

# City of Willoughby Hills

## Regular Meeting of Council

### Minutes of March 9, 2017

**Policy No. 2:** All Council Meetings shall be recorded by audio recording device and will be held in perpetuity and shall be part of the official records and minutes. Written minutes of Council shall be shortened wherever possible.

The Regular Council Meeting was held on Thursday, March 9, 2017 at 7:01pm in the Willoughby Hills Council Chamber. President Fellows presided.

**Members Present:** Councilman David M. Fiebig, Councilwoman Jennifer Sommers Greer, Councilman Christopher Hallum, Councilwoman Janet R. Majka, Vice President John Plecnik, Councilman Christopher L. Biro, President Nancy E. Fellows

**Others Present:** Law Director Thomas G. Lobe, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco, Clerk of Council Victoria Ann Savage

**Absent:** Mayor Robert M. Weger

#### DISPOSITION OF THE JOURNAL

**President Fellows:** The first order of business is the Disposition of the Journal for the Regular Council Meeting Minutes of February 9, 2017.

Councilman Fiebig moved to adopt the Regular Council Meeting Minutes of February 9, 2017. Councilwoman Majka seconded.

Roll call: **YEAS:** Greer, Hallum, Majka, Plecnik, Biro, Fellows  
Abstention: Fiebig

**Motion passed.**

Councilman Fiebig moved to adopt the Regular Council Meeting Minutes of February 23, 2017. Councilwoman Majka seconded.

Roll call: **YEAS:** Fiebig, Greer, Hallum, Majka, Plecnik, Fellows  
Abstention: Biro

**Motion passed.**

The next order of business is correspondence, notifications and minutes. I will not have the clerk read these as these will be on file in the journal.

#### COMMUNICATIONS

**President Fellows:** I will not have the Clerk read Correspondence, Notifications or Minutes as these will all be on file and in the Journal.

**COUNCIL CORRESPONDENCE/NOTIFICATIONS/MINUTES & ON FILE ITEMS****February 22, 2017 through March 7, 2017****From:** Willoughby Hills Council**Sent:** Wednesday, February 22, 2017 1:08 PM**To:** 'Chris Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Chris Hallum' <ChrisHallum@willoughbyhills-oh.gov>; 'Christopher Biro (christopherbiro@yahoo.com)' <christopherbiro@yahoo.com>; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrrachel@yahoo.com>; 'Jennifer Sommers Greer' <jennifergreer@willoughbyhills-oh.gov>; 'John Plecnik' <JohnPlecnik@willoughbyhills-oh.gov>; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' <nancyfellows@willoughbyhills-oh.gov>**Cc:** Thomas G. Lobe (tomlobe@yahoo.com) <tomlobe@yahoo.com>**Subject:** FW: Sample ordinance**Attachment:** Ohio Micro Wireless Model Ordinance – Jan 24 2017.docx**From:** Willoughby Hills Council**Sent:** Wednesday, February 22, 2017 3:09 PM**To:** 'smfoessett@ohioauditor.gov' <smfoessett@ohioauditor.gov>**Subject:** Willoughby Hills City Officials Employment Information**From:** Katherine D. Lloyd [mailto:katherinedlloyd@yahoo.com]**Sent:** Wednesday, February 22, 2017 2:28 PM**To:** tmarshcpa@att.net**Cc:** Willoughby Hills Council <council@willoughbyhills-oh.gov>**Subject:** Public Record Request for 2/2/17 Audio from 2/2/17 PCABR Meeting**From:** John Plecnik**Sent:** Wednesday, February 22, 2017 4:02 PM**To:** Willoughby Hills Council <council@willoughbyhills-oh.gov>**Subject:** Finance Committee meeting minutes**Attachment:** Finance Committee minutes 2.21.17.doc**From:** David Fiebig**Sent:** Thursday, February 23, 2017 1:25 PM**To:** Willoughby Hills Council <council@willoughbyhills-oh.gov>**Subject:** minutes - Safety**Attachment:** Safety 2.21.17.pdf**From:** "Frank Brichacek" <frankbrichacek@willoughbyhills-oh.gov>**To:** "Chris Biro" <chrisbiro@willoughbyhills-oh.gov>, "Chris Hallum" <chrishallum@willoughbyhills-oh.gov>, "Chris Biro Personal" <christopherbiro@yahoo.com>, "David Fiebig" <davidfiebig@willoughbyhills-oh.gov>, "Janet R. Majka" <jayrrachel@yahoo.com>, "Jennifer Greer" <jennifergreer@willoughbyhills-oh.gov>, "John Plecnik" <johnplecnik@willoughbyhills-oh.gov>, "Nancy Fellows" <nancyfellows@willoughbyhills-oh.gov>, "Fellows, Nancy [ASPUS]" <nfellows@its.jnj.com>, "Janet Majka" <janetmajka@willoughbyhills-oh.gov>, "John Plecnik" <John@johnplecnik.com>**Cc:** "Mayor" <mayor@willoughbyhills-oh.gov>, "Law Director Personal" <tomlobe@yahoo.com>, "Gloria Majeski" <gloriamajeski@willoughbyhills-oh.gov>, "Christopher Collins" <policechiefcollins@willoughbyhills-oh.gov>, "Patricia Heller" <heller.whfd@gmail.com>, "Mark Grubiss" <markgrubiss@willoughbyhills-oh.gov>, "Willoughby Hills Recreation Dept." <recreation@willoughbyhills-oh.gov>, "Fred Wyss" <fredwyss@willoughbyhills-oh.gov>, "Debbie Doles" <debbiedoles@willoughbyhills-oh.gov>**Subject:** [EXTERNAL] Authority to Pay 2016 Contracts Which Exceeded \$24,999.99 – Evolve IP and Cody Services**Attachments:** IT Support Contract – 2013-2015.pdf; ATT00001.htm; Ordinance No. 2012-53; IT Support Contract/Sales Order – 2016.pdf; ATT000012.htm**From:** Fellows, Nancy [ASPUS] [mailto:nfellows@its.jnj.com]**Sent:** Thursday, February 23, 2017 2:16 PM**To:** Willoughby Hills Council <council@willoughbyhills-oh.gov>**Subject:** Fwd: Authority to Pay 2016 Contracts Which Exceeded \$24, 999.99 - Evolve IP and Cody Services**Attachments:** IT Support Contract – 2013-2015.pdf; ATT00001.htm; Ordinance No. 2012-53; IT Support Contract/Sales Order – 2016.pdf; ATT000012.htm**From:** Willoughby Hills Council**Sent:** Thursday, February 23, 2017 2:19 PM**To:** 'Fellows, Nancy [ASPUS]' <nfellows@its.jnj.com>**Subject:** RE: Authority to Pay 2016 Contracts Which Exceeded \$24, 999.99 - Evolve IP and Cody Services**From:** Frank Brichacek**Sent:** Thursday, February 23, 2017 5:27 PM**To:** Chris Biro <chrisbiro@willoughbyhills-oh.gov>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Chris Biro Personal <christopherbiro@yahoo.com>; David Fiebig <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrrachel@yahoo.com>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>; Nancy Fellows

<p>&lt;nancyfellows@willoughbyhills-oh.gov&gt;; 'nfellows@its.jnj.com' &lt;nfellows@its.jnj.com&gt;; Janet Majka &lt;janetmajka@willoughbyhills-oh.gov&gt;; 'John Plecnik' &lt;John@johnplecnik.com&gt;  <b>Cc:</b> Mayor &lt;mayor@willoughbyhills-oh.gov&gt;; Law Director Personal &lt;tomlobe@yahoo.com&gt;; Willoughby Hills Council &lt;council@willoughbyhills-oh.gov&gt;  <b>Subject:</b> 2017 Budget Message  <b>Attachments:</b> 2017 Budget Message – 02-09-17.doc; 2017 Budget Revisions – 02-23-17.pdf</p>
<p><b>From:</b> Frank Brichacek  <b>Sent:</b> Thursday, February 23, 2017 5:37 PM  <b>To:</b> Chris Biro &lt;chrisbiro@willoughbyhills-oh.gov&gt;; Chris Hallum &lt;chrishallum@willoughbyhills-oh.gov&gt;; Chris Biro Personal &lt;christopherbiro@yahoo.com&gt;; David Fiebig &lt;davidfiebig@willoughbyhills-oh.gov&gt;; 'Janet R. Majka' &lt;jayrrachel@yahoo.com&gt;; Jennifer Greer &lt;jennifergreer@willoughbyhills-oh.gov&gt;; John Plecnik &lt;johnplecnik@willoughbyhills-oh.gov&gt;; Nancy Fellows &lt;nancyfellows@willoughbyhills-oh.gov&gt;; 'nfellows@its.jnj.com' &lt;nfellows@its.jnj.com&gt;; Janet Majka &lt;janetmajka@willoughbyhills-oh.gov&gt;; 'John Plecnik' &lt;John@johnplecnik.com&gt;  <b>Cc:</b> Mayor &lt;mayor@willoughbyhills-oh.gov&gt;; Law Director Personal &lt;tomlobe@yahoo.com&gt;; Debbie Doles &lt;debbiedoles@willoughbyhills-oh.gov&gt;; Willoughby Hills Council &lt;council@willoughbyhills-oh.gov&gt;  <b>Subject:</b> 2017 Salaries - Elected Officials  <b>Attachment:</b> Elected Officials Salary Schedule – 2017.pdf</p>
<p><b>From:</b> Willoughby Hills Council  <b>Sent:</b> Thursday, February 23, 2017 5:42 PM  <b>To:</b> 'Chris Biro' &lt;chrisbiro@willoughbyhills-oh.gov&gt;; 'Chris Hallum' &lt;ChrisHallum@willoughbyhills-oh.gov&gt;; 'Christopher Biro (christopherbiro@yahoo.com)' &lt;christopherbiro@yahoo.com&gt;; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' &lt;davidfiebig@willoughbyhills-oh.gov&gt;; 'Janet R. Majka' &lt;jayrrachel@yahoo.com&gt;; 'Jennifer Sommers Greer' &lt;jennifergreer@willoughbyhills-oh.gov&gt;; 'John Plecnik' &lt;JohnPlecnik@willoughbyhills-oh.gov&gt;; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' &lt;nancyfellows@willoughbyhills-oh.gov&gt;  <b>Subject:</b> Regular Council Meeting Minutes of February 9, 2017  <b>Attachment:</b> Minutes.Feb.09.pdf</p>
<p><b>From:</b> Frank Brichacek  <b>Sent:</b> Thursday, February 23, 2017 6:15 PM  <b>To:</b> Willoughby Hills Council &lt;council@willoughbyhills-oh.gov&gt;  <b>Subject:</b> FW: Note Sale Results - March 2017 \$550,000 GO Note Renewal</p>
<p><b>From:</b> Frank Brichacek  <b>Sent:</b> Thursday, February 23, 2017 6:02 PM  <b>To:</b> Chris Biro &lt;<a href="mailto:chrisbiro@willoughbyhills-oh.gov">chrisbiro@willoughbyhills-oh.gov</a>&gt;; Chris Hallum &lt;<a href="mailto:chrishallum@willoughbyhills-oh.gov">chrishallum@willoughbyhills-oh.gov</a>&gt;; Chris Biro Personal &lt;<a href="mailto:christopherbiro@yahoo.com">christopherbiro@yahoo.com</a>&gt;; David Fiebig &lt;<a href="mailto:davidfiebig@willoughbyhills-oh.gov">davidfiebig@willoughbyhills-oh.gov</a>&gt;; 'Janet R. Majka' &lt;<a href="mailto:jayrrachel@yahoo.com">jayrrachel@yahoo.com</a>&gt;; Jennifer Greer &lt;<a href="mailto:jennifergreer@willoughbyhills-oh.gov">jennifergreer@willoughbyhills-oh.gov</a>&gt;; John Plecnik &lt;<a href="mailto:johnplecnik@willoughbyhills-oh.gov">johnplecnik@willoughbyhills-oh.gov</a>&gt;; Nancy Fellows &lt;<a href="mailto:nancyfellows@willoughbyhills-oh.gov">nancyfellows@willoughbyhills-oh.gov</a>&gt;; 'nfellows@its.jnj.com' &lt;<a href="mailto:nfellows@its.jnj.com">nfellows@its.jnj.com</a>&gt;; Janet Majka &lt;<a href="mailto:janetmajka@willoughbyhills-oh.gov">janetmajka@willoughbyhills-oh.gov</a>&gt;; 'John Plecnik' &lt;<a href="mailto:John@johnplecnik.com">John@johnplecnik.com</a>&gt;  <b>Cc:</b> Mayor &lt;<a href="mailto:mayor@willoughbyhills-oh.gov">mayor@willoughbyhills-oh.gov</a>&gt;; Law Director Personal &lt;<a href="mailto:tomlobe@yahoo.com">tomlobe@yahoo.com</a>&gt;; Debbie Doles &lt;<a href="mailto:debbiedoles@willoughbyhills-oh.gov">debbiedoles@willoughbyhills-oh.gov</a>&gt;; Willoughby Hills Finance Dept. &lt;<a href="mailto:finance@willoughbyhills-oh.gov">finance@willoughbyhills-oh.gov</a>&gt;  <b>Subject:</b> Note Sale Results - March 2017 \$550,000 GO Note Renewal</p>
<p><b>From:</b> Willoughby Hills Council  <b>Sent:</b> Thursday, February 23, 2017 10:48 PM  <b>To:</b> Frank Cihula (fcihula@netzero.net) &lt;fcihula@netzero.net&gt;  <b>Subject:</b> Letter to Galloway  <b>Attachment:</b> Letter – Lobe to Galloway-Contingencies.pdf</p>
<p><b>From:</b> Frank Brichacek  <b>Sent:</b> Friday, February 24, 2017 10:55 AM  <b>To:</b> Chris Biro &lt;chrisbiro@willoughbyhills-oh.gov&gt;; Chris Hallum &lt;chrishallum@willoughbyhills-oh.gov&gt;; Chris Biro Personal &lt;christopherbiro@yahoo.com&gt;; David Fiebig &lt;davidfiebig@willoughbyhills-oh.gov&gt;; 'Janet R. Majka' &lt;jayrrachel@yahoo.com&gt;; Jennifer Greer &lt;jennifergreer@willoughbyhills-oh.gov&gt;; John Plecnik &lt;johnplecnik@willoughbyhills-oh.gov&gt;; Nancy Fellows &lt;nancyfellows@willoughbyhills-oh.gov&gt;; 'nfellows@its.jnj.com' &lt;nfellows@its.jnj.com&gt;; Janet Majka &lt;janetmajka@willoughbyhills-oh.gov&gt;; 'John Plecnik' &lt;John@johnplecnik.com&gt;  <b>Cc:</b> Mayor &lt;mayor@willoughbyhills-oh.gov&gt;; Law Director Personal &lt;tomlobe@yahoo.com&gt;; Debbie Doles &lt;debbiedoles@willoughbyhills-oh.gov&gt;; Willoughby Hills Council &lt;council@willoughbyhills-oh.gov&gt;  <b>Subject:</b> 2017 Salaries - Elected Officials - Correction</p>
<p><b>From:</b> Willoughby Hills Council  <b>Sent:</b> Friday, February 24, 2017 6:48 PM  <b>To:</b> Robert M. Weger (robertweger@willoughbyhills-oh.gov) &lt;robertweger@willoughbyhills-oh.gov&gt;; frankbrichacek@willoughbyhills-oh.gov  <b>Cc:</b> Thomas G. Lobe (tomlobe@yahoo.com) &lt;tomlobe@yahoo.com&gt;  <b>Subject:</b> FW: Request – [Agreement for City Cable Access Channel/Contracts, Technical Documents, Records of Audio</p>

