,619,700
200		SPECIAL REVENUE FUNDS			
202		FEMA Grants Fund			
		Operations & Maintenance	\$0	\$0	\$0
		Total	\$0	\$0	\$0
203		Law Enforcement Grants Fund			
		Personnel	\$0	\$0	\$0
		Benefits	0	0	0
		Operations & Maintenance	0	0	0
		Advance Repayment To Law Enforcement Trust Fund 800	0	0	0
		Total	\$0	\$0	\$0
210		Court Improvement Fund			
		Personnel	\$38,300	\$0	\$38,300
		Benefits	21,200	0	21,200
		Operations & Maintenance	5,700	0	5,700
		Total	\$65,200	\$0	\$65,200

ORDINANCE NO. 2017 - 44

“EXHIBIT A”

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Appropriations				
Fund/Activity		Current Appropriation	Increase/ (Decrease)	Revised Appropriation
110	GENERAL FUND			Appropriation
215	Veterans Memorial Fund			
	Operations & Maintenance	\$1,500	\$0	\$1,500
	Total	\$1,500	\$0	\$1,500
218	Community Center Donation Fund			
	Operations & Maintenance	\$200	\$0	\$200
	Total	\$200	\$0	\$200
220	Police Pension Fund			
	Benefits	\$72,500	\$0	\$72,500
	Operations & Maintenance	1,100	0	1,100
	Total	\$73,600	\$0	\$73,600
234	Safety Forces Fund			
234	110 Administration			
	Operations & Maintenance	\$34,900	\$0	\$34,900
	Total	\$34,900	\$0	\$34,900
234	230 Police Department			
	Personnel	\$2,043,200	\$0	\$2,043,200
	Benefits	644,200	0	644,200
	Operations & Maintenance	357,500	0	357,500
	Advance To Employee Termination SR Fund 296	0	0	0
	Total	\$3,044,900	\$0	\$3,044,900
234	235 Dispatchers			
	Personnel	\$366,300	\$0	\$366,300
	Benefits	123,800	0	123,800
	Operations & Maintenance	114,200	0	114,200
	Transfer To Debt Service Fund 310	0	0	0
	Total	\$604,300	\$0	\$604,300
234	240 Fire Department			
	Personnel	\$992,100	\$0	\$992,100
	Benefits	417,000	0	417,000
	Operations & Maintenance	208,800	2,500	211,300
	Transfer To Fire Levy SR Fund 240	127,800	0	127,800
	Transfer To Debt Service Fund 310	0	0	0
	Advance To Employee Termination SR Fund 296	0	0	0
	Total	\$1,745,700	\$2,500	\$1,748,200
234	Safety Forces Special Revenue Fund - Total			
	Personnel	\$3,401,600	\$0	\$3,401,600
	Benefits	1,185,000	0	1,185,000
	Operations & Maintenance	715,400	2,500	717,900
	Transfer to Other Funds	127,800	0	127,800
	TOTAL - Safety Forces Fund	\$5,429,800	\$2,500	\$5,432,300
240	Fire Levy			
	Personnel	\$555,400	\$0	\$555,400
	Benefits	148,900	0	148,900
	Operations & Maintenance	17,600	0	17,600
	Total	\$721,900	\$0	\$721,900
250	Street Construction, Maintenance & Repair Fund			
	Personnel	\$266,200	\$0	\$266,200
	Benefits	84,300	0	84,300
	Operations & Maintenance	921,100	0	921,100
	Transfer To Pleasant Valley Bridge Maintenance Capital Fund 443	30,000	0	30,000
	Total	\$1,301,600	\$0	\$1,301,600
260	State Highway Fund			
	Operations & Maintenance	\$21,400	\$0	\$21,400
	Total	\$21,400	\$0	\$21,400

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Appropriations				
	Fund/Activity	Current Appropriation	Increase/ (Decrease)	Revised Appropriation
110	GENERAL FUND			
				Appropriation
270	Road Levy Fund			
	Personnel	\$222,100	\$0	\$222,100
	Benefits	73,400	0	73,400
	Operations & Maintenance	1,030,600	0	1,030,600
	Transfer To Debt Service Fund 310	90,200	0	90,200
	Total	\$1,416,300	\$0	\$1,416,300
280	Recreation Operations Levy			
	Personnel	\$24,800	\$0	\$24,800
	Benefits	5,200	0	5,200
	Operations & Maintenance	50,900	0	50,900
	Transfer To Rec. Capital Project Fund 460	10,700	0	10,700
	Total	\$91,600	\$0	\$91,600
285	Park Maintenance Fund			
	Personnel	\$26,000	\$0	\$26,000
	Benefits	6,200	0	6,200
	Operations & Maintenance	11,600	0	11,600
	Total	\$43,800	\$0	\$43,800
296	Employee Termination Fund			
	Personnel	\$10,000	\$0	\$10,000
	Benefits	100	0	100
	Operations & Maintenance	400	0	400
	Advance Repayment To Safety Forces SR Fund 234	7,900	0	7,900
	Total	\$18,400	\$0	\$18,400
297	W.H.I.S.P.E.R. Fund			
	Operations & Maintenance	\$8,200	\$0	\$8,200
	Total	\$8,200	\$0	\$8,200
298	Garfield Park Fund			
	Operations & Maintenance	\$5,300	\$0	\$5,300
	Total	\$5,300	\$0	\$5,300

