

City of Willoughby Hills

Interoffice Memo

Date: May 26, 2017

To: Council President Fellows, Council Clerk Savage and Council Members

From: Robert M. Weger, Mayor/Safety Director

Subject: Ordinance for the Purchase of a GapVax Combination Jet/Vacuum Machine

I respectfully request an Ordinance for the June 8, 2017, Council meeting for the purchase of a GapVax Combination Jet/Vacuum. This request was made to me in a memo from Road Superintendent Mark Grubiss dated 5/23/17 and has been discussed in the 5/25/17 Service Committee meeting of Council. The price on the vehicle is \$331,963 and it has been budgeted for in the 2017 budget. Mr. Grubiss's memo outlines the expenditure and identifies the vehicle on State Cooperative Purchasing Agreement.

I would appreciate this Ordinance having an Emergency Clause and waiving the Three-Reading Rule at the 6/8/17 Council meeting to be able to receive the vehicle timely.

Thank you.

cc: Road Superintendent Mark Grubiss
Finance Director Frank Brichacek

City of Willoughby Hills

Interoffice Memo

Date: May 23, 2017
To: Service Committee of Council and Mayor Robert Weger
From: Road Superintendent Mark Grubiss
Subject: Request for Service Vehicles

I respectfully request authorization to purchase the following vehicles, as discussed in the 4/24/17 Service Committee meeting and as outlined on my 2016 Annual Report:

One (1) 2017 GMC 3500 Pickup \$36,329.50

This was budgeted for as follows:

- 50% of cost to come from Fund 610-680-56300 – Sewer Fund – (because this vehicle will be used for sewer work);
See page E-81 of Budget Book for planned allocation for this truck.
- 50% of cost to come from Fund 250-350-56600 – Service Capital Improvements
See page E-59 of Budget Book for planned allocation for this truck.

One (1) GenVax Combination Jet/Vacuum Machine \$331,963

Please note. This is supplied under State Cooperative Purchasing Program, Contract STS670 #800337. I have provided emails justifying this agreement.

This was budgeted for as follows:

- See page E-81 of Budget Book for planned allocation for this truck
- 100% of cost to come from Fund 610-680-56300

In addition, I would like Council to declare the following vehicles surplus in order to put them on internet auction:

- 2006 Ford F35 Truck F350 - 1FTWF31596ED48573
- 2004 International 740 Truck – 1HTWDADR44J084419
- 2002 International Vactor Truck – 1HTGMADR32H531671

Thank you.

cc: Finance Director Frank Bricharek