

# City of Willoughby Hills

## ORDINANCE NO. 2020-58

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**AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2020-15, ORDINANCE NO. 2020-44 AND ORDINANCE NO. 2020-58 TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIES TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR BY PROVIDING FOR 2020 OPERATING BUDGET REVISIONS SPECIFICALLY FOR THE INCREASE OF THE CORONAVIRUS RELIEF FUND SPECIAL REVENUE FUND AND REPEALING CONFLICTING LEGISLATION.**

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**WHEREAS**, the Members of Council are in receipt of the Interoffice Memo from Finance Director Brichacek dated October 16, 2020 consisting of two (2) pages, attached hereto as the “**Exhibit 1**” and referenced herein, said memorandum is a request for an additional increase in the appropriation of the Coronavirus Relief Special Revenue Fund No. 204; and

**WHEREAS**, on October 7, 2020 the City received an additional \$344,249.49 from the Lake County Auditor’s Office as the City’s share of additional Coronavirus Relief Fund/CARES Act grant funding; and

**WHEREAS**, the City received also received \$10,330.99 from the United States Department of Health and Human Services for use in COVID-19 EMS Services; and

**WHEREAS**, because the terms of the Coronavirus Relief Grant restrict the use of the money provided, on July 23, 2020 City Council enacted Ordinance No. 2020-44 creating the Coronavirus Relief Special Revenue Fund in the City’s chart of accounts to account for the receipt and expenditure of Coronavirus Relief Grant funding received; and

**WHEREAS**, the “**Schedule of 2020 Appropriations – Revision No. 02**” attached to the Finance Director’s Memorandum (“**Exhibit A**”) revises the 2020 appropriation of the Coronavirus Relief Special Revenue Fund No. 204 by \$ from \$808,900 to \$1,153,100 to provide for the expenditure of the CARES Act funds; and

**WHEREAS**, in addition to the requested appropriation change, the Finance Director is also requesting that the County Budget Commission increase the estimated resources of the newly established Coronavirus Relief Special Revenue Fund No. 204 by \$344,200 from \$808,900 to \$1,153,100 the total amount of the Coronavirus Relief Grant/CARES Act grant funding received by the City.

***NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF WILLOUGHBY HILLS, COUNTY OF LAKE, STATE OF OHIO THAT:***

**SECTION 1.** Section 1 of Ordinance No. 2020-15, Ordinance No. 2020-44 and Ordinance 2020-58 are hereby further amended to provide additional funds for operating, capital and program expenses incurred by the City due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19), by increasing the appropriation of the Coronavirus Relief Special Revenue Fund No. 234 by \$344,200 from \$808,900 to \$1,153,100 in accordance with the Interoffice Memo from Finance Director Brichacek dated October 16, 2020 consisting of two (2) pages, attached hereto as the “**Exhibit “1**” and as referenced herein.

**SECTION 2.** The abovementioned sum as reflected in the “**Schedule of 2020 Appropriations – Revision No. 02**”, prepared October 16, 2020 and attached to the Finance Director’s Memorandum (“**Exhibit A**”), attached hereto, consisting of five (5) pages and incorporated herein by reference, be and hereby is set aside and appropriated hereafter.

**SECTION 3.** All monies in the Trust & Agency Funds Accounts are hereby deemed appropriated for their intended purposes.

**SECTION 4.** All expenditures within the fiscal year ending December 31, 2020 shall be made in accordance with the code accounts hereinabove set forth and shall be made within the appropriations herein provided. "Appropriation" as used means the total amount appropriated for the individual fund. Notwithstanding the financial detail herein presented, the Mayor or the Finance Director is authorized to transfer budgeted amounts within each fund provided that the total amount appropriated for the fund is not exceeded.

**SECTION 5.** The City Finance Director be and is hereby authorized and directed to draw his warrants against the appropriations set forth upon presentation of proper vouchers.

**SECTION 6.** All Ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as of the effective date of this Ordinance.

**SECTION 7.** The actions of this Council concerning and relating to the passage of this legislation were conducted in lawful meetings of this Council and that all deliberations of this Council and any of its committees that resulted in such formal action were in compliance with all legal requirements including Chapter 107 of the Codified Ordinances of the City of Willoughby Hills.

**SECTION 8.** This Ordinance shall be in full force and effect at the earliest time permitted by law.

PASSED: \_\_\_\_\_, 2020

\_\_\_\_\_  
**Christopher Hallum**  
*President of Council*

Submitted to the Mayor for his approval  
on this \_\_\_\_\_ day of \_\_\_\_\_, 2020

Approved by the Mayor

ATTEST:

\_\_\_\_\_, 2020

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**Joanne Monaco**  
*Clerk of Council*

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**G. Andrew Gardner**  
*Mayor*