<p><b>Components, Diagrams, Schematics, Security Monitoring or any documents that relate to the Audio and Video used in and around Council Chambers]</b></p> <p><b>From:</b> Willoughby Hills Council  <b>Sent:</b> Friday, February 24, 2017 8:19 PM  <b>To:</b> frankbrichacek@willoughbyhills-oh.gov  <b>Cc:</b> David M. Fiebig (davidfiebig@willoughbyhills-oh.gov) &lt;davidfiebig@willoughbyhills-oh.gov&gt;  <b>Subject: Request – [Law Director’s Monthly Billing Statements/Invoices for 2015-2016]</b></p>
<p><b>From:</b> Willoughby Hills Council  <b>Sent:</b> Saturday, February 25, 2017 1:58 PM  <b>To:</b> 'Bev Dever' &lt;bdever@news-herald.com&gt;  <b>Subject: Publishing of Legal Notice: Passage of Ordinances/Resolutions</b></p>
<p><b>From:</b> Willoughby Hills Council  <b>Sent:</b> Saturday, February 25, 2017 4:39 PM  <b>To:</b> Thomas G. Lobe (tomlobe@yahoo.com) &lt;tomlobe@yahoo.com&gt;  <b>Subject: Letter to Galloway - 6/16/16</b>  <b>Attachment: Letter-Lobe to Galloway-Contingencies.pdf</b></p>
<p><b>From:</b> Frank Brichacek  <b>Sent:</b> Monday, February 27, 2017 12:44 PM  <b>To:</b> David Fiebig &lt;davidfiebig@willoughbyhills-oh.gov&gt;  <b>Cc:</b> Law Director Personal &lt;tomlobe@yahoo.com&gt;; Willoughby Hills Council &lt;council@willoughbyhills-oh.gov&gt;; Robert Weger &lt;robertweger@willoughbyhills-oh.gov&gt;  <b>Subject: FW: Request – [Agreement for City Cable Access Channel/Contracts, Technical Documents, Records of Audio Components, Diagrams, Schematics, Security Monitoring or any documents that relate to the Audio and Video used in and around Council Chambers]</b></p>
<p><b>From:</b> Thomas Lobe [mailto:tomlobe@yahoo.com]  <b>Sent:</b> Monday, February 27, 2017 1:54 PM  <b>To:</b> Frank Brichacek &lt;frankbrichacek@willoughbyhills-oh.gov&gt;; David Fiebig &lt;davidfiebig@willoughbyhills-oh.gov&gt;; Fred Wyss &lt;fredwyss@willoughbyhills-oh.gov&gt;; Councilman David WH Reichelt &lt;dave@ltronicsinc.com&gt;  <b>Cc:</b> Willoughby Hills Council &lt;council@willoughbyhills-oh.gov&gt;; Robert Weger &lt;robertweger@willoughbyhills-oh.gov&gt;  <b>Subject: Re: Request for public records from Councilman Dave Fiebig</b>  <b>[Agreement for City Cable Access Channel/Contracts, Technical Documents, Records of Audio Components, Diagrams, Schematics, Security Monitoring or any documents that relate to the Audio and Video used in and around Council Chambers]</b></p>
<p><b>From:</b> Willoughby Hills Council  <b>Sent:</b> Monday, February 27, 2017 2:53 PM  <b>To:</b> John Plecnik &lt;johnplecnik@willoughbyhills-oh.gov&gt;  <b>Subject: RE: Information Request</b>  <b>Attachments: Salary Compare Ex Asst 1-2017.pdf; Ordinance 2013 01.pdf; Ordinance 2013 01 Exh A B.pdf;</b></p>
<p><b>From:</b> Frank Brichacek  <b>Sent:</b> Monday, February 27, 2017 4:15 PM  <b>To:</b> David Fiebig &lt;davidfiebig@willoughbyhills-oh.gov&gt;  <b>Cc:</b> Chris Biro &lt;chrisbiro@willoughbyhills-oh.gov&gt;; Chris Hallum &lt;chrishallum@willoughbyhills-oh.gov&gt;; Chris Biro Personal &lt;christopherbiro@yahoo.com&gt;; Janet R. Majka &lt;jayrrachel@yahoo.com&gt;; Jennifer Greer &lt;jennifergreer@willoughbyhills-oh.gov&gt;; Nancy Fellows &lt;nancyfellows@willoughbyhills-oh.gov&gt;; 'nfellows@its.jnj.com' &lt;nfellows@its.jnj.com&gt;; Janet Majka &lt;janetmajka@willoughbyhills-oh.gov&gt;; John Plecnik &lt;John@johnplecnik.com&gt;; Willoughby Hills Council &lt;council@willoughbyhills-oh.gov&gt;; Robert Weger &lt;robertweger@willoughbyhills-oh.gov&gt;; Mayor &lt;mayor@willoughbyhills-oh.gov&gt;; Law Director Personal &lt;tomlobe@yahoo.com&gt;; Gloria Majeski &lt;gloriamajeski@willoughbyhills-oh.gov&gt;  <b>Subject: Public Records Request - 02/27/17</b>  <b>[Request of 2/24/17-8:19PM for Law Director’s Monthly Billing Statements/Invoices for 2015-2016]</b>  <b>Attachment: MX-4110N 20170227 152742.pdf</b></p>
<p><b>From:</b> Willoughby Hills Council  <b>Sent:</b> Monday, February 27, 2017 4:43 PM  <b>To:</b> 'Chris Biro' &lt;chrisbiro@willoughbyhills-oh.gov&gt;; 'Chris Hallum' &lt;ChrisHallum@willoughbyhills-oh.gov&gt;; 'Christopher Biro (christopherbiro@yahoo.com)' &lt;christopherbiro@yahoo.com&gt;; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' &lt;davidfiebig@willoughbyhills-oh.gov&gt;; 'Janet R. Majka' &lt;jayrrachel@yahoo.com&gt;; 'Jennifer Sommers Greer' &lt;jennifergreer@willoughbyhills-oh.gov&gt;; 'John Plecnik' &lt;JohnPlecnik@willoughbyhills-oh.gov&gt;; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' &lt;nancyfellows@willoughbyhills-oh.gov&gt;  <b>Cc:</b> Thomas G. Lobe (tomlobe@yahoo.com) &lt;tomlobe@yahoo.com&gt;; Robert M. Weger (robertweger@willoughbyhills-oh.gov) &lt;robertweger@willoughbyhills-oh.gov&gt;; frankbrichacek@willoughbyhills-oh.gov; 'Gail Stuehr (gstuehr@yahoo.com)' &lt;gstuehr@yahoo.com&gt;; 'John Bertosa (jbertosa@news-herald.com)' &lt;jbertosa@news-herald.com&gt;; 'Marian McMahon' &lt;mmcmahon@gazettenews.com&gt;; Willoughby Hills Finance Dept. &lt;finance@willoughbyhills-oh.gov&gt;; 'WINT Radio' &lt;ron@wintradio.com&gt;</p>

<p><b>Subject: Committee Meetings [3/6/17]</b>  <b>[Finance-6:00pm; Rules and Legislation-6:30pm; Working Committee of Council-7:00pm]</b></p>
<p><b>From:</b> Willoughby Hills Council  <b>Sent:</b> Monday, February 27, 2017 5:05 PM  <b>To:</b> Willoughby Hills Recreation Dept. &lt;recreation@willoughbyhills-oh.gov&gt;  <b>Cc:</b> 'Fellows, Nancy [ASPUS]' &lt;nfellows@its.jnj.com&gt;  <b>Subject: Working Committee of Council</b></p>
<p><b>From:</b> Willoughby Hills Council  <b>Sent:</b> Monday, February 27, 2017 7:11 PM  <b>To:</b> Frank Brichacek &lt;frankbrichacek@willoughbyhills-oh.gov&gt;  <b>Cc:</b> David M. Fiebig (davidfiebig@willoughbyhills-oh.gov) &lt;davidfiebig@willoughbyhills-oh.gov&gt;  <b>Subject: RE: Public Records Request - 02/27/17</b></p>
<p><b>From:</b> Frank Brichacek  <b>Sent:</b> Monday, February 27, 2017 7:22 PM  <b>To:</b> Willoughby Hills Council &lt;council@willoughbyhills-oh.gov&gt;; Chris Biro &lt;chrisbiro@willoughbyhills-oh.gov&gt;; Chris Hallum &lt;chrishallum@willoughbyhills-oh.gov&gt;; Chris Biro Personal &lt;christopherbiro@yahoo.com&gt;; David Fiebig &lt;davidfiebig@willoughbyhills-oh.gov&gt;; Janet R. Majka &lt;jayrrachel@yahoo.com&gt;; Jennifer Greer &lt;jennifergreer@willoughbyhills-oh.gov&gt;; John Plecnik &lt;johnplecnik@willoughbyhills-oh.gov&gt;; Nancy Fellows &lt;nancyfellows@willoughbyhills-oh.gov&gt;  <b>Cc:</b> Law Director Personal &lt;tomlobe@yahoo.com&gt;; Robert Weger &lt;robertweger@willoughbyhills-oh.gov&gt;; Gail Stuehr (gstuehr@yahoo.com) &lt;gstuehr@yahoo.com&gt;; John Bertosa (jbertosa@news-herald.com) &lt;jbertosa@news-herald.com&gt;; Marian McMahon &lt;mmcmahon@gazettenews.com&gt;; Willoughby Hills Finance Dept. &lt;finance@willoughbyhills-oh.gov&gt;; WINT Radio &lt;ron@wintradio.com&gt;  <b>Subject: RE: Committee Meetings</b>  <b>[I will be out of town from Thursday, March 2<sup>nd</sup> through Monday March 6<sup>th</sup> so I will be unable to attend this meeting]</b></p>
<p><b>From:</b> Willoughby Hills Finance Dept.  <b>Sent:</b> Tuesday, February 28, 2017 11:56 AM  <b>To:</b> Willoughby Hills Council &lt;council@willoughbyhills-oh.gov&gt;  <b>Subject: RE: Committee Meetings</b></p>
<p><b>From:</b> Willoughby Hills Council  <b>Sent:</b> Tuesday, February 28, 2017 1:09 PM  <b>To:</b> 'Chris Biro' &lt;chrisbiro@willoughbyhills-oh.gov&gt;; 'Chris Hallum' &lt;ChrisHallum@willoughbyhills-oh.gov&gt;; 'Christopher Biro (christopherbiro@yahoo.com)' &lt;christopherbiro@yahoo.com&gt;; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' &lt;davidfiebig@willoughbyhills-oh.gov&gt;; 'Janet R. Majka' &lt;jayrrachel@yahoo.com&gt;; 'Jennifer Sommers Greer' &lt;jennifergreer@willoughbyhills-oh.gov&gt;; 'John Plecnik' &lt;JohnPlecnik@willoughbyhills-oh.gov&gt;; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' &lt;nancyfellows@willoughbyhills-oh.gov&gt;  <b>Subject: FW: Tall Tree Trail</b>  Fyi...</p> <hr/> <p><b>From:</b> John Weber [<a href="mailto:johnweber14@gmail.com">mailto:johnweber14@gmail.com</a>]  <b>Sent:</b> Tuesday, February 28, 2017 8:22 AM  <b>To:</b> Mayor &lt;<a href="mailto:mayor@willoughbyhills-oh.gov">mayor@willoughbyhills-oh.gov</a>&gt;; Willoughby Hills Council &lt;<a href="mailto:council@willoughbyhills-oh.gov">council@willoughbyhills-oh.gov</a>&gt;; Marie &lt;<a href="mailto:ratino7058@oh.rr.com">ratino7058@oh.rr.com</a>&gt;  <b>Subject: Tall Tree Trail</b>  Thanks to the Mayor and the street department for their action to solve the flooding problem that occurs on the end of our street. Let's hope it solves the problem. Many thanks  John Weber</p>
<p><b>From:</b> Willoughby Hills Council  <b>Sent:</b> Tuesday, February 28, 2017 1:12 PM  <b>To:</b> 'Chris Biro' &lt;chrisbiro@willoughbyhills-oh.gov&gt;; 'Chris Hallum' &lt;ChrisHallum@willoughbyhills-oh.gov&gt;; 'Christopher Biro (christopherbiro@yahoo.com)' &lt;christopherbiro@yahoo.com&gt;; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' &lt;davidfiebig@willoughbyhills-oh.gov&gt;; 'Janet R. Majka' &lt;jayrrachel@yahoo.com&gt;; 'Jennifer Sommers Greer' &lt;jennifergreer@willoughbyhills-oh.gov&gt;; 'John Plecnik' &lt;JohnPlecnik@willoughbyhills-oh.gov&gt;; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' &lt;nancyfellows@willoughbyhills-oh.gov&gt;  <b>Subject: FW: The Attempted Poisoning Of My Dog</b>  <b>Attachment: Chloepositionfinal.docx</b>  Fyi...</p> <hr/> <p><b>From:</b> denise keagle [<a href="mailto:daeagle@live.com">mailto:daeagle@live.com</a>]  <b>Sent:</b> Tuesday, February 28, 2017 8:44 AM  <b>To:</b> Willoughby Hills Police &lt;<a href="mailto:police@willoughbyhills-oh.gov">police@willoughbyhills-oh.gov</a>&gt;; Mayor &lt;<a href="mailto:mayor@willoughbyhills-oh.gov">mayor@willoughbyhills-oh.gov</a>&gt;; Willoughby Hills Council &lt;<a href="mailto:council@willoughbyhills-oh.gov">council@willoughbyhills-oh.gov</a>&gt;; Law Director &lt;<a href="mailto:lawdirector@willoughbyhills-oh.gov">lawdirector@willoughbyhills-oh.gov</a>&gt;</p>

<p><b>Subject: The Attempted Poisoning Of My Dog</b>  <b>Attachment: Chloepositionfinal.docx</b>  Please see the attached letter that was given to the Willoughby Hills Police Department on February 27, 2017 about my neighbor attempting to poison my dog Chloe. I'm not taking this matter lightly nor should the City.  Thank You</p>
<p><b>From:</b> Willoughby Hills Council  <b>Sent:</b> Tuesday, February 28, 2017 1:46 PM  <b>To:</b> David M. Fiebig (davidfiebig@willoughbyhills-oh.gov) &lt;davidfiebig@willoughbyhills-oh.gov&gt;  <b>Subject: Draft Ordinance No. 2009-xx</b>  <b>Attachment: Draft-Ordinance No. 2009-xx.pdf</b></p>
<p><b>From:</b> Debbie Doles  <b>Sent:</b> Tuesday, February 28, 2017 1:56 PM  <b>To:</b> Chris Biro &lt;chrisbiro@willoughbyhills-oh.gov&gt;; Chris Hallum &lt;chrishallum@willoughbyhills-oh.gov&gt;; Willoughby Hills Council &lt;council@willoughbyhills-oh.gov&gt;; David Fiebig &lt;davidfiebig@willoughbyhills-oh.gov&gt;; Frank Brichacek &lt;frankbrichacek@willoughbyhills-oh.gov&gt;; Janet Majka &lt;janetmajka@willoughbyhills-oh.gov&gt;; Jennifer Greer &lt;jennifergreer@willoughbyhills-oh.gov&gt;; John Plecnik &lt;johnplecnik@willoughbyhills-oh.gov&gt;; Robert Weger &lt;robertweger@willoughbyhills-oh.gov&gt;; Nancy Fellows &lt;nancyfellows@willoughbyhills-oh.gov&gt;  <b>Subject: January 2017 month end report</b>  <b>Attachments: 2017-01 Cash Reconciliation.pdf; 2017-01 Check Register.pdf; 2017-01 Fund Change Analysis – Cash Basis.pdf; 2017-01 MTD Bank Report.pdf; 2017-01 MTD Fund Report.pdf; 2017-01 MTD YTD Carryover Expense Report.pdf; 2017-01 MTD YTD Current Expense Report.pdf; 2017-01 MTD YTD Revenue Report.pdf; 2017-01 MTD YTD Total Expense Report.pdf; 2017-01 Purchase Order Report.pdf; 2017-01 YTD Fund Report.pdf</b></p>
<p><b>From:</b> Willoughby Hills Council  <b>Sent:</b> Tuesday, February 28, 2017 2:05 PM  <b>To:</b> 'Chris Biro' &lt;chrisbiro@willoughbyhills-oh.gov&gt;; 'Chris Hallum' &lt;ChrisHallum@willoughbyhills-oh.gov&gt;; 'Christopher Biro (christopherbiro@yahoo.com)' &lt;christopherbiro@yahoo.com&gt;; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' &lt;davidfiebig@willoughbyhills-oh.gov&gt;; 'Janet R. Majka' &lt;jayrrachel@yahoo.com&gt;; 'Jennifer Sommers Greer' &lt;jennifergreer@willoughbyhills-oh.gov&gt;; 'John Plecnik' &lt;JohnPlecnik@willoughbyhills-oh.gov&gt;; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' &lt;nancyfellows@willoughbyhills-oh.gov&gt;  <b>Cc:</b> Thomas G. Lobe (tomlobe@yahoo.com) &lt;tomlobe@yahoo.com&gt;  <b>Subject: Hot Topics in Municipal Law</b>  <b>[Hot Topics in Municipal Law: Medical Marijuana Update and Right of Way Legislation After Sub. S.B. 331]</b>  <b>Attachment: Hot Topics in Municipal Law.pdf</b></p>
<p><b>From:</b> Willoughby Hills Recreation Dept.  <b>Sent:</b> Tuesday, February 28, 2017 3:49 PM  <b>To:</b> Mayor &lt;mayor@willoughbyhills-oh.gov&gt;  <b>Cc:</b> Willoughby Hills Council &lt;council@willoughbyhills-oh.gov&gt;; Frank Cihula &lt;fcihula@netzero.net&gt;; Dee Germano (dgermano@divinewordkirtland.org) &lt;dgermano@divinewordkirtland.org&gt;; Jeanne Kaston &lt;briankaston@ymail.com&gt;; Jim. Walsh@lakecountyohio.gov; Joe Jarmuszkiewicz (joejarmus@yahoo.com) &lt;joejarmus@yahoo.com&gt;; kristinazeleznik@gmail.com; Lynn Hallum (lynnstreetz@hotmail.com) &lt;lynnstreetz@hotmail.com&gt;; Rec Commission &lt;rec_commission@willoughbyhills-oh.gov&gt;; Sandy &lt;sandygrubiss30@hotmail.com&gt;; Rec Commission Personal &lt;radicalred7@gmail.com&gt;  <b>Subject: February 2017 Community Center Reports</b>  <b>Attachments: 2017 February CC Rental Summary.pdf; 2017 February CC Usage Report.pdf</b></p>
<p><b>From:</b> Frank Brichacek  <b>Sent:</b> Tuesday, February 28, 2017 3:55 PM  <b>To:</b> David Fiebig &lt;davidfiebig@willoughbyhills-oh.gov&gt;  <b>Cc:</b> Chris Biro &lt;chrisbiro@willoughbyhills-oh.gov&gt;; Chris Hallum &lt;chrishallum@willoughbyhills-oh.gov&gt;; Chris Biro Personal &lt;christopherbiro@yahoo.com&gt;; 'Janet R. Majka' &lt;jayrrachel@yahoo.com&gt;; Jennifer Greer &lt;jennifergreer@willoughbyhills-oh.gov&gt;; Nancy Fellows &lt;nancyfellows@willoughbyhills-oh.gov&gt;; 'nfellows@its.jnj.com' &lt;nfellows@its.jnj.com&gt;; Janet Majka &lt;janetmajka@willoughbyhills-oh.gov&gt;; 'John Plecnik' &lt;John@johnplecnik.com&gt;; John Plecnik &lt;johnplecnik@willoughbyhills-oh.gov&gt;; Willoughby Hills Council &lt;council@willoughbyhills-oh.gov&gt;; Robert Weger &lt;robertweger@willoughbyhills-oh.gov&gt;; Mayor &lt;mayor@willoughbyhills-oh.gov&gt;; Law Director Personal &lt;tomlobe@yahoo.com&gt;; Gloria Majeski &lt;gloriamajeski@willoughbyhills-oh.gov&gt;  <b>Subject: FW: Public Records Request - 02/27/17</b></p>
<p><b>From:</b> Willoughby Hills Council  <b>Sent:</b> Tuesday, February 28, 2017 4:57 PM  <b>To:</b> frankbrichacek@willoughbyhills-oh.gov  <b>Cc:</b> John Plecnik &lt;johnplecnik@willoughbyhills-oh.gov&gt;  <b>Subject: Vendor Information</b>  <b>From:</b> Willoughby Hills Council</p>



**Sent:** Tuesday, February 28, 2017 5:06 PM

**To:** 'Chris Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Chris Hallum' <ChrisHallum@willoughbyhills-oh.gov>; 'Christopher Biro' (christopherbiro@yahoo.com) <christopherbiro@yahoo.com>; 'David M. Fiebig' (davidfiebig@willoughbyhills-oh.gov) <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrrachel@yahoo.com>; 'Jennifer Sommers Greer' <jennifergreer@willoughbyhills-oh.gov>; 'John Plecnik' <JohnPlecnik@willoughbyhills-oh.gov>; 'Nancy Fellows' (nancyfellows@willoughbyhills-oh.gov) <nancyfellows@willoughbyhills-oh.gov>

**Subject: FW: Oakwood Drive**

Fyi....

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**From:** Charles Broski [<mailto:chuckbroski@gmail.com>]

**Sent:** Tuesday, February 28, 2017 4:54 PM

**To:** Mayor <[mayor@willoughbyhills-oh.gov](mailto:mayor@willoughbyhills-oh.gov)>; Mark Grubiss <[markgrubiss@willoughbyhills-oh.gov](mailto:markgrubiss@willoughbyhills-oh.gov)>; Willoughby Hills Council <[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)>

**Subject: Oakwood Drive**

To who this may concern (I don't know the pecking order).

On behalf of myself and the neighbors I talk to, I'm asking that the city take a serious look at our deteriorating street. It is especially bad at the top and bottom of the hill. The street is crumbling at the joints.

The cul de sac that the mayor designed is also in desperate need of maintenance.

Thanking you in advance for any consideration you can give these requests.

Please reply.

Chuck Broski

**From:** Frank Brichacek

**Sent:** Tuesday, February 28, 2017 5:40 PM

**To:** Robert Weger <robertweger@willoughbyhills-oh.gov>; Law Director Personal <tomlobe@yahoo.com>; Willoughby Hills Council <council@willoughbyhills-oh.gov>

**Cc:** Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov>; Debbie Doles <debbiedoles@willoughbyhills-oh.gov>; Willoughby Hills Finance Dept. <finance@willoughbyhills-oh.gov>

**Subject: Availability to Sign Required \$550,000 Note Closing Forms Issue Date March 8, 2017**

**Importance:** High

**From:** Willoughby Hills Council

**Sent:** Tuesday, February 28, 2017 7:21 PM

**To:** 'Chris Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Chris Hallum' <ChrisHallum@willoughbyhills-oh.gov>; 'Christopher Biro' (christopherbiro@yahoo.com) <christopherbiro@yahoo.com>; 'David M. Fiebig' (davidfiebig@willoughbyhills-oh.gov) <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrrachel@yahoo.com>; 'Jennifer Sommers Greer' <jennifergreer@willoughbyhills-oh.gov>; 'John Plecnik' <JohnPlecnik@willoughbyhills-oh.gov>; 'Nancy Fellows' (nancyfellows@willoughbyhills-oh.gov) <nancyfellows@willoughbyhills-oh.gov>

**Cc:** 'Gail Stuehr' (gstuehr@yahoo.com) <gstuehr@yahoo.com>; 'John Bertosa' (jbertosa@news-herald.com) <jbertosa@news-herald.com>; 'Marian McMahon' <mmcmahon@gazettenews.com>; Willoughby Hills Finance Dept. <finance@willoughbyhills-oh.gov>; 'WINT Radio' <ron@wintradio.com>

**Subject: Planning & Zoning Commission and Architectural Board of Review Meeting of March 2, 2017**

**Attachment: PCABR Agenda 3-2-17 draft.pdf**

**From:** Willoughby Hills Council

**Sent:** Tuesday, February 28, 2017 7:28 PM

**To:** 'Charles Broski' <chuckbroski@gmail.com>

**Cc:** Nancy Fellows (nancyfellows@willoughbyhills-oh.gov) <nancyfellows@willoughbyhills-oh.gov>

**Subject: RE: Oakwood Drive [Chuck Broski Email of February 28, 2017-4:54pm]**

**Subject: Recreation Commission March 1, 2017 Meeting**

**From: Rec Commission**

**Sent:** Tuesday, February 28, 2017 10:33 PM

**To:** Willoughby Hills Council <council@willoughbyhills-oh.gov>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>

**From:** Mark Grubiss

**Sent:** Wednesday, March 01, 2017 6:13 AM

**To:** Charles Broski <chuckbroski@gmail.com>

**Cc:** Mayor <mayor@willoughbyhills-oh.gov>; Willoughby Hills Council <council@willoughbyhills-oh.gov>

**Subject: Re: Oakwood Drive [Chuck Broski Email of February 28, 2017-4:54pm]**

**From:** Fellows, Nancy [ASPUS] [<mailto:nfellows@its.jnj.com>]

**Sent:** Wednesday, March 01, 2017 6:15 AM

**To:** Rec Commission <rec\_commission@willoughbyhills-oh.gov>; Willoughby Hills Council <council@willoughbyhills-oh.gov>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>

**Subject: RE: Recreation Commission March 1, 2017 Meeting**

**From:** Willoughby Hills Council  
**Sent:** Wednesday, March 01, 2017 1:09 PM  
**To:** 'Chris Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Chris Hallum' <ChrisHallum@willoughbyhills-oh.gov>; 'Christopher Biro (christopherbiro@yahoo.com)' <christopherbiro@yahoo.com>; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrrachel@yahoo.com>; 'Jennifer Sommers Greer' <jennifergreer@willoughbyhills-oh.gov>; 'John Plecnik' <JohnPlecnik@willoughbyhills-oh.gov>; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' <nancyfellows@willoughbyhills-oh.gov>  
**Subject: FW: Recreation Commission March 1, 2017 Meeting**

**From:** Willoughby Hills Council  
**Sent:** Wednesday, March 01, 2017 1:10 PM  
**To:** 'Chris Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Chris Hallum' <ChrisHallum@willoughbyhills-oh.gov>; 'Christopher Biro (christopherbiro@yahoo.com)' <christopherbiro@yahoo.com>; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrrachel@yahoo.com>; 'Jennifer Sommers Greer' <jennifergreer@willoughbyhills-oh.gov>; 'John Plecnik' <JohnPlecnik@willoughbyhills-oh.gov>; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' <nancyfellows@willoughbyhills-oh.gov>  
**Subject: FW: March Rec Meeting**  
**Attachment: RC Agenda 3-1-2017.doc**

From: Willoughby Hills Council  
Sent: Wednesday, March 01, 2017 1:12 PM  
To: 'Chris Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Chris Hallum' <ChrisHallum@willoughbyhills-oh.gov>; 'Christopher Biro (christopherbiro@yahoo.com)' <christopherbiro@yahoo.com>; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrrachel@yahoo.com>; 'Jennifer Sommers Greer' <jennifergreer@willoughbyhills-oh.gov>; 'John Plecnik' <JohnPlecnik@willoughbyhills-oh.gov>; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' <nancyfellows@willoughbyhills-oh.gov>  
**Subject: FW: Oakwood Drive**  
Fyi....

-----Original Message-----

From: Mark Grubiss  
Sent: Wednesday, March 01, 2017 6:13 AM  
To: Charles Broski <[chuckbroski@gmail.com](mailto:chuckbroski@gmail.com)>  
Cc: Mayor <[mayor@willoughbyhills-oh.gov](mailto:mayor@willoughbyhills-oh.gov)>; Willoughby Hills Council <[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)>  
**Subject: Re: Oakwood Drive**

Chuck we will be doing some repairs this year as soon as the weather is in our favor. I also want to let you know that the mayor did not design the cul de sac. The mayor has no hand in designing Roads, sewers or anything. He like myself tells the engineer what we want. Then it goes to the ENGINEER for the design and installation. Thanks for the heads up!! If you need anything else let me know.

Sent from my iPhone

> On Feb 28, 2017, at 4:54 PM, Charles Broski <[chuckbroski@gmail.com](mailto:chuckbroski@gmail.com)> wrote:  
> To who this may concern (I don't know the pecking order).  
> On behalf of myself and the neighbors I talk to, I'm asking that the city take a serious look at our deteriorating street. It is especially bad at the top and bottom of the hill. The street is crumbling at the joints.  
> The cul de sac that the mayor designed is also in desperate need of maintenance.  
> Thanking you in advance for any consideration you can give these requests.  
> Please reply.  
> Chuck Broski

**From:** Willoughby Hills Council  
**Sent:** Wednesday, March 01, 2017 1:16 PM  
**To:** Willoughby Hills Finance Dept. <finance@willoughbyhills-oh.gov>  
**Cc:** David M. Fiebig (davidfiebig@willoughbyhills-oh.gov) <davidfiebig@willoughbyhills-oh.gov>  
**Subject: FW: Dave Fiebig Video Server Request**  
Thanks....  
**From:** Willoughby Hills Finance Dept.  
**Sent:** Wednesday, March 01, 2017 8:39 AM  
**To:** Willoughby Hills Council <[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)>  
**Cc:** Gloria Majeski <[gloriamajeski@willoughbyhills-oh.gov](mailto:gloriamajeski@willoughbyhills-oh.gov)>; Mayor <[mayor@willoughbyhills-oh.gov](mailto:mayor@willoughbyhills-oh.gov)>  
**Subject: Dave Fiebig Video Server Request**  
Hi Vicky –  
There is a copy of the Video Server in your mailbox, per Dave Fiebig's request.  
Sharen Michney



Finance Department  
City of Willoughby Hills  
35405 Chardon Road, Willoughby Hills, OH 44094  
PH (440) 918-8732  
FAX (440) 975-3533

**From:** Willoughby Hills Council

**Sent:** Wednesday, March 01, 2017 1:36 PM

**To:** 'Chris Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Chris Hallum' <ChrisHallum@willoughbyhills-oh.gov>; 'Christopher Biro' (christopherbiro@yahoo.com) <christopherbiro@yahoo.com>; 'David M. Fiebig' (davidfiebig@willoughbyhills-oh.gov) <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrrachel@yahoo.com>; 'Jennifer Sommers Greer' <jennifergreer@willoughbyhills-oh.gov>; 'John Plecnik' <JohnPlecnik@willoughbyhills-oh.gov>; 'Nancy Fellows' (nancyfellows@willoughbyhills-oh.gov) <nancyfellows@willoughbyhills-oh.gov>

**Subject:** Notice of Acceptance of Walmart Grant

**Attachment:** Acceptance of Walmart Grant.pdf

**From:** David Fiebig

**Sent:** Wednesday, March 01, 2017 2:11 PM

**To:** Willoughby Hills Council <council@willoughbyhills-oh.gov>; Chris Biro <chrisbiro@willoughbyhills-oh.gov>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Chris Biro Personal <christopherbiro@yahoo.com>; Janet R. Majka <jayrrachel@yahoo.com>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>

**Subject:** RE: The Attempted Poisoning Of My Dog [Denise Keagle Email of February 28, 2017-1:12pm]

**From:** Chris Biro

**Sent:** Wednesday, March 01, 2017 3:44 PM

**To:** Willoughby Hills Council <council@willoughbyhills-oh.gov>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Chris Biro Personal <christopherbiro@yahoo.com>; David Fiebig <davidfiebig@willoughbyhills-oh.gov>; Janet R. Majka <jayrrachel@yahoo.com>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>

**Subject:** RE: Recreation Commission March 1, 2017 Meeting

**[Biro's response: Unfortunately, I will be unable to attend because of a prior commitment]**

**From:** Willoughby Hills Council

**Sent:** Wednesday, March 01, 2017 4:41 PM

**To:** Willoughby Hills Finance Dept. <finance@willoughbyhills-oh.gov>

**Subject:** Emailing - Fire Contract 2017-2019 03-01-17 Markup.pdf

**Attachment:** Fire Contract 2017-2019 03-01-17

Thanks...

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**From:** Willoughby Hills Finance Dept.

**Sent:** Wednesday, March 01, 2017 3:55 PM

**To:** Willoughby Hills Council <council@willoughbyhills-oh.gov>

**Cc:** Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov>; Mayor <mayor@willoughbyhills-oh.gov>; Law Director Personal <tomlobe@yahoo.com>

**Subject:** Emailing - Fire Contract 2017-2019 03-01-17 Markup.pdf

**Attachment:** Fire Contract 2017-2019 03-01-17

Vicky – attached is the Red-Line version of the Fire contract

Sharen

**From:** Willoughby Hills Council

**Sent:** Wednesday, March 01, 2017 4:42 PM

**To:** Willoughby Hills Finance Dept. <finance@willoughbyhills-oh.gov>

**Subject:** Emailing - Fire Contract 2017-2019 03-01-17 Markup.pdf

**Attachment:** Fire Contract 2017-2019 03-01-17

Could I have a Red-Line version of the Service Contract as well?