200	Special Revenue Fund Group - Total			
	Personnel	\$4,544,400	\$0	\$4,544,400
	Benefits	1,596,800	0	1,596,800
	Operations & Maintenance	2,791,000	2,500	2,793,500
	Transfer to Other Funds	266,600	0	266,600
	TOTAL - SPECIAL REVENUE FUND GROUP	\$9,198,800	\$2,500	\$9,201,300

DEBT SERVICE FUNDS				
300				
310	Bond Retirement Fund			
	Operations & Maintenance	\$2,040,200	\$0	\$2,040,200
	Total	\$2,040,200	\$0	\$2,040,200
320	Special Assessment Bond Retirement Fund			
	Operations & Maintenance	\$0	\$0	\$0
	Total	\$0	\$0	\$0

300	Debt Service Fund Group - Total			
	Operations & Maintenance	\$2,040,200	\$0	\$2,040,200
	TOTAL - DEBT SERVICE FUND GROUP	\$2,040,200	\$0	\$2,040,200

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Appropriations				
	Fund/Activity	Current Appropriation	Increase/ (Decrease)	Revised Appropriation
110	GENERAL FUND	Appropriation		
400	CAPITAL PROJECT FUNDS			
420	Capital Improvement Fund			
	Operations & Maintenance	\$23,000	\$0	\$23,000
	Transfer To Road Levy SR Fund 270	0	0	0
	Transfer To Debt Service Fund 310	0	0	0
	Total	\$23,000	\$0	\$23,000
423	Classic TIF Fund			
	Operations & Maintenance	\$1,500	\$0	\$1,500
	Transfer To Debt Service Fund 310	103,400	0	103,400
	Total	\$104,900	\$0	\$104,900
443	Pleasant Valley Rd. Bridge Maintenance Fund			
	Operations & Maintenance	\$146,200	\$0	\$146,200
	Total	\$146,200	\$0	\$146,200
444	Fire Dept. Equipment Capital Project Fund			
	Operations & Maintenance	\$342,200	\$0	\$342,200
	Transfer To Debt Service Fund 310	81,700	0	81,700
	Total	\$423,900	\$0	\$423,900
460	Recreation Capital Project Fund			
	Operations & Maintenance	\$88,200	\$0	\$88,200
	Total	\$88,200	\$0	\$88,200
400	Capital Project Fund Group - Total			
	Operations & Maintenance	\$601,100	\$0	\$601,100
	Transfers to Other Funds	185,100	0	185,100
	TOTAL - CAPITAL PROJECT FUND GROUP	\$786,200	\$0	\$786,200
600	ENTERPRISE FUNDS			
610	Sewer Service Fund -			
	Personnel	\$132,400	\$0	\$132,400
	Benefits	48,000	0	48,000
	Operations & Maintenance	1,775,600	0	1,775,600
	Transfer to Debt Service Fund 310	356,300	0	356,300
	Total	\$2,312,300	\$0	\$2,312,300
600	Enterprise Fund Group - Total			
	Personnel	\$132,400	\$0	\$132,400
	Benefits	48,000	0	48,000
	Operations & Maintenance	1,775,600	0	1,775,600
	Transfer to Other Funds	356,300	0	356,300
	TOTAL - ENTERPRISE FUND GROUP	\$2,312,300	\$0	\$2,312,300

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Appropriations				
	Fund/Activity	Current Appropriation	Increase/ (Decrease)	Revised Appropriation
110	GENERAL FUND	Appropriation		
800	TRUST & AGENCY FUNDS			
800	DEA Fund			
	Personnel	\$0	\$0	\$0
	Benefits	0	0	0
	Operations & Maintenance	5,000	0	5,000
	Transfer to Law Enforcement Fund 203	0	0	0
	Advance To Law Enforcement Grants Fund 203	0	0	0
	Total	\$5,000	\$0	\$5,000
802	Law Enforcement Trust Fund			
	Personnel	\$0	\$0	\$0
	Benefits	0	0	0
	Operations & Maintenance	68,000	0	68,000
	Total	\$68,000	\$0	\$68,000
805	Unclaimed Moneys Trust Fund			
	Operations & Maintenance	\$40,000	\$0	\$40,000
	Total	\$40,000	\$0	\$40,000
809	Petty Cash Trust Fund			
	Operations & Maintenance	\$700	\$0	\$700
	Total	\$700	\$0	\$700
819	Zoning Escrow Agency Fund			
	Operations & Maintenance	\$4,600	\$0	\$4,600
	Total	\$4,600	\$0	\$4,600
821	Construction Bond Trust Fund			
	Operations & Maintenance	\$92,200	\$0	\$92,200
	Total	\$92,200	\$0	\$92,200
823	Engineering & Inspection Trust Fund			
	Operations & Maintenance	\$116,200	\$0	\$116,200
	Total	\$116,200	\$0	\$116,200
800	Trust & Agency Fund Group - Total			
	Personnel	\$0	\$0	\$0
	Benefits	0	0	0
	Operations & Maintenance	326,700	0	326,700
	Transfer to Other Funds	0	0	0
	TOTAL - TRUST & AGENCY FUND GROUP	\$326,700	\$0	\$326,700
	TOTAL - ALL FUNDS			
	Personnel	\$5,246,400	\$0	\$5,246,400
	Benefits	1,799,200	0	1,799,200
	Operations & Maintenance	8,778,000	2,500	8,780,500
	Transfer to Other Funds	5,460,300	0	5,460,300
	TOTAL - ALL FUND GROUPS	\$21,283,900	\$2,500	\$21,286,400

