

City of Willoughby Hills

Interoffice Memo

Date: October 16, 2020
To: Council President Christopher Hallum and Members of City Council
From: Frank Brichacek, Director of Finance *FB*
Subject: 2020 Operating Budget Revisions: - Coronavirus Relief Grant Round 3 Funding

Lake County was awarded approximately \$16.6 million in additional Coronavirus Relief Grant/CARES Act funding. On May 28, 2020 City Council authorized the Mayor to apply to participate in the Lake County Coronavirus Relief Distribution program which the City subsequently applied for. On June 29, 2020 the City received \$532,321.51 from the County, approximately 3.99% of the County's award. On August 31, 2020 the City received an additional \$266,160.75 from the County from the second award. On October 7, 2020, the City received a third distribution from the County in the amount of \$344,249.49 bringing the awarded to the City to date to \$1,141,731.75.

For first two distributions, the County used the Local Government Fund distribution formula to allocate the grant funding to the County's local governments. For the third award the County awarded each community an amount based upon each community's proportionate share of the County's total population. Attached to this memo is a copy of the CARES Round 3 distribution for your information.

In addition, the Fire Department received a separate CARES Act \$10,330.99 distribution from the US Department of Health and Human Services Health Resources and Services Administration because the City bills Medicare for EMS Services. All of the restrictions on the use of these awards that were detailed in my Memorandum to Council dated July 17, 2020 also apply to the use of these funds.

The attached schedule increases the appropriation of the Coronavirus Relief Special Revenue fund by \$344,200, from \$808,900 to \$1,153,100, to provide for the expenditure of the additional grant funding awarded to the City. Because of the extremely limited time allowed by the terms of the grant to expend the money received, I am requesting that this appropriation change be introduced at the October 22, 2020 Council meeting and be approved on first reading.

In addition to the requested \$344,200 appropriation change, I will also be requesting that the County Budget Commission increase the estimated resources of the newly established Coronavirus Relief Special Revenue Fund No. 204 from \$808,900 to \$1,153,100.

If you have any questions regarding this appropriation change, do not hesitate to contact me. If you have any questions regarding how the grant funds are to be used, please contact Mayor/Safety Director Andy Gardner.

Attachments (2)

C: Mayor Andy Gardner
Michael Lucas, Law Director
Jeff Stergar, Assistant Finance Director

S.B. 357 CARES

Political Subdivision Name	Population	Population - Numerator	Eligible Population -- Denominator	Fraction for Subdivision	S.B. 357 Allocation to Subdivision
Lake County	230,149	230,149	18,037,646	1.27594%	8,293,590.53
Eastlake city	18,042	18,042	18,037,646	0.10002%	650,156.90
Fairport Harbor village	3,067	3,067	18,037,646	0.01700%	110,521.63
Grand River village	402	402	18,037,646	0.00223%	14,486.37
Kirtland city	6,812	6,812	18,037,646	0.03777%	245,475.49
Kirtland Hills village	644	644	18,037,646	0.00357%	23,207.02
Lakeline village	217	217	18,037,646	0.00120%	7,819.76
Madison village	3,166	3,166	18,037,646	0.01755%	114,089.17
Mentor city	47,262	47,262	18,037,646	0.26202%	1,703,121.35
Mentor-on-the-Lake city	7,390	7,390	18,037,646	0.04097%	266,304.15
North Perry village	884	884	18,037,646	0.00490%	31,855.60
Painesville city	19,886	19,886	18,037,646	0.11025%	716,606.81
Perry village	1,626	1,626	18,037,646	0.00901%	58,594.12
Timberlake village	648	648	18,037,646	0.00359%	23,351.16
Waite Hill village	455	455	18,037,646	0.00252%	16,396.26
Wickliffe city	12,744	12,744	18,037,646	0.07065%	459,239.53
Willoughby city	22,977	22,977	18,037,646	0.12738%	827,993.30
Willoughby Hills city	9,553	9,553	18,037,646	0.05296%	344,249.47
Willowick city	14,105	14,105	18,037,646	0.07820%	508,284.17
Concord township	18,154	18,154	18,037,646	0.10065%	654,192.90
Leroy township	3,248	3,248	18,037,646	0.01801%	117,044.10
Madison township	15,582	15,582	18,037,646	0.08639%	561,508.97
Painesville township	16,838	16,838	18,037,646	0.09335%	606,769.86
Perry township	6,447	6,447	18,037,646	0.03574%	232,322.44
					16,587,181.06

AUDITOR'S OFFICES DATA ENTRY

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