---

**From:** Willoughby Hills Finance Dept.

**Sent:** Wednesday, March 01, 2017 3:55 PM

**To:** Willoughby Hills Council <council@willoughbyhills-oh.gov>

**Cc:** Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov>; Mayor <mayor@willoughbyhills-oh.gov>; Law Director Personal <tomlobe@yahoo.com>

**Subject:** Emailing - Fire Contract 2017-2019 03-01-17 Markup.pdf

**Attachment:** Fire Contract 2017-2019 03-01-17

Vicky – attached is the Red-Line version of the Fire contract

Sharen

**From:** Pietro DiFranco [mailto:PDiFranco@RLBA.com]

**Sent:** Thursday, March 02, 2017 8:40 AM

**To:** Mayor <mayor@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>; Chris Biro <chrisbiro@willoughbyhills-oh.gov>; David Fiebig <davidfiebig@willoughbyhills-oh.gov>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Janet Majka <janetmajka@willoughbyhills-oh.gov>; Willoughby Hills Council <council@willoughbyhills-oh.gov>

**Cc:** Law Director Personal <tomlobe@yahoo.com>; Frank Brichacek <frankbrichacek@willoughbyhills-oh.gov>; Willoughby Hills Finance Dept. <finance@willoughbyhills-oh.gov>; Fred Wyss <fredwyss@willoughbyhills-oh.gov>; Mark Grubiss <markgrubiss@willoughbyhills-oh.gov>; Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov>; Kevin Trepal <ktrepal@RLBA.com>

**Subject:** Willoughby Hills City Engineer's Report 170302

**Attachment:** WillHills Engineer Report 170302.pdf

**From:** Willoughby Hills Finance Dept.

**Sent:** Thursday, March 02, 2017 11:57 AM

**To:** Willoughby Hills Council <council@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>; Chris Biro <chrisbiro@willoughbyhills-oh.gov>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; Janet Majka <janetmajka@willoughbyhills-oh.gov>; David Fiebig <davidfiebig@willoughbyhills-oh.gov>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>

**Cc:** Mark Grubiss <markgrubiss@willoughbyhills-oh.gov>; Mayor <mayor@willoughbyhills-oh.gov>; Law Director Personal <tomlobe@yahoo.com>; Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov>

**Subject:** Council Motion to pass ordinance to go out for bid on the 2017 Street Rehabilitation Project

**Attachment:** MEMO TO COUNCIL TO GO OUT FOR BID – 2017 STREET REHAB PROJ.pdf

**From:** Willoughby Hills Finance Dept.

**Sent:** Thursday, March 02, 2017 12:01 PM

**To:** Willoughby Hills Council <council@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>; Chris Biro <chrisbiro@willoughbyhills-oh.gov>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; Janet Majka <janetmajka@willoughbyhills-oh.gov>; David Fiebig <davidfiebig@willoughbyhills-oh.gov>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>

**Cc:** Mark Grubiss <markgrubiss@willoughbyhills-oh.gov>; Mayor <mayor@willoughbyhills-oh.gov>; Law Director Personal <tomlobe@yahoo.com>; Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov>; City Engineer Personal <PDiFranco@RLBA.com>; Kevin Trepal <ktrepal@rlba.com>

**Subject:** Council Motion to pass ordinance to authorize Engineer to proceed with engineering for the 2017 Street Rehabilitation Project

**Attachment:** MEMO TO COUNCIL TO AUTHORIZE ENGINEER – 2017 STREET REHAB PROJ.pdf

**From:** Pietro DiFranco [mailto:PDiFranco@RLBA.com]

**Sent:** Thursday, March 02, 2017 1:03 PM

**To:** Willoughby Hills Finance Dept. <finance@willoughbyhills-oh.gov>; Willoughby Hills Council <council@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>; Chris Biro <chrisbiro@willoughbyhills-oh.gov>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; Janet Majka <janetmajka@willoughbyhills-oh.gov>; David Fiebig <davidfiebig@willoughbyhills-oh.gov>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>

**Cc:** Mark Grubiss <markgrubiss@willoughbyhills-oh.gov>; Mayor <mayor@willoughbyhills-oh.gov>; Law Director Personal <tomlobe@yahoo.com>; Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov>; Kevin Trepal <ktrepal@RLBA.com>

**Subject:** RE: Council Motion to pass ordinance to authorize Engineer to proceed with engineering for the 2017 Street Rehabilitation Project

**Attachments:** 7986 SK01 ROCKEFELLER Res-300 Ras-4 170221.pdf; 7986 SK02-01 STARK Res-300 Ras-4 170221.pdf

**From:** Willoughby Hills Council

**Sent:** Thursday, March 02, 2017 1:31 PM

**To:** Willoughby Hills Finance Dept. <finance@willoughbyhills-oh.gov>

**Subject:** RE: Emailing - Fire Contract 2017-2019 03-01-17 Markup.pdf

I received a hard copy of the red-line version of the Fire Contract and the Service Contract. At that time I had requested of the Mayor an electronic Red-Line version of the contracts as well....

You had provided me with an electronic Red-Line version of the Fire Contract but not for the Service and that is why I had asked if I could be provided with a Red-Line version of the Service Contract as well.

Victoria Ann Savage, CMC

Clerk of Council

City of Willoughby Hills

35405 Chardon Road

Willoughby Hills, Ohio 44094  
(440) 975-3541  
[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)

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**From:** Willoughby Hills Finance Dept.  
**Sent:** Thursday, March 02, 2017 10:47 AM  
**To:** Willoughby Hills Council <[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)>  
**Cc:** Mayor <[mayor@willoughbyhills-oh.gov](mailto:mayor@willoughbyhills-oh.gov)>  
**Subject: RE: Emailing - Fire Contract 2017-2019 03-01-17 Markup.pdf**  
Vicky – didn't the Mayor give it to you yesterday?  
Sharen Michney  
Finance Department  
City of Willoughby Hills  
35405 Chardon Road, Willoughby Hills, OH 44094  
PH (440) 918-8732  
FAX (440) 975-3533

---

**From:** Willoughby Hills Council  
**Sent:** Wednesday, March 01, 2017 4:42 PM  
**To:** Willoughby Hills Finance Dept. <[finance@willoughbyhills-oh.gov](mailto:finance@willoughbyhills-oh.gov)>  
**Subject: RE: Emailing - Fire Contract 2017-2019 03-01-17 Markup.pdf**  
Could I have a Red-Line version of the Service Contract as well?  
**From:** Willoughby Hills Finance Dept.  
**Sent:** Wednesday, March 01, 2017 3:55 PM  
**To:** Willoughby Hills Council <[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)>  
**Cc:** Gloria Majeski <[gloriamajeski@willoughbyhills-oh.gov](mailto:gloriamajeski@willoughbyhills-oh.gov)>; Mayor <[mayor@willoughbyhills-oh.gov](mailto:mayor@willoughbyhills-oh.gov)>; Law Director Personal <[tomlobe@yahoo.com](mailto:tomlobe@yahoo.com)>  
**Subject: Emailing - Fire Contract 2017-2019 03-01-17 Markup.pdf**  
Vicky – attached is the Red-Line version of the Fire contract  
Sharen

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**From:** Willoughby Hills Council  
**Sent:** Thursday, March 02, 2017 1:43 PM  
**To:** Willoughby Hills Finance Dept. <[finance@willoughbyhills-oh.gov](mailto:finance@willoughbyhills-oh.gov)>  
**Cc:** Mayor <[mayor@willoughbyhills-oh.gov](mailto:mayor@willoughbyhills-oh.gov)>  
**Subject: RE: Contracts**  
Yes, I did. The Mayor hand-delivered them to me. At that time I had requested of the Mayor the electronic Red-Line versions of both contracts. You were able to provide me with an electronic Red-Line version for the Fire Contract; however, I didn't receive an electronic Red-Line version for the Service Contract.  
Victoria Ann Savage, CMC  
Clerk of Council  
City of Willoughby Hills  
35405 Chardon Road  
Willoughby Hills, Ohio 44094  
(440) 975-3541  
[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)

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**From:** Willoughby Hills Finance Dept.  
**Sent:** Thursday, March 02, 2017 10:48 AM  
**To:** Willoughby Hills Council <[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)>  
**Cc:** Mayor <[mayor@willoughbyhills-oh.gov](mailto:mayor@willoughbyhills-oh.gov)>  
**Subject: FW: Contracts**  
Did you get these yesterday?  
Sharen Michney  
Finance Department  
City of Willoughby Hills  
35405 Chardon Road, Willoughby Hills, OH 44094  
PH (440) 918-8732  
FAX (440) 975-3533

---

**From:** Willoughby Hills Finance Dept.  
**Sent:** Wednesday, March 01, 2017 3:46 PM

**To:** Willoughby Hills Council <[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)>  
**Cc:** Gloria ([GloriaMajeski@willoughbyhills-oh.gov](mailto:GloriaMajeski@willoughbyhills-oh.gov)) <[GloriaMajeski@willoughbyhills-oh.gov](mailto:GloriaMajeski@willoughbyhills-oh.gov)>; Mayor Robert Weger ([Mayor@willoughbyhills-oh.gov](mailto:Mayor@willoughbyhills-oh.gov)) <[Mayor@willoughbyhills-oh.gov](mailto:Mayor@willoughbyhills-oh.gov)>; Thomas Lobe ([tomlobe@yahoo.com](mailto:tomlobe@yahoo.com)) <[tomlobe@yahoo.com](mailto:tomlobe@yahoo.com)>  
**Subject:** Contracts

Vicky –

The contracts for Police, Fire, Service, Police Dispatch and the Sergeants are ready to be put on the Agenda. I have a red-lined copy of Service and Fire. I will be dropping them off momentarily.

Please put on the Council Agenda for next week, which is 3/9/17.

Thank you.

Sharen Michney

Finance Department

City of Willoughby Hills

35405 Chardon Road, Willoughby Hills, OH 44094

PH (440) 918-8732

FAX (440) 975-3533

**From:** Willoughby Hills Council

**Sent:** Thursday, March 02, 2017 1:45 PM

**To:** Christopher Collins <[policechiefcollins@willoughbyhills-oh.gov](mailto:policechiefcollins@willoughbyhills-oh.gov)>

**Cc:** Nancy Fellows ([nancyfellows@willoughbyhills-oh.gov](mailto:nancyfellows@willoughbyhills-oh.gov)) <[nancyfellows@willoughbyhills-oh.gov](mailto:nancyfellows@willoughbyhills-oh.gov)>

**Subject:** RE: Police Contracts

Yes.

Victoria Ann Savage, CMC

Clerk of Council

City of Willoughby Hills

35405 Chardon Road

Willoughby Hills, Ohio 44094

(440) 975-3541

[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)

---

**From:** Christopher Collins

**Sent:** Thursday, March 02, 2017 12:50 PM

**To:** Willoughby Hills Council <[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)>

**Subject:** Police Contracts

Vicki ~ The Mayor told me he has or will be submitting the negotiated contracts for the police officers, sergeants and dispatchers to City Council. Have you received the contracts and if so, will they be on the agenda for the next Council Meeting on March 9<sup>th</sup>?

Thank you.

Chris

**Christopher J. Collins, Chief of Police**

**Willoughby Hills Police Department**

**35405 Chardon Road, Willoughby Hills, OH 44094**

**(440) 942-9111 / Fax (440) 942-1355**

**[policechiefcollins@willoughbyhills-oh.gov](mailto:policechiefcollins@willoughbyhills-oh.gov)**

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**From:** Willoughby Hills Council

**Sent:** Thursday, March 02, 2017 1:51 PM

**To:** Mayor <[mayor@willoughbyhills-oh.gov](mailto:mayor@willoughbyhills-oh.gov)>

**Subject:** FW: Emailing - Fire Contract 2017-2019 03-01-17 Markup.pdf

As I see that Sharen copied you on this email, I just want to keep you in the loop, so I'm forwarding my response.....

Victoria Ann Savage, CMC

Clerk of Council

City of Willoughby Hills

35405 Chardon Road

Willoughby Hills, Ohio 44094

(440) 975-3541

[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)

---

**From:** Willoughby Hills Council

**Sent:** Thursday, March 02, 2017 1:31 PM

**To:** Willoughby Hills Finance Dept. <[finance@willoughbyhills-oh.gov](mailto:finance@willoughbyhills-oh.gov)>

**Subject: RE: Emailing - Fire Contract 2017-2019 03-01-17 Markup.pdf**

I received a hard copy of the red-line version of the Fire Contract and the Service Contract. At that time I had requested of the Mayor an electronic Red-Line version of the contracts as well....

You had provided me with an electronic Red-Line version of the Fire Contract but not for the Service and that is why I had asked if I could be provided with a Red-Line version of the Service Contract as well.

Victoria Ann Savage, CMC

Clerk of Council

City of Willoughby Hills

35405 Chardon Road

Willoughby Hills, Ohio 44094

(440) 975-3541

[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)

---

**From:** Willoughby Hills Finance Dept.

**Sent:** Thursday, March 02, 2017 10:47 AM

**To:** Willoughby Hills Council <[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)>

**Cc:** Mayor <[mayor@willoughbyhills-oh.gov](mailto:mayor@willoughbyhills-oh.gov)>

**Subject: RE: Emailing - Fire Contract 2017-2019 03-01-17 Markup.pdf**

Vicky – didn't the Mayor give it to you yesterday?

Sharen Michney

Finance Department

City of Willoughby Hills

35405 Chardon Road, Willoughby Hills, OH 44094

PH (440) 918-8732

FAX (440) 975-3533

---

**From:** Willoughby Hills Council

**Sent:** Wednesday, March 01, 2017 4:42 PM

**To:** Willoughby Hills Finance Dept. <[finance@willoughbyhills-oh.gov](mailto:finance@willoughbyhills-oh.gov)>

**Subject: RE: Emailing - Fire Contract 2017-2019 03-01-17 Markup.pdf**

Could I have a Red-Line version of the Service Contract as well?

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**From:** Willoughby Hills Finance Dept.

**Sent:** Wednesday, March 01, 2017 3:55 PM

**To:** Willoughby Hills Council <[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)>

**Cc:** Gloria Majeski <[gloriamajeski@willoughbyhills-oh.gov](mailto:gloriamajeski@willoughbyhills-oh.gov)>; Mayor <[mayor@willoughbyhills-oh.gov](mailto:mayor@willoughbyhills-oh.gov)>; Law Director Personal <[tomlobe@yahoo.com](mailto:tomlobe@yahoo.com)>

**Subject: Emailing - Fire Contract 2017-2019 03-01-17 Markup.pdf**

Vicky – attached is the Red-Line version of the Fire contract

Sharen

---

**From:** Fellows, Nancy [ASPUS] [<mailto:nfellows@its.jnj.com>]

**Sent:** Thursday, March 02, 2017 6:03 PM

**To:** Willoughby Hills Council <[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)>

**Subject: Fwd: Proposed Legislation /Grange Building /Wireless Carrier/Community Involvement**

---

**From:** pc-abr

**Sent:** Friday, March 03, 2017 12:19 PM

**To:** Law Director Personal <[tomlobe@yahoo.com](mailto:tomlobe@yahoo.com)>; Chris Hallum <[chrishallum@willoughbyhills-oh.gov](mailto:chrishallum@willoughbyhills-oh.gov)>; Christopher Smith (<[csmith@thendesign.com](mailto:csmith@thendesign.com)>); Frank Cihula (<[fcihula@netzero.net](mailto:fcihula@netzero.net)>); John Lillich (<[jml0@oh.rr.com](mailto:jml0@oh.rr.com)>); Jonathan Irvine (<[jirvine1121@gmail.com](mailto:jirvine1121@gmail.com)>); katherinedlloyd@yahoo.com; Kevin Trepal (<[ktrepal@RLBA.com](mailto:ktrepal@RLBA.com)>); Mayor <[mayor@willoughbyhills-oh.gov](mailto:mayor@willoughbyhills-oh.gov)>; Michael Kline (<[mekline219@aol.com](mailto:mekline219@aol.com)>); Michael Tyler (<[michaelytler@oh.rr.com](mailto:michaelytler@oh.rr.com)>); pc-abr <[pc-abr@willoughbyhills-oh.gov](mailto:pc-abr@willoughbyhills-oh.gov)>; City Engineer Personal <[PDiFranco@RLBA.com](mailto:PDiFranco@RLBA.com)>; Chris Biro (<[chrisbiro@willoughbyhills-oh.gov](mailto:chrisbiro@willoughbyhills-oh.gov)>); David Fiebig (<[davidfiebig@willoughbyhills-oh.gov](mailto:davidfiebig@willoughbyhills-oh.gov)>); Janet Majka (<[janetmajka@willoughbyhills-oh.gov](mailto:janetmajka@willoughbyhills-oh.gov)>); Jennifer Greer (<[jennifergreer@willoughbyhills-oh.gov](mailto:jennifergreer@willoughbyhills-oh.gov)>); John Plecnik (<[johnplecnik@willoughbyhills-oh.gov](mailto:johnplecnik@willoughbyhills-oh.gov)>); Nancy Fellows (<[nancyfellows@willoughbyhills-oh.gov](mailto:nancyfellows@willoughbyhills-oh.gov)>); Willoughby Hills Council <[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)>; bza <[bza@willoughbyhills-oh.gov](mailto:bza@willoughbyhills-oh.gov)>; James Michalski (<[jgmichalski@sbcglobal.net](mailto:jgmichalski@sbcglobal.net)>); John Klements (<[klementswh@oh.rr.com](mailto:klementswh@oh.rr.com)>); Mark Kotoch (<[mkharley55@aol.com](mailto:mkharley55@aol.com)>); Robert Bartolotta (<[jmcbbart@sbcglobal.net](mailto:jmcbbart@sbcglobal.net)>); Willoughby Hills Building Dept. <[building@willoughbyhills-oh.gov](mailto:building@willoughbyhills-oh.gov)>; Fred Wyss (<[fredwyss@willoughbyhills-oh.gov](mailto:fredwyss@willoughbyhills-oh.gov)>); Gloria

Majeski <gloriamajeski@willoughbyhills-oh.gov>

**Cc:** Dave Phillips <dphillips673@ameritech.net>; Erin Henderson (enh@pinnaclefinancialgroup.com) <enh@pinnaclefinancialgroup.com>; Kristi Hart (khart@bxohio.com) <khart@bxohio.com>

**Subject:** PCABR Minutes 2/2/17 and 2/16/17

**Attachments:** PCABR Minutes 2-2-17.pdf; PCABR Minutes 2-16-17.pdf

**From:** Fred Wyss

**Sent:** Friday, March 03, 2017 10:42 AM

**To:** Willoughby Hills Council <council@willoughbyhills-oh.gov>

**Cc:** Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov>; Mayor <mayor@willoughbyhills-oh.gov>; Law Director Personal <tomlobe@yahoo.com>

**Subject:** FW: Verizon tower

Vicki,

I would like you to distribute these two e-mails to all council members.

To Council: We have heard from many people that oppose the cell tower at the Grange site. It is important for us all to realize that many people have been supportive as well. The squeaky wheel seems to get all the attention when the silent one goes unnoticed. I have known about Mr. Luberger's support for many months. He has chosen to stay silent for personal reasons. As you can see he is silent no longer.

It is important for us to keep in mind that many people choose to stay on the sidelines and allow others to do the right thing. I hope we are capable of keeping the loud voices in perspective.

Sincerely,

Your Building Commissioner

---

**From:** Jeff Luberger [<mailto:jeff@mti123.com>]

**Sent:** Thursday, March 02, 2017 6:58 PM

**To:** pc-abr <[pc-abr@willoughbyhills-oh.gov](mailto:pc-abr@willoughbyhills-oh.gov)>; Law Director Personal <[tomlobe@yahoo.com](mailto:tomlobe@yahoo.com)>; Fred Wyss <[fredwyss@willoughbyhills-oh.gov](mailto:fredwyss@willoughbyhills-oh.gov)>; Mayor <[mayor@willoughbyhills-oh.gov](mailto:mayor@willoughbyhills-oh.gov)>

**Cc:** 'Gina Luberger' <[gluberger@msn.com](mailto:gluberger@msn.com)>

**Subject:** RE: Verizon tower

TWIMC:

We've been receiving the rants from Tom Marsh about the cell tower and how everyone in the City is out to get him, please know the vast majority of residents support everyone on the City admin and want the improved cell service and safety, increased property values would be nice too.

Don't be scared off by the ramblings of crazy Tom Marsh, this too shall pass.

While many residents haven't gone out of their way to express support for you all please know we do.

Be strong !

Thx for all you do

**Gina & Jeff Luberger**

**2378 Pine Valley Drive**

---

**From:** Jeff Luberger [<mailto:jeff@mti123.com>]

**Sent:** Tuesday, January 24, 2017 1:12 PM

**To:** 'pc-abr'; 'Law Director Personal'

**Cc:** 'Gina Luberger'

**Subject:** RE: Verizon tower

**Importance:** High

TWIMC:

I was given these contacts by Fred Wyss to voice support for our City and the decision to enhance the communications infrastructure by adding a very much needed Verizon cell tower at the Maplegrove Grange property and the West Miller area.

Residents of Pine Valley / Michelle Court have suffered lack of reliable signal from Verizon due to the terrestrial blockage between the current tower on Chardon Road and our homes in Pine Valley for many years.

The inability to receive a reliable signal has caused our cell backed alarm systems to not communicate, for some residents the Life Alert safety systems to be unreliable, and our property values diminish because of the inability to sustain a cell phone call while in the home.

We have spent thousands of dollars on cell repeaters and internet relays to no avail.

Therefore I and many of my neighbors would ask to please do whatever is needed to approve the proposed Verizon tower at the Grange.

The income derived from the monthly rent would also be a welcome addition to the City general fund.

I realize some of the residents on Maplegrove have voiced objection to the tower based upon what they believe it may look like, they have a right to their voice also being heard but in this case the benefits of safety and property value for the majority as well as income for the City should be given 1<sup>st</sup> priority.

Thank you



**Gina & Jeff Luburger**  
**2378 Pine Valley Drive**  
**WH OH 44094**  
**(were also on the PV HOA Board)**

---

**From:** Fred Wyss [<mailto:fredwyss@willoughbyhills-oh.gov>]

**Sent:** Monday, January 23, 2017 4:36 PM

**To:** "Jeff Luburger, MTI"

**Cc:** pc-abr; Law Director Personal

**Subject: RE: Verizon tower**

Jeff,

You may be part of public portion at the PC/ABR meeting when the project is next discussed or send an email expressing your favor directly to PC.

Their e-mail address is listed as the Cc. above.

Thank you for your interest. You are the first favorable expression to date.

Fred

---

**From:** "Jeff Luburger, MTI" [<mailto:jeff@mti123.com>]

**Sent:** Monday, January 23, 2017 4:32 PM

**To:** Fred Wyss <[fredwyss@willoughbyhills-oh.gov](mailto:fredwyss@willoughbyhills-oh.gov)>

**Subject: Verizon tower**

Fred

How do we vote in favor of the Verizon tower by the Grange?

---

**From:** Willoughby Hills Council

**Sent:** Friday, March 03, 2017 1:50 PM

**To:** 'Chris Biro' <[chrisbiro@willoughbyhills-oh.gov](mailto:chrisbiro@willoughbyhills-oh.gov)>; 'Chris Hallum' <[ChrisHallum@willoughbyhills-oh.gov](mailto:ChrisHallum@willoughbyhills-oh.gov)>; 'Christopher Biro' ([christopherbiro@yahoo.com](mailto:christopherbiro@yahoo.com))' <[christopherbiro@yahoo.com](mailto:christopherbiro@yahoo.com)>; 'David M. Fiebig' ([davidfiebig@willoughbyhills-oh.gov](mailto:davidfiebig@willoughbyhills-oh.gov))' <[davidfiebig@willoughbyhills-oh.gov](mailto:davidfiebig@willoughbyhills-oh.gov)>; 'Janet R. Majka' <[jayrrachel@yahoo.com](mailto:jayrrachel@yahoo.com)>; 'Jennifer Sommers Greer' <[jennifergreer@willoughbyhills-oh.gov](mailto:jennifergreer@willoughbyhills-oh.gov)>; 'John Plecnik' <[JohnPlecnik@willoughbyhills-oh.gov](mailto:JohnPlecnik@willoughbyhills-oh.gov)>; 'Nancy Fellows' ([nancyfellows@willoughbyhills-oh.gov](mailto:nancyfellows@willoughbyhills-oh.gov))' <[nancyfellows@willoughbyhills-oh.gov](mailto:nancyfellows@willoughbyhills-oh.gov)>

**Subject: FW: new hires**

**Attachment: New Hire Memo.doc**

---

**From:** Willoughby Hills Council

**Sent:** Friday, March 03, 2017 4:02 PM

**To:** 'Chris Biro' <[chrisbiro@willoughbyhills-oh.gov](mailto:chrisbiro@willoughbyhills-oh.gov)>; 'Chris Hallum' <[ChrisHallum@willoughbyhills-oh.gov](mailto:ChrisHallum@willoughbyhills-oh.gov)>; 'Christopher Biro' ([christopherbiro@yahoo.com](mailto:christopherbiro@yahoo.com))' <[christopherbiro@yahoo.com](mailto:christopherbiro@yahoo.com)>; 'David M. Fiebig' ([davidfiebig@willoughbyhills-oh.gov](mailto:davidfiebig@willoughbyhills-oh.gov))' <[davidfiebig@willoughbyhills-oh.gov](mailto:davidfiebig@willoughbyhills-oh.gov)>; 'Janet R. Majka' <[jayrrachel@yahoo.com](mailto:jayrrachel@yahoo.com)>; 'Jennifer Sommers Greer' <[jennifergreer@willoughbyhills-oh.gov](mailto:jennifergreer@willoughbyhills-oh.gov)>; 'John Plecnik' <[JohnPlecnik@willoughbyhills-oh.gov](mailto:JohnPlecnik@willoughbyhills-oh.gov)>; 'Nancy Fellows' ([nancyfellows@willoughbyhills-oh.gov](mailto:nancyfellows@willoughbyhills-oh.gov))' <[nancyfellows@willoughbyhills-oh.gov](mailto:nancyfellows@willoughbyhills-oh.gov)>

**Subject:** Letter from Willoughby Hills Resident

**Attachment: Letter from Willoughby Hills Resident**

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**From:** Willoughby Hills Council

**Sent:** Saturday, March 04, 2017 6:34 PM

**To:** 'Chris Biro' <[chrisbiro@willoughbyhills-oh.gov](mailto:chrisbiro@willoughbyhills-oh.gov)>; 'Chris Hallum' <[ChrisHallum@willoughbyhills-oh.gov](mailto:ChrisHallum@willoughbyhills-oh.gov)>; 'Christopher Biro' ([christopherbiro@yahoo.com](mailto:christopherbiro@yahoo.com))' <[christopherbiro@yahoo.com](mailto:christopherbiro@yahoo.com)>; 'David M. Fiebig' ([davidfiebig@willoughbyhills-oh.gov](mailto:davidfiebig@willoughbyhills-oh.gov))' <[davidfiebig@willoughbyhills-oh.gov](mailto:davidfiebig@willoughbyhills-oh.gov)>; 'Janet R. Majka' <[jayrrachel@yahoo.com](mailto:jayrrachel@yahoo.com)>; 'Jennifer Sommers Greer' <[jennifergreer@willoughbyhills-oh.gov](mailto:jennifergreer@willoughbyhills-oh.gov)>; 'John Plecnik' <[JohnPlecnik@willoughbyhills-oh.gov](mailto:JohnPlecnik@willoughbyhills-oh.gov)>; 'Nancy Fellows' ([nancyfellows@willoughbyhills-oh.gov](mailto:nancyfellows@willoughbyhills-oh.gov))' <[nancyfellows@willoughbyhills-oh.gov](mailto:nancyfellows@willoughbyhills-oh.gov)>

**Cc:** Thomas G. Lobe ([tomlobe@yahoo.com](mailto:tomlobe@yahoo.com)) <[tomlobe@yahoo.com](mailto:tomlobe@yahoo.com)>; Robert M. Weger ([robertweger@willoughbyhills-oh.gov](mailto:robertweger@willoughbyhills-oh.gov)) <[robertweger@willoughbyhills-oh.gov](mailto:robertweger@willoughbyhills-oh.gov)>; frankbrichacek@willoughbyhills-oh.gov; City Engineer Personal <[PDiFranco@RLBA.com](mailto:PDiFranco@RLBA.com)>; Gloria Majeski <[gloriamajeski@willoughbyhills-oh.gov](mailto:gloriamajeski@willoughbyhills-oh.gov)>

**Subject: Drafted Legislation**

**Attachments:** [mtg.03-09-17.doc](#); [Ordinance.2017-10.pdf](#); [Ordinance.2017-11.pdf](#); [Ordinance.2017-12.pdf](#); [Ordinance.2017-14.pdf](#); [Ordinance.2017-15.pdf](#); [Ordinance.2017.18.pdf](#); [Ordinance.2017-18.Exhibit-A.pdf](#); [Ordinance.2017-19.pdf](#); [Ordinance.2017-20.pdf](#); [Ordinance.2017-20.Exhibit-A.pdf](#); [Ordinance.2017-21.pdf](#); [Ordinance.2017-21.Exhibit-A.pdf](#); [Ordinance.2017-22.pdf](#); [Ordinance.2017-22.Exhibit-A.pdf](#); [Ordinance.2017-23.pdf](#); [Ordinance.2017-23.Exhibit-A.pdf](#); [Ordinance.2017-24.pdf](#); [Ordinance.2017-24.Exhibit-A.pdf](#); [Ordinance.2017-25.pdf](#); [Ordinance.2017-25.Exhibit-A.pdf](#)

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**From:** Brichacek Frank [<mailto:brichacek6@sbcglobal.net>]

**Sent:** Monday, March 06, 2017 8:58 AM

**To:** John Plecnik <[johnplecnik@willoughbyhills-oh.gov](mailto:johnplecnik@willoughbyhills-oh.gov)>; Nancy Fellows <[nancyfellows@willoughbyhills-oh.gov](mailto:nancyfellows@willoughbyhills-oh.gov)>; Chris Biro <[chrisbiro@willoughbyhills-oh.gov](mailto:chrisbiro@willoughbyhills-oh.gov)>; chrishallum@willoughbyhills-oh.gov; Janet Majka <[janetmajka@willoughbyhills-oh.gov](mailto:janetmajka@willoughbyhills-oh.gov)>;

Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; davidfiebig@willoughbyhills-oh.gov  
**Cc:** Robert Weger <robertweger@willoughbyhills-oh.gov>; Mayor <mayor@willoughbyhills-oh.gov>; tlobee@yahoo.com; Frank Brichacek <frankbrichacek@willoughbyhills-oh.gov>; Willoughby Hills Council <council@willoughbyhills-oh.gov>  
**Subject: Proposed Changes to 2017 Appropriation Ordinance No. 2017-18**

**From:** Gloria Majeski

**Sent:** Monday, March 06, 2017 11:34 AM

**To:** Willoughby Hills Council <council@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>; Chris Biro <chrisbiro@willoughbyhills-oh.gov>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; Janet Majka <janetmajka@willoughbyhills-oh.gov>; David Fiebig <davidfiebig@willoughbyhills-oh.gov>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>

**Cc:** Frank Brichacek <frankbrichacek@willoughbyhills-oh.gov>; Mayor <mayor@willoughbyhills-oh.gov>; Law Director Personal <tomlobe@yahoo.com>

**Subject: Tonight's Council Working Committee of the Whole Meeting**

**From:** Willoughby Hills Council

**Sent:** Monday, March 06, 2017 1:06 PM

**To:** 'Chris Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Chris Hallum' <ChrisHallum@willoughbyhills-oh.gov>; 'Christopher Biro (christopherbiro@yahoo.com)' <christopherbiro@yahoo.com>; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrachel@yahoo.com>; 'Jennifer Sommers Greer' <jennifergreer@willoughbyhills-oh.gov>; 'John Plecnik' <JohnPlecnik@willoughbyhills-oh.gov>; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' <nancyfellows@willoughbyhills-oh.gov>

**Subject:** FW: Pancake Breakfasts

Fyi...

**From:** Gloria Majeski

**Sent:** Monday, March 06, 2017 11:08 AM

**To:** Willoughby Hills Recreation Dept. <recreation@willoughbyhills-oh.gov>; Keith Boy Scouts <racefan10@juno.com>; J R (jeffross1980@hotmail.com) <jeffross1980@hotmail.com>; tomandmaura@att.net; divyne designs@oh.rr.com; Debra Bryda <deb1215@oh.rr.com>; Jill Latkovich VASJ <jlatkovich@vasj.com>; Alison Colonna South Key Club <alison.colonna@weschools.org>; Alexis Nelson <alexissnelson@gmail.com>; Amanda Wells <amanda.morgan.wells@gmail.com>; Eddie Furtado <furtado.eddie@gmail.com>; Kyle <kylemovermyer@gmail.com>; Robert Weger <robertweger@willoughbyhills-oh.gov>; Sylviacarter40@gmail.com; Zeljana "Z" <ZeljanaOpacak97@gmail.com>; Willoughby Hills Council <council@willoughbyhills-oh.gov>; Bill Owen <waowen@oh.rr.com>; Frank Cihula <fcihula@netzero.net>; garbo@acninc.net; Jessie Baginski <jbaginski@leadershiplc.org>; Stephanie Lee <GraphixSteph@msn.com>; Judy Shrefler <jshrefler@adecathlon.org>; tb\_angelm69@hotmail.com; Dee Germano (dgermano@divinewordkirtland.org) <dgermano@divinewordkirtland.org>; Jeanne Kaston <briankaston@ymail.com>; Jim Walsh@lakecountyohio.gov; Joe Jarmuszkiewicz (joejarmus@yahoo.com) <joejarmus@yahoo.com>; kristinazeleznik@gmail.com; Lynn Hallum (lynnstreetz@hotmail.com) <lynnstreetz@hotmail.com>; Rec Commission <rec\_commission@willoughbyhills-oh.gov>; Sandy <sandygrubiss30@hotmail.com>; jeff.fruscella@lubrizol.com; Hannah Franczyk <hannah.franczyk@vasj.com>; amber.bunton@vasj.com; Madison Mucci <madison.mucci@vasj.com>; Erin Osborne <erin.osborne@vasj.com>; Nina Tomaselli <nina.tomaselli@vasj.com>; Jeanette Nelson (jenelson16@gmail.com) <jenelson16@gmail.com>; Law Director Personal <tomlobe@yahoo.com>; Mark Grubiss <markgrubiss@willoughbyhills-oh.gov>; mgermano@wilesrichards.com

**Subject: RE: Pancake Breakfasts**

Thanks, Denise. This should go to all of Council (& their Clerk) as well so they are aware for weeks 2 and 3. Thanks.