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“EXHIBIT A”

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City of Willoughby Hills

Interoffice Memo

Date: July 21, 2017

To: Council President Nancy Fellows and Members of City Council

From: Frank Brichacek, Director of Finance *FJB*

Subject: 2017 Operating Budget Revision – Rotary Club of Willoughby Donation to the Police Department for the Acquisition of Two Lap Top Computers

On June 26, 2017, the Police Department received from the Rotary Club of Willoughby a \$2,500 donation in support of the department's in-car computerization program. The donation is intended to finance the acquisition of two (2) lap top computers. The attached schedule increases the 2017 appropriation of the Safety Forces Special Revenue Fund No. 234 by \$2,500, from \$5,429,800 to \$5,432,300, to provide for this acquisition.

In addition to the requested appropriation change, I will also be requesting that the County Budget Commission increase the estimated resources of the Safety Forces Special Revenue Fund No. 234 by \$2,500, from \$5,789,365 to \$5,791,865, the amount of the Rotary Club of Willoughby's donation to the Police Department.

If you have any questions regarding this appropriation change, do not hesitate to contact me. If you have any questions regarding this donation, please contact either Mayor/Safety Director Robert Weger or Police Chief Christopher Collins.

Attachments (2)

C: Mayor Robert Weger
Tom Lobe, Law Director
Christopher Collins, Chief of Police
Dawn Snyder, Assistant Finance Director

City of Willoughby Hills

Interoffice Memo

Date: June 29, 2017

To: Council President Nancy E. Fellows and Members of City Council

From: Frank J. Brichacek, Director of Finance 

Subject: Notice of Acceptance of a \$2,500.00 Donation to the Police Department from the Rotary Club of Willoughby To Fund the Acquisition of Two Laptop Computers

As authorized by Section 135.30 of the Codified Ordinances of the City of Willoughby Hills, the Mayor authorized me as Finance Director to accept a \$2,500.00 donation from the Rotary Club of Willoughby. The donation is intended to finance the acquisition of two laptop computers in support of the Police Department's in-car computerization program.

This donation will be credited to the Police Department's donation account in the Safety Forces Special Revenue Fund No. 234. In order to expend these funds without impacting the Police Department's regular budget, it will be necessary for City Council to increase the Police operating budget by \$2,500, from \$3,044,900 to \$3,047,400.

Please consider this to be formal notification of the acceptance of this gift as required by Section 135.30(c) of the Codified Ordinances which requires the Finance Director to notify City Council in writing of his acceptance of any gift of \$500 or more within thirty (30) days of its receipt. If you have any questions regarding the acceptance of this grant from the Rotary Club of Willoughby, do not hesitate to contact me. If you have any questions regarding the Police Department in-car computerization program, do not hesitate to contact either Mayor/Safety Director Weger or Police Chief Christopher Collins.

Enclosure

C: Robert Weger, Mayor
Police Chief Christopher Collins
Assistant Finance Director Dawn Snyder

Frank Brichacek

From: Christopher Collins
Sent: Tuesday, June 27, 2017 12:54 PM
To: Mayor
Cc: Frank Brichacek; Dawn Snyder; Willoughby Hills Police; James Ours
Subject: Rotary Club Donation WHPD
Attachments: Rotary Check.pdf

Mayor ~

Yesterday, our department received a \$2,500.00 donation from the Rotary Club of Willoughby to support our ongoing in-car computer program. I gave the check to Debbie and would suggest we apply it to our Local Law Enforcement Trust Fund which has been the source of the funding for our in-car computer program. However, I yield that decision to our Finance Director. Attached is a copy of the check. Thank you.



ROTARY CLUB OF WILLOUGHBY
P.O. BOX 1302
WILLOUGHBY, OH 44096-1302

US BANK
4088 ERIE STREET
WILLOUGHBY, OH 44094
56-258/412

1170

6/19/2017

PAY TO THE
ORDER OF

Willoughby Hills Police Department

**2,500.00

Two Thousand Five Hundred and 00/100*****

Willoughby Hills Police Department

DOLLARS
Security Features
Details on back.

MEMO 2 Laptop Computers

⑈00⑆⑆170⑆⑆ ⑆04⑆⑆202582⑆⑆ ⑆30⑆⑆20405423⑆⑆

ROTARY CLUB OF WILLOUGHBY
Willoughby Hills Police Department

6/19/2017

1170

2,500.00

US Bank - Checking 2 Laptop Computers

2,500.00