Gloria Majeski,  
Executive Assistant to Mayor Weger  
City of Willoughby Hills  
35405 Chardon Road  
Willoughby Hills, OH 44094  
440-918-8730 fax: 440-975-3535  
[GloriaMajeski@WilloughbyHills-OH.gov](mailto:GloriaMajeski@WilloughbyHills-OH.gov)

**From:** Willoughby Hills Recreation Dept.

**Sent:** Monday, March 06, 2017 10:50 AM

**To:** Keith Boy Scouts <racefan10@juno.com>; J R (jeffross1980@hotmail.com) <jeffross1980@hotmail.com>; tomandmaura@att.net; divyne designs@oh.rr.com; Debra Bryda <deb1215@oh.rr.com>; Jill Latkovich VASJ <jlatkovich@vasj.com>; Alison Colonna South Key Club <alison.colonna@weschools.org>; Alexis Nelson <alexissnelson@gmail.com>; Amanda Wells <amanda.morgan.wells@gmail.com>; Eddie Furtado <furtado.eddie@gmail.com>; Kyle <kylemovermyer@gmail.com>; Robert Weger <robertweger@willoughbyhills-oh.gov>; Sylviacarter40@gmail.com; Zeljana "Z"

<[ZeljanaOpacak97@gmail.com](mailto:ZeljanaOpacak97@gmail.com)>; Willoughby Hills Council <[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)>; Bill Owen <[waowen@oh.rr.com](mailto:waowen@oh.rr.com)>; Frank Cihula <[fcihula@netzero.net](mailto:fcihula@netzero.net)>; [garbo@acninc.net](mailto:garbo@acninc.net); Jessie Baginski <[jbaginski@leadershiplc.org](mailto:jbaginski@leadershiplc.org)>; Stephanie Lee <[GraphixSteph@msn.com](mailto:GraphixSteph@msn.com)>; Judy Shrefler <[jshrefler@adecathlon.org](mailto:jshrefler@adecathlon.org)>; [tb\\_angelm69@hotmail.com](mailto:tb_angelm69@hotmail.com); Dee Germano <[dgermano@divinewordkirtland.org](mailto:dgermano@divinewordkirtland.org)> <[dgermano@divinewordkirtland.org](mailto:dgermano@divinewordkirtland.org)>; Jeanne Kaston <[briankaston@ymail.com](mailto:briankaston@ymail.com)>; [Jim.Walsh@lakecountyohio.gov](mailto:Jim.Walsh@lakecountyohio.gov); Joe Jarmuszkiewicz <[joejarmus@yahoo.com](mailto:joejarmus@yahoo.com)> <[joejarmus@yahoo.com](mailto:joejarmus@yahoo.com)>; [kristinazeleznik@gmail.com](mailto:kristinazeleznik@gmail.com); Lynn Hallum <[lynnstreetz@hotmail.com](mailto:lynnstreetz@hotmail.com)> <[lynnstreetz@hotmail.com](mailto:lynnstreetz@hotmail.com)>; Rec Commission <[rec\\_commission@willoughbyhills-oh.gov](mailto:rec_commission@willoughbyhills-oh.gov)>; Sandy <[sandygrubiss30@hotmail.com](mailto:sandygrubiss30@hotmail.com)>; [jeff.fruscella@lubrizol.com](mailto:jeff.fruscella@lubrizol.com); Hannah Franczyk <[hannah.franczyk@vasj.com](mailto:hannah.franczyk@vasj.com)>; [amber.bunton@vasj.com](mailto:amber.bunton@vasj.com); Madison Mucci <[madison.mucci@vasj.com](mailto:madison.mucci@vasj.com)>; Erin Osborne <[erin.osborne@vasj.com](mailto:erin.osborne@vasj.com)>; Nina Tomaselli <[nina.tomaselli@vasj.com](mailto:nina.tomaselli@vasj.com)>; Jeanette Nelson <[jenelson16@gmail.com](mailto:jenelson16@gmail.com)> <[jenelson16@gmail.com](mailto:jenelson16@gmail.com)>; Gloria Majeski <[gloriamajeski@willoughbyhills-oh.gov](mailto:gloriamajeski@willoughbyhills-oh.gov)>; Law Director Personal <[tomlobe@yahoo.com](mailto:tomlobe@yahoo.com)>; Mark Grubiss <[markgrubiss@willoughbyhills-oh.gov](mailto:markgrubiss@willoughbyhills-oh.gov)>; [mgermano@wilesrichards.com](mailto:mgermano@wilesrichards.com)

**Subject: Pancake Breakfasts**

Good morning! Thank you to all who volunteered and supported our first Pancake Breakfast. These events would not be so successful without you.

Please keep in mind that this event especially is a fundraiser for the Recreation Commission and Department. We work very hard to make all of our events fun for everyone. This particular one is a great way to get people out of the house so they can socialize with friends, family and neighbors. We want them to feel comfortable so they will continue to support our events. I know we addressed this in the past and we were hoping it would no longer be an issue, but we would like to request that everyone respect that this is not the time for politics. I was approached by several people yesterday that said they were very uncomfortable regarding a situation. I did not address the issue until I witnessed for myself that someone was approaching our guests for petition signatures. I did ask the person to please not do that here.

I did get one inquiry in advance regarding what is acceptable for someone running for office, and here is what I suggested...wear your shirt, pin, hat, etc. and please do socialize with everyone, but leave paperwork at home. Let people see what a good person you are for what you give to our community.

Thank you for your support!

Best regards,  
Denise Edwards  
Willoughby Hills Recreation Coordinator  
35400 Chardon Road  
Willoughby Hills, Ohio 44094  
Phone 440-975-3540  
Fax 440-918-8748

**From:** Willoughby Hills Council

**Sent:** Monday, March 06, 2017 2:44 PM

**To:** 'Chris Biro' <[chrisbiro@willoughbyhills-oh.gov](mailto:chrisbiro@willoughbyhills-oh.gov)>; 'Chris Hallum' <[ChrisHallum@willoughbyhills-oh.gov](mailto:ChrisHallum@willoughbyhills-oh.gov)>; 'Christopher Biro' <[christopherbiro@yahoo.com](mailto:christopherbiro@yahoo.com)> <[christopherbiro@yahoo.com](mailto:christopherbiro@yahoo.com)>; 'David M. Fiebig' <[davidfiebig@willoughbyhills-oh.gov](mailto:davidfiebig@willoughbyhills-oh.gov)> <[davidfiebig@willoughbyhills-oh.gov](mailto:davidfiebig@willoughbyhills-oh.gov)>; 'Janet R. Majka' <[jayrrachel@yahoo.com](mailto:jayrrachel@yahoo.com)>; 'Jennifer Sommers Greer' <[jennifergreer@willoughbyhills-oh.gov](mailto:jennifergreer@willoughbyhills-oh.gov)>; 'John Plecnik' <[JohnPlecnik@willoughbyhills-oh.gov](mailto:JohnPlecnik@willoughbyhills-oh.gov)>; 'Nancy Fellows' <[nancyfellows@willoughbyhills-oh.gov](mailto:nancyfellows@willoughbyhills-oh.gov)> <[nancyfellows@willoughbyhills-oh.gov](mailto:nancyfellows@willoughbyhills-oh.gov)>

**Subject:** Mayor's Court Monthly Statement

**Attachment:** Mayor's Court Monthly Statement

**From:** Gloria Majeski

**Sent:** Tuesday, March 07, 2017 8:56 AM

**To:** Willoughby Hills Council <[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)>

**Cc:** Nancy Fellows <[nancyfellows@willoughbyhills-oh.gov](mailto:nancyfellows@willoughbyhills-oh.gov)>; Janet Majka <[janetmajka@willoughbyhills-oh.gov](mailto:janetmajka@willoughbyhills-oh.gov)>; David Fiebig <[davidfiebig@willoughbyhills-oh.gov](mailto:davidfiebig@willoughbyhills-oh.gov)>; John Plecnik <[johnplecnik@willoughbyhills-oh.gov](mailto:johnplecnik@willoughbyhills-oh.gov)>; Chris Biro <[chrisbiro@willoughbyhills-oh.gov](mailto:chrisbiro@willoughbyhills-oh.gov)>; Chris Hallum <[chrishallum@willoughbyhills-oh.gov](mailto:chrishallum@willoughbyhills-oh.gov)>; Jennifer Greer <[jennifergreer@willoughbyhills-oh.gov](mailto:jennifergreer@willoughbyhills-oh.gov)>; Law Director Personal <[tomlobe@yahoo.com](mailto:tomlobe@yahoo.com)>; Mayor [mayor@willoughbyhills-oh.gov](mailto:mayor@willoughbyhills-oh.gov)

**Subject:** Error in Council Meeting Minutes

**Attachment:** Mayor's Report to council 121015.doc

**From:** Fellows, Nancy [ASPUS] [<mailto:nfellows@its.jnj.com>]

**Sent:** Tuesday, March 07, 2017 9:24 AM

**To:** Gloria Majeski <[gloriamajeski@willoughbyhills-oh.gov](mailto:gloriamajeski@willoughbyhills-oh.gov)>

**Cc:** Willoughby Hills Council <[council@willoughbyhills-oh.gov](mailto:council@willoughbyhills-oh.gov)>; Nancy Fellows <[nancyfellows@willoughbyhills-oh.gov](mailto:nancyfellows@willoughbyhills-oh.gov)>; Janet Majka <[janetmajka@willoughbyhills-oh.gov](mailto:janetmajka@willoughbyhills-oh.gov)>; David Fiebig <[davidfiebig@willoughbyhills-oh.gov](mailto:davidfiebig@willoughbyhills-oh.gov)>; John Plecnik <[johnplecnik@willoughbyhills-oh.gov](mailto:johnplecnik@willoughbyhills-oh.gov)>; Chris Biro <[chrisbiro@willoughbyhills-oh.gov](mailto:chrisbiro@willoughbyhills-oh.gov)>; Chris Hallum

<chrishallum@willoughbyhills-oh.gov>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; Law Director Personal <tomlobe@yahoo.com>; Mayor <mayor@willoughbyhills-oh.gov>

**Subject: Re: Error in Council Meeting Minutes**

**From:** Gloria Majeski

**Sent:** Tuesday, March 07, 2017 9:35 AM

**To:** Fellows, Nancy [ASPUS] <nfellows@its.jnj.com>

**Cc:** Willoughby Hills Council <council@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>; Janet Majka <janetmajka@willoughbyhills-oh.gov>; David Fiebig <davidfiebig@willoughbyhills-oh.gov>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>; Chris Biro <chrisbiro@willoughbyhills-oh.gov>; Chris Hallum

<chrishallum@willoughbyhills-oh.gov>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; Law Director Personal <tomlobe@yahoo.com>; Mayor <mayor@willoughbyhills-oh.gov>

**Subject: RE: Error in Council Meeting Minutes**

## **ADMINISTRATION REPORTS & COMMUNICATIONS**

**MAYOR'S REPORT:**        **The Mayor was absent therefore no formal report was given.**

**LAW DIRECTOR'S REPORT:**    Yes, I have one matter on and I'll defer my matter even until we talk about 2017-18, the appropriations ordinance. The abbreviated version is that I'm asking you to consider the substantive changes for the first time so as an overabundance of caution, I'd asked that you consider it a 1<sup>st</sup> reading and it depends upon a time limited and you may have to waive the 3<sup>rd</sup> reading but I would like to tell the general audience that the actual aspects of the appropriation have been discussed on this dais, have been discussed, I believe, in committee and there were other matters not totally pertinent to the exhibit as provided by the Finance Director that have been added, subtracted, modified and now out, so there has been a total discussion but as an overabundance of caution, I'd ask that you consider it as 1<sup>st</sup> reading because of substance changes to the ordinance itself.

**President Fellows:** Thank you. Any questions for the Law Director this evening? Thank you, Tom. The next one is our Finance Director's report, Mr. Brichacek.

**FINANCE DIRECTOR'S REPORT:**        No additional report tonight.

**President Fellows:** Any questions for the Finance Director this evening?

**Vice President Plecnik:** Madame President. I did have a few questions for the Finance Director. You know, one question that I pose, you know, over email after you had sent your email to us saying that in two instances the Mayor had exceeded his spending authority was whether or not if you were aware of any other contracts where he had also gone over and you had said no. You also shared that the Mayor's office, I believe is in custody of all the contracts. I directed the question to the Mayor's office, I've heard nothing back. I assume that they are reviewing the numbers and I know that there are a lot to look at but I did want to ask you about two specific items that I had just noticed on a monthly level that were fairly high and those are Custom Cleaning, our contract with the janitorial services company and Burrier which is our heating and cooling company and I just noticed that on a monthly basis, you know, you're seeing charges like 2900 or 5,000 and so it occurred to me that they might in total exceed 25,000. And I noticed that the Custom Cleaning contract if you look at 2016 and I only looked back till last year at the PO orders that you've shared with us, that the Finance Department shares with us on a monthly basis. And I saw that Custom Cleaning reached a level of \$34,850.00 which is higher than 25 and that Burrier the heating HVAC company, I believe they do maintenance on our heating and cooling system. They originally installed it, reaches a little over \$27,000. Now, I did look back to the ordinance adopting Custom Cleaning and I saw that it did say that it would renew automatically on a month to month basis, I'm not sure if that exempts the contract from the \$25,000 spending limit but there is no contact with Burrier so, that wouldn't be a similar argument. So, I think I may have found another instance where we may have exceeded the 25,000 and I would just kind of ask if you are aware at this point, any other possible line

items that we should be reviewing or if you are aware of these two issues with Burrier and Custom Cleaning. Are there any others that we should be looking to?

**Finance Director:** With Custom Cleaning, you're right it was originally bid out as a one year contract and the bid included the month to month renewal, that's how that contract has been renewed. And then as far as Burrier goes, I'm not aware that we actually have a formal contract with them, it's just on a case by case basis.

**Vice President Plecnik:** But we have used them since they installed the heating and cooling system.

**Finance Director:** Oh, yes.

**Vice President Plecnik:** And I know that you're not allowed to get around spending limits by structuring it by just, if you know that you are going to be over a certain amount over time, you can't just say each instance is small, in total for the whole year, it's over \$27,000. So, I just want to point out that I'm a little concerned and that we might have to have in the future, we might have to have an ordinance approving that because you know, just last year was over \$27,000 and we don't have any contract with Burrier that I'm aware of.

**Finance Director:** Yeah, it wouldn't hurt to do an ordinance. Like I said, you know, Burrier is called on by a case by case so it's really not predictable in terms of how much we're going to use them in any one year.

**Vice President Plecnik:** And I'm aware that we used to have a contract with Gallagher before we had Burrier install the heating and cooling system and I understand that it was natural to go with a company that installed the plant or the heating and cooling system but when you're talking about \$27,000+ a year even though it's not over the bid limit which is \$50,000, it is over the \$25,000 spend limit so, (a) I think that we should probably have an ordinance going forward and (b) I really think we should explore whether if this is still the best option cost wise for us.

**Finance Director:** I'd defer that to the Road Superintendent because he oversees that.

**Vice President Plecnik:** Definitively. Those are all my questions.

**President Fellows:** Thank you Vice President Plecnik. Any other questions for the Finance Director this evening? Thank you, Frank. The next one is our City Engineer's report, Mr. Di Franco.

**ENGINEER'S REPORT:** Thank you Madame President. Just one item that popped up. ODOT is planning to start their bridge rehab project on Richmond Road in Richmond Heights soon and they'll have a detour in place with a temporary signal at Bishop and White beginning March 20<sup>th</sup> and it should be there for about 120 days until July 19<sup>th</sup> and that concludes my report.

**President Fellows:** Thank you Pete. Any questions for the City Engineer this evening?

**Vice President Plecnik:** Madame President. I know that a lot of people in the crowd are here specifically because of the cell tower and the City Engineer was kind enough to share a report with us earlier today. I was wondering if he might give the highlights for those who are here about the cell tower.

**City Engineer:** Sure. I distributed my recommendations to the Planning Commission recommending that they deny the proposal at the Grange site essentially for public safety reasons. I felt that if the tower were to fall and block the road it would be blocking access to safety and service vehicles. There's a chance that it might also hit some existing powerlines. So, those are kind of the highlights.

**Councilman Fiebig:** It was basically the same kind of question, Mr. Di Franco and I noticed in (b) it's you know, sufficient amount of proof and compliance with standards was the other part of that. Technically suitable location, fully compliant with approval recommendations and what else there Pete on the, providing the material timely, right?

**City Engineer:** Yeah. There's a lot of requirements in the code which they haven't met or they've provided the information last minute so that was another reason they just haven't provided, been responsive to the code requirements.

**Councilman Fiebig:** Okay. Pete, is that tower site at Miller going along in the same direction? Is that moving along fine or are you...

**City Engineer:** They did resubmit for final approval. They submitted both projects at the same time, late last week so I haven't had a chance to even start that final approval. I just wanted to get the Grange site done.

**Councilman Fiebig:** Okay, then that formal report goes to the next meeting, next week, is that correct?

**City Engineer:** Correct.

**Councilman Fiebig:** All right. So, that's next Thursday, here in Council Chambers at 7:00.

**City Engineer:** Correct.

**Councilwoman Majka:** Mr. Di Franco, back to the traffic signal at Bishop and White. Were you given what the detour is going to be, what route that's going to be?

**City Engineer:** Yeah. So, if you're familiar with the way the bridge is on Richmond Road it's kind of south of White so people coming south will be detoured on White Road and people coming north will be routed to Bishop. Bishop heading north. And um, but there won't be any truck traffic because trucks aren't allowed on Bishop. So, the trucks actually have to take a wider detour using I-271.

**Councilwoman Majka:** Okay, thank you.

**Vice President Plecnik:** Madame President. Two quick questions. So, would that detour actually take people over the Richmond bridge?

**City Engineer:** No.

**Vice President Plecnik:** Okay, just because I know that bridge is closing later in the year.

**City Engineer:** For the rehab.

**Vice President Plecnik:** Yeah.

**City Engineer:** Yeah, right.

**Vice President Plecnik:** And second, did I read your report correctly that when you had said that they submitted it late, I believe they had actually submitted it past the deadline. The cell tower company, TowerCo, submitted their responses after the deadline, is that correct?



**City Engineer:** That's correct. I had set a deadline of Thursday and they actually submitted a day late, Friday. But I expedited their review.

**Vice President Plecnik:** Thank you.

**President Fellows:** Thank you. Any...

**Law Director:** Can I just add to that. Not only did he expedite the review, he came in on Saturday. Because I talked with him, so when he said expedite, he went out of his way. Just so you know.

**Vice President Plecnik:** Thank you.

**President Fellows:** Thank you, Pete.

**President Fellows:** Any other additional questions for the Engineer? Thank you, Pete. The next order of business is Committee Reports. Vice President Plecnik, would you like to do Finance.

## **COMMITTEES OF COUNCIL**

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### **Finance Committee Meeting of March 6, 2017**

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**Vice President Plecnik:** Brief report for the Finance Committee. We met on March 6<sup>th</sup> at 6:01pm. Myself, as Chair was present along with member Council President Fellows. Councilwoman Greer was absent. Also present were Councilman Biro, Councilman Fiebig, Councilman Hallum and Councilwoman Majka. Our only item on the agenda was the 2017 proposed budget. Although our Finance Director was unable to be with us due to a vacation, he had sent an email where he requested some modifications to Ordinance 2017-18. Essentially, he wanted it to only cover the topic of the budget, itself and believed that clauses regarding the City Newsletter and hiring an attorney for Council should be removed from the ordinance and considered in separate ordinances for various reasons. I shared that I agreed with the Finance Director and recommended following his suggestion to remove those issues from 2017-18. Councilman Biro, Councilman Fiebig also concurred. Councilman Fiebig added that the Council Clerk should be directed to remove those issues from the ordinance. Councilman Fiebig noted that the Mayor's Budget Message this year did not address roads or a road plan and he recommended saving money for future road projects so that we don't always have to finance road work with that. Councilman Fiebig also noted that our bond issuance is down to about \$400,000 and is less and less efficient to borrow smaller and smaller amounts as we pay down our debt. He suggested that interest rates are likely to go up and we should consider paying off the entire bond issuance next year to avoid those higher rates. Councilman Hallum responded that there's a cost to financing and there's a cost to paying off the debt and we need to decide which cost we can live with. We had a public portion opened at 6:04pm, no one came forward so we also closed at 6:04pm and the meeting itself adjourned at 6:12pm. I stand open to questions.

**President Fellows:** Any questions on the Finance Committee?

**Vice President Plecnik:** Pretty short one.

**President Fellows:** Seeing none, I will report on Rules and Legislation.

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### **Rules and Legislation Committee of Council Meeting of March 6, 2017**

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**President Fellows:** We also met on March 6<sup>th</sup>, our meeting started at 6:30pm. All members of the committee were present, myself, Vice President Plecnik and Councilwoman Majka including Councilman Biro, Fiebig and Hallum. The order of business was legislation for this evening's meeting.

The first one is **Ordinance 2017-10**. An ordinance to amend Part Eleven of the Planning and Zoning Code, Chapter 1161 to expand the area in which property owners are provided notification of proposed conditional use of telecommunications towers or facilities from 500 to 2,640 feet or a half-mile radius. This had been discussed in the Safety Committee meeting of January 23<sup>rd</sup>. There's still a considerable amount of discussion on this topic and it was suggested that we might be creating a situation for one instance. We did have a question for the Law Director, it doesn't mean that you have to answer it tonight, but if the distance falls into another municipality does the City have an obligation to notify residents in the adjacent City? This topic will be considered to be discussed in an upcoming Safety meeting and Rules and Legislation recommends that this ordinance just stay on 3<sup>rd</sup> reading.

**Ordinance 2017-11** an ordinance establishing the terms and conditions for the confirmation of a Mayoral appointment of department heads. This is intended to be used by Council as a checks-in-balances when confirming new appointments. It was agreed upon in the Working Committee of Council of February 9<sup>th</sup> to incorporate the definition of family as defined by the Ohio Ethics Commission. This also was discussed in the Civil Service Commission Meeting of February 23<sup>rd</sup>. Councilwoman Majka attended that meeting and encouraged the Commission to communicate with Council as this would be helpful so that we would both be on the same page. Councilman Fiebig suggested that we consider an appointment or designee from Council be on the Civil Service Commission. Rules and Legislation recommends 3<sup>rd</sup> reading and adopt.

**Ordinance 2017-12**. An ordinance addressing a temporary moratorium on the cultivation, processing and retail dispensary facilities on medical marijuana. Once this ordinance is adopted, the Planning and Zoning Commission and the Administration will move forward with research to provide recommendations to Council for the health, safety and welfare of the residents. Rules and Legislation recommends 3<sup>rd</sup> reading and adopt.

The next ordinance is **Ordinance No. 2017-13**. That's sort of sitting back in the wings, we did not have this on the agenda this evening. That is on the Evolve contract which we realized has gone out of the authority of the Mayor to sign that contract, so there's been---the last I remember, the Mayor's was going to look to see if there are companies that provided those services and to see what their rates would be.

The next two, concerning Ordinances 2017-14 and 15 in the composition for the police and fire ordinances introduced by the Mayor at the end of January and running parallel with these ordinances this was an excellent opportunity to review Chapter 139 of the Police Department and Chapter 141 for the Fire Department so that everything is current and updated. So, 14 is the composition of the Police Department adding two additional full-time positions, this is 2<sup>nd</sup> reading. And 15 is composition of the Fire Department adding three additional full-time positions and the recommendation was that this is on 2<sup>nd</sup> reading as well.

The next one is **Ordinance 2017-18** this is for permanent appropriations to the 2017 budget. Vice President Plecnik just reported on it from Finance and we have amendments to it. This one is recommended for 2<sup>nd</sup> reading and we can discuss it further.

And then **Ordinance 2017-19** this is the snow ban ordinance. This has been vetted in the Safety Committee. Rules and Legislation recommends 2<sup>nd</sup> reading.

And the next five, Ordinances 20, 21, 22, 23, 24. The first one is the collective bargaining agreement for the Sergeants. The second one is for the Patrol Officers, the third one is for the Dispatchers, the fourth one is for the Firefighters and the fifth one is for the Service Department. All of these will go into the Personnel Relations Committee for review and they are all on 1<sup>st</sup> reading.

The last one is **Ordinance No. 2017-25** this is an ordinance authorizing the expenditure of engineering fees associated with the 2017 Street Rehabilitation Project specifically for Rockefeller from Chardon to Eddy Road and for Stark Drive. Rules and Legislation recommends that this be on 1<sup>st</sup> reading.

And for **New Business** there's a motion this evening to authorize the Mayor to seek bids for the 2017 Street Rehabilitation Project as I had just identified.

Public Portion opened at 7:07pm. Mr. Cihula reminded us that there is a difference between property owners and residents when sending out notices also concerning the proposed cell tower on West Miller with abutting I-90, 500 feet doesn't even cross the interstate. Mr. McKenna commented on Ordinance 2017-11 and reminded us that the Civil Service has the authority to make their own rules but of course Council knows that as we have the authority to make our own rules. Also Mr. Cihula responded to that saying that Boards and Commissions as well as Council needs to follow Robert's Rules of Order. Public Portion closed at 7:17pm. The meeting adjourned at 7:17pm and I'm open to questions.

**Vice President Plecnik:** Madame President. I seem to recall in Mr. Cihula's statement that he raised the issue of whether notice was given from 500 feet from the site of the structure or 500 feet from the edge of the property line of the Grange. And I certainly would like the Building Department or whatever department is appropriate to confirm for us how notice was generated because it does appear from our statute as Mr. Cihula shared that it really should be from the edge of the property line so I want to make sure that notice was appropriately given and if it wasn't we should be aware for future issues of notice because I know that some residents said that they were a little bit outside and didn't get notice and maybe the reason for that was because notice wasn't properly given. I'm only speculating based on what Mr. Cihula shared and I just wanted to pull that out.

**President Fellows:** Thank you.

**Councilman Hallum:** Madame President. A few things, one, on Ordinance No. 2017-11, I just want to reiterate one of my concerns was that this seems more like a policy than a law or an ordinance that we would have codified. So, I don't necessarily, I don't really agree with us even passing that one. And then as far as, I did speak to the Building Administrator, Mr. Wyss about how the notifications are supposed to be done and there seems to be some, there's not really clarity in the ordinances that exactly, what's supposed to be done, so maybe that's something that we should be looking at, maybe to define that to be 500 feet from every property line of property that's in question. And that might solve some of the issues that we've experienced.

**Councilman Biro:** Madame President. Just a note on Monday's meeting relating to Ordinance No. 11, those are discussions, I was a little disappointed to find out that we were lacking certain information from Civil Service. There's a document that was presented to, I think Ms. Majka to present to us, you know, talking points about that ordinance. And I think when we considered that, it would have been good to have them there, with us to discuss any issue, you know we perceived as a problem between our ordinance and their practices. And when I asked, when we make decisions on these ordinances and these issues I would like love to have all the information so that we could have those discussions at the pertinent time. Reading this document, and I think I had Vicki transfer, I had her send it out to everyone and it just kind of reaffirms my thoughts that the ordinance that we're entertaining today, I don't see it as necessary. I think it's and I echo Mr. Hallum's comments from Monday that I think were, it's kind of a knee-jerk reaction to a process that went wrong and we learned very much from. And I think in the future that's probably, these issues are probably not going to be an issue because we kind of learned our lesson about trust and things like that. The Regan, we need to follow that adage from Regan, "Trust but Verify". So, I think that's going to be more important now down the road and that's what I'm having a problem with. But I, and the other issue is the HIPAA issue. You, know with this medical information and working in the field, it's a very well-guarded situation and I just, you know, I'm worried about the provisions on the safety on that information, so at this point, I'm not likely to support that issue. Thank you.

**President Fellows:** Thank you Councilman Biro.

**Councilwoman Majka:** Madame President. Just to respond back to that. First of all, I'm not a liaison between the Civil Service. This was just something that I remarked that I sat with them and I've been sitting with them, I've just been trying more to educate myself about this whole process and knowing what's happening, kind of a crash course, if you will. But I have read this ordinance, 11, quite a number of times and I did listen to what they said. What they said, was pretty much what was in the document circulated this afternoon. And I had encouraged them at the time, a couple weeks ago, to circulate that information to the rest of Council. Now, that was on them to do that so, I don't know how that all came about that it was omitted and that it was then circulated to the rest of us today. But I don't believe, what I see several times in this ordinance is that the Civil Service will make report to us as Council. Now they can choose what to report to us. If there's sensitive information then yes, they will redact that information or not include it at all. And so, we would not be demanding something that's going to be violating HIPAA. And we just want the basics. One comment that was very striking to me was Mr. Kicher commenting that the one thing that he did like about this ordinance was that it made sure that all the vetting would be done and completed by their Commission before it came to Council. So, he saw it as setting in place a logical procedure, progression, steps, however you want to put it. And would make the process more streamlined. And in doing this, would protect us as Council members and would protect them as Civil Service Commission members and hopefully moving forward, blend our two entities together in as far as exchanging information. That we would work together. Checks and balances that's what it's all about. Okay, that's just my take on it.

**Councilman Biro:** I just think it was a document, that it's my understanding, that they requested that you give to us. And you know in that case, if I was on the committee and it's an important body that's looking to give information to Council, I think that it would just be prudent to give it. I, that's just my thoughts and I think that it would be good points before the meeting on Monday. Some things that we could have addressed in that document as well. So, as well as the document we're looking at so just my thoughts and some issues that I have.

**Councilwoman Majka:** Once again, I'm not a committee member. I was just there informally. They did not ask me to convey information. I pointed out that this would be something moving forward that we could do, that we could exchange information and we should. They offered, one of the suggestions of the many that they offered but nothing was nailed down, was to come and speak to us. And they said how could we do that. And Mr. Lobe can verify this, and they said that maybe they could come in Executive Session. Because we didn't want to just have some of these sensitive discussions right out in public, at least that was their opinion. So, that was a thought, you know on moving forward on this. But, as happens with many of our discussions, it was just a discussion and nothing was formally adopted and it's still in process on their end and on our end also.

**Law Director:** Ms. Chairman. Mr. Biro, I had a copy of that too, in fairness, okay. And maybe I dropped the ball a little bit, maybe Janet dropped the ball. I was supposed to report back and I thought at the last meeting Janet was going to do that and she probably thought that I was going to do it. I don't know but I didn't get it to you. You have it now, okay. I know that they were very and Ms. Majka was there, they were very adamant about their conveyances and they're very deep rooted issues that, I was hopeful that Janet was going to take the lead because there's some pretty complex issues and I thought that she understood them a little better than I did. That's why I said maybe Janet could take the lead on it. And maybe I'll suggest that they come and present themselves to the rest of the committee because that's what I'll ask. Because they are adamant about it, so maybe if you do that, that would solve the little breakdown in communication of which maybe I was even a part of. So, I think that would be the fairest thing to do because they are very adamant and when we sat down with them they were very convincing. Okay, I don't know if you are going to agree with them but they do have some good points and a lot of their points are based a lot on HIPAA and some matters that could be very protective and confidential and they have a better idea of how to do it. Okay, even though this Council does have the right to do what it wants to do as long as it not be in conflict with the Charter. So, that's what I'll recommend. You got it, you got it a little bit late. Fair enough Janet?

**Councilman Biro:** Madame President. Just one more comment. I think that would be a great idea because their meetings are at 3:00 in the afternoon. It's very difficult for myself to make something like that as well. I know other Council persons, and I think that it would be good to see the process and have their discussion about the process and learn from, you know, our mistakes and go on and move forward in a more positive manner and more direct and with better information. That's my point.

**Councilman Fiebig:** I know that this isn't the time to have a discussion on this particular issue, there's not supposed to be at this point, but I'd have to chime in before we lose the thought process here. This is hardly a knee-jerk reaction. This is something that is reacting to a process that was, that went on for months and it was horribly embarrassing for the City and the community. If we don't solve this, we don't come up with a plan and a solid, not vague but a very specific plan for Council, not only this Council but for future Councils that they will never have that situation again because we're putting into law, here is your procedure that you follow and we as a body can do that and we should do that because as we just heard Mr. Hallum say, there's apparently some vagueness about where the property line or if there's a tower, how far is the distance. There shouldn't be any vagueness on that and there shouldn't be vagueness on hiring a Fire Chief. It should be abundantly clear what we do and what our procedures are. And these are the things that we request and here is the process that we follow. I think that it would be less than doing our job if we didn't respond to this issue and come up with a clear and concise plan for hiring this next fire chief which we really need to do.

**Councilwoman Greer:** Madame President.

**Councilman Biro:** I agree. I'm sorry, I agree with that...

**President Fellows:** You have been, you didn't ask for the floor. This is the second time, Chris. Just a warning. Councilwoman Greer asked for the floor.

**Councilwoman Greer:** I can wait.

**President Fellows:** No, you had asked for the floor.

**Councilwoman Greer:** I'd like to expand on what Councilman Fiebig said. We are, when we look at this ordinance, we're not just looking at police and fire chief and if we were, my opinions would be different. And I do have some more comments on the ordinance but I'll wait until we actually discuss the ordinance to make those comments. Or would you prefer I talk now?

**President Fellows:** Whatever you feel comfortable is fine. And just to say that this ordinance is for department heads.

**Councilwoman Greer:** Right, but to me the safety concerns regarding police and fire are different than other department heads. So, when we talk about medical records, criminal background check, psychological testing. When you're looking at a road supervisor verses police and fire, I don't know if those are necessary, those are the type of things that we should be considering when we look at HIPAA and that's just one of the comments. And if you prefer, I can go through them now or I can wait, whatever you prefer.

**President Fellows:** Jennifer, whatever you feel comfortable with.

**Councilwoman Greer:** I'll wait until we have the ordinance. Thank you.

**President Fellows:** Anyone else?

**Vice President Plecnik:** Madame President.

## **President Fellows:** Comments for Rules and Legislation.

**Vice President Plecnik:** Well, just because we're having this discussion at this point, I don't want to lose my thoughts as well. First, I want to say I would really push back on any insinuation that Councilwoman Majka held back any information or dropped the ball. I received a copy today of this memorandum it was to the Law Director, but it doesn't show any direction to him that he's supposed to forward it either. So, if the Civil Service Commission felt that this was an important issue to share, I think they should have affirmatively sent an email to Council, it takes only a second to do. And in reviewing the memo, I did find it interesting, but I was actually concerned with the second bullet point which speaks about some testing may not even be completed until after a job offer is given. And if you look at the Charter section that they recite repeatedly in their memorandum which correctly does form the Civil Service Commission, Section 5.5 and gives it authorities as well as responsibilities it says the Commission shall and I'm quoting, "the Commission shall, prior to an employment offer by the appointing authority, review and confirm all credentials stated in the application provided by the candidate for employment by the Municipality, including, without limitation: reviewing and confirming that the employment and educational history of any candidate is correct as stated in such candidate's employment application, and that such candidate has obtained and is maintaining in full force any license, certification or other qualification required by the Municipality for employment by the Municipality in the position sought by the candidate". In relevant part, prior to an employment offer. And, so the Charter section that they are citing would be violated if they follow the process that they list in this memorandum to the Law Director, that some testing might not be completed. They're supposed to confirm the credentials for the appointing authority prior and you know, I personally think that it's all the more important for Council to have its process set given that the Civil Service Commission is still trying to determine their own. I know that it's a relatively new portion of the Charter, I believe it was adopted in 2015 but nonetheless, it is part of our Charter and we're supposed to have the vetting process completed before hiring which I think is hardly controversial. I also wanted to just add a footnote for people who have joined the conversation after the fact, that we're all talking about the hiring of the Fire Chief who ultimately turned out not to have many of the minimum requirements listed in the advertised for the position of Fire Chief including a college degree, including certifications that were nonetheless listed on the application. And so, this was a very serious situation, as Councilman Fiebig said, a very embarrassing situation for the City and all this ordinance, as I read it, 2017-11 does is require that the confirmation of credentials including personal credentials such as someone's background or drug testing be confirmed prior to employment. I'm not so concerned with discerning which department head we're talking about because whether you're heading up the Mayor's Court, the Law Department, the Finance Department you're managing employees, you're handling money for the City, you're giving important opinions, you're making decisions on behalf of the municipality that could bind us. They're different responsibilities between Road Superintendent and Fire Chief, but we have to make sure that your psychologically secure if you're going to be managing employees. That's sexual harassment lawsuits, that's hostile work environments. The psychology of a boss regardless whether they're in safety forces or not is absolutely critical. I personally want these credentials confirmed and in place as the Charter requires before Council has a vote. But nothing in this ordinance constrains what Civil Service is doing now or should be doing in terms of getting their own procedures in order. It simply says we won't vote until we have the report in hand. And I do want to remind Council as my last point, that when I asked the Mayor after all this was said and done, and that it was revealed to Council that Mr. Di Santo did not have the qualifications he stated in his application. I asked him did you ask Civil Service for their report. He said yes. And did they say their report was complete or incomplete? He said that they weren't done, the report was incomplete. And I said nonetheless, you sent the letter to Council asking for confirmation and said that Mr. Di Santo was the perfect candidate, yeah. I mean, that's a problem. If this ordinance was in place at the time, Council would not have been able to vote until we had the full report. Mr. Di Santo would not have been hired and would have spared not only the City but the Mayor, himself and Civil Service considerable embarrassment. So, if we simply had this procedure in place, what happened last year would not have happened and it will guarantee that it never happens again only



requiring that Council have the full report as the Charter requires before a vote takes place. I can't imagine a less objectionable ordinance. Thank you.

**President Fellows:** Thank you, Vice President Plecnik. Does anyone have any other thing that they want to share about their committees before we move on?

**Councilman Fiebig:** Madame President. I'll announce a Safety Committee Meeting to discuss the half-mile radius. Monday, prior to our next Council meeting at 6:00pm.

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### **Working Committee of Council Meeting of March 6, 2017**

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**President Fellows:** Thank you. The next order of business would be the Working Committee of Council which also met on Monday, March 6<sup>th</sup>. The subject of that meeting was the Grange. There were a lot of questions that came up, a lot of information that was shared which was quite helpful and the minutes will be forthcoming.

### **COUNCIL REPRESENTATIVE REPORTS**

**President Fellows:** Are there any other Council Representative Reports?

### **PUBLIC PORTION**

#### **Section 107.08 – Public Meetings of Municipal Bodies**

**(a) All meetings of any municipal body are declared to be public meetings open to the public at all times.**

**All meetings shall provide a reasonable opportunity to hear public opinion.**

**President Fellows:** The next order of business is Public Portion. This is an opportunity for the residents to come forth to share their thoughts and opinions and ask questions. Sometimes we can't always answer the questions. Either Council or the Administration will certainly get back with you at an appropriate time. If you come forward, please give your name and your address for the Clerk and I'll open Public Portion at 7:39pm.

**Frank Cihula – Dixon Road.** I just want to clarify the comments that were made by Mr. Plecnik regarding my comments at the committee meeting, I did not judge whether the notifications for the two cell towers were proper or not. What I did was explain how the BZA does its notification by code. And that is done by the perimeter of the property. And the BZA uses the GIS and the GIS system, the County GIS system that is how that system does it. It's called a buffer and we tell it to give us a 500-foot buffer and it does it. It's as accurate as the property lines are shown on the GIS which we know is not perfect. But it makes, it's a tremendous help to us. Prior method was done with an engineer scale and a pair of dividers and that could take hours sometimes to do. GIS takes probably less than a half-hour regardless of how many properties are involved because it also gives us a file, a spreadsheet file back with all of the properties listed with the mailing address. So, we also use the owner address because that's the person that has the financial investment in the property. That's what is required for our notification. But as far as and because I spoke to the Planning Commission Clerk regarding the Miller tower site because of that I know how that was done. And that was done from the base of the pole. TowerCo finishes maps showing that and showing a 500-foot circle and that was done with the assistance of the Building Commissioner in identifying the shapes of the properties shown on that and relating that to the GIS mapping and the information was picked up in that matter. That's all.

**Thomas Marsh – 36520 Maple Grove Road.** You know I'd first like to raise is a citizenship matter on behalf of the neighbors of the historic Maple Grove Grange and it's regarding the minutes. For engaged citizens in the process it's very helpful to have minutes of the meetings who know, prior to the meetings. A possible solution

if it's allowed under municipal law, and your own procedures would be to have a system of unanimous written consent of the minutes that could be circulated prior to the meeting and perhaps get on the website. I'm aware that I can get drafts of minutes, but that's an additional step for the citizen and the Clerk, so it's just something to consider for improvements. And then on behalf of myself, individually, with regard to the Grange, thank you for the report. Thank you for the hard work it is much appreciated.

**Doris Dodge – 37881 Milan Drive.** I just had a couple questions and this is still regarding the Grange situation. I had heard that in the Working Committee of Council that a statement was made that a big screen TV was used for educational proposes for the Boy Scouts so that they can play videos. I don't know if it's on CPR or something of that nature. But if this is true, then we don't really need an antenna or cable for the television. And I heard another statement was made regarding the use of the poker chips for the Girl Scouts to keep track of their merit badges. And I think that there are other ways to keep track for merit badges other than poker chips. And there is one other question that I have since we are taxpayers and we are supporting this Grange we should have access to it. I've mentioned this several times before. The only thing that I can come up with which might fit under a recreational committee. Who justified the \$110.74 for the antenna and cable hookup if we as taxpayers cannot use this? And also, the \$350.00 for the delivery of the pool table which again only the people who have the keys have the access to the Grange, we the taxpayers have to support it. So, I would like to know if this building will in some point be made accessible to the taxpayers who support it? Thank you.

**Cheryl Ota – 2960 Marcum Boulevard.** This also concerns the Grange. The first question is, I have three of them here, the first one I asked the other day at the last meeting and they were supposed to make a phone call and get back to me. No one has gotten back to me yet, so I just want to make that clear. And my question was insurance coverage for sleepovers because it was discussed that there are ladies who sleep there overnight maybe once a month they have a meeting and they stay there. And so, I was concerned about that because most public buildings are closed up at a certain time and not opened up until the morning again. And my second question is, is there a sprinkler system in there? The safety of anybody being there whether they're Girl Scouts, Boy Scouts, leaders, whoever that should be paramount and at least they should have smoke detectors and fire extinguishers for their own safety. And I want to know, I would like to know about the doors. Do the doors open out even if they're locked because I understand that the ladies that sleep there overnight on occasion do not have keys so do they lock them in the building? Or what do they do? Are they able to escape in case of a fire or what? So, the safety is what I'm concerned about at the Grange. Thank you.

**Linda Fulton – 2990 Marcum Boulevard.** One of the things that has been brought to my attention from just a conversation between everybody here at the Council table is how much the Mayor is allowed to spend without getting approval from Council. I understand that it's \$25,000 and I also understand that there have been possibly, numerous occasions where the Mayor has over spent \$25,000 and never got Council's approval. I'd like to know why. I would have asked the Mayor, but he's not here. I also think on the Grange, I think that it's great the Scouts are using this building, but, I too I'm concerned about the safety. I'm not too sure, maybe Mr. Lobe can answer this, I would like to know as far as insurance wise, if anything happens, are these, what if there is a fire, are these people, does our insurance cover these people? You know, to have, it's never been approved by Council, I don't know if it has to be, but approved by all of you to even use the building. And what Mrs. Ota said is true. Are there smoke detectors? Is there a sprinkling system? And I don't think it's a good idea to have overnights there. And I think again it's for safety reasons. That's all, thank you.

**President Fellows:** Thank you, Linda. Anyone else for Public Portion this evening?

I will close Public Portion at 7:49pm.

## UNFINISHED BUSINESS

**President Fellows:** Councilman Fiebig.

**Councilman Fiebig:** Madame President. I can address a couple of those questions regarding safety at the Grange because I did ask that question after the meeting out in the hallway. And it was Mr. Bartolotta and Mr. Krause who have keys to the building and have done a considerable amount of volunteer work there and I did ask about sprinkler systems. No, they do not have a sprinkler system but they do have fire extinguishers. He had indicated that they had smoke detectors and CO2 detectors and that they had a self-contained alarm system in there. It doesn't ring anywhere else but some kind of an alarm that if there was something on the second floor or the first floor would be notified. But, I'd be glad to address that in our Safety Committee meeting coming up and find out who has keys to the building. I'd like to ask the Administration, Tom if you can ask the Mayor to provide Council with a list of who has keys for that building. For safety reasons, I'd like to get a copy of that and please share that with all of Council. Thank you.

**Vice President Plecnik:** Madame President. If I could follow as well with respect to the Grange, I know that there will be a full report later for the Working Committee of Council but I did personally find it heartwarming to see all of the work that the Scout Leaders and the Scouts have done to improve the Grange and they were very welcoming. They said that that wanted to see other nonprofits and groups of people take advantage of the building and see what it was. And I actually think as they shared with us some of their needs in making the building more accessible so that residents could appreciate it and use it would justify helping out the scouts and really getting that building up to par. There might be some safety issues, the Recreation Coordinator has alluded that there could be, they really didn't get into specifics but they expressed some concern about opening up the building more because of safety. But, the Boy Scouts had mentioned that there's not a ADA ramp to any of the entrances and that is something that they've looked at as Eagle Scouts projects but it was just too expensive to get the materials together. They had also mentioned that the parking lot is not properly paved. Apparently, they asked the City for all the chips of the roads that are pulled up and they tamp them down but every winter when it's plowed all that comes up and the job has to be redone. Now if the public doesn't have access to the Grange it's hard to justify spending thousands of dollars to repave the lot, to put in a ramp but if we're able to make it more accessible to other nonprofit groups at times when the Boy Scouts and Girl Scouts aren't using it. No one wants to take the building away from them but we might be able to improve it for them and allow more residents to take advantage of the facilities. I do share the concern of the expenses, I asked the question at the meeting, where is this pool table come? Who justified the expense? And the only response that I received from the Mayor's Assistant was something to the effect of trust our judgment. I would agree with Councilman Biro, trust but verify and at this point, I think that we have a right to know why, you know, there was a \$350 expense for a pool table. It's a little conflicting to the report which I did see after Councilman Fiebig had requested it, because it talks about a \$350 delivery expense but the Mayor's Assistant had indicated in the meeting that she and her husband or I guess her husband and friends had brought the pool table in themselves. So, I don't know if we paid them to bring the pool table or if we paid for the pool table, if the report is correct. But I am concerned that a pool table would be purchased for a building where there's no public access because that doesn't make sense from the taxpayer standpoint. So, my hope is that we can get the Grange on the roster of public buildings. We can use the pre-existing rules that we have for the Community Center and other buildings to open it up to other nonprofits. The Scouts are excited about that, they certainly expressed that they were not just willing they were happy to welcome other groups on days that it's not being used. And if we could use that to justify improving the Grange I think that it's a win-win for everyone. We get accountability, we get access for residents, so I certainly look forward to the Grange being formally put on the roster of buildings. Whether it's rentable or not that needs to be debated and looked at probably in Recreation like we do for any building and if it is rentable, what time, what rates, what dates, but even if it's not ultimately practical to rent the Grange, I think if we want to make it more accessible to nonprofits maybe, I know at the few points the neighbors of the Grange met to discuss the cell tower but it wasn't something that they had a right to. They had to ask permission of the curators and the Mayor whereas we have a process where any nonprofit group can go to the Recreation Commission, can make their case, be certified on an annual basis and use the Community Center. I think that we need something similar to that for the Grange.

The other issue I wanted to touch on really quickly for Ms. Fulton was that of contracts. I do share the concern, I'd actually pulled the ordinance today to see when the \$25,000 spending limit was set and it was actually 2008-1. It was the very first ordinance that Mayor Weger had signed into law when he took office. I think that he's well aware of the \$25,000 limit and so I share the concern that the Finance Director in his email of, gosh, this was back on February 22<sup>nd</sup> brought to our attention that two contracts, the contract for IT services with Evolve for \$84,000 and the contract with CODY for twenty-six, some thousand dollars had exceeded that limit. You know, I've shared today that it looks to me as though the Burrier relationship that we have is \$27,000 which is over 25 and there may be more. I certainly will continue to follow up with the Mayor's office to see if there are any other contracts but I share your concerns. Thank you.

**Councilman Fiebig:** Madame President. One more item regarding Mr. Cihula and the Building Commissioner and the talk that he had about how they used the center of the tower rather than the edge of the property. I'd like to formally request that we ask our Building Director to give a report of how exactly he did that notification and what is the process that he uses for notification of residents. If the Clerk can do that or Mr. Lobe if you can request that, however, you deem necessary.

**Law Director:** Vicki and I...

**President Fellows:** Between the two of them will work Fred.

**Law Director:** I'll rely on Vicki...

**Councilman Hallum:** Madame President. Are we still in Unfinished Business?

**President Fellows:** We are, we are responding to Public Portion, but, yes, we are in Unfinished Business.

**Councilman Hallum:** Okay. I just had a quick question. Recently, Councilman Fiebig had put in a public records request concerning the Law Director's monthly billing statements over the last two years and I was just concerned because I saw that it took one of our employees an entire day to pull this information, so I was just wondering what is it that we're looking for. What was it worth to spend an entire day looking for, Mr. Fiebig.

**Councilman Fiebig:** Madame Chair. Do you want to allow a question on this?

**President Fellows:** I think that you can take that off line and get the Finance Director involved.

**Councilman Hallum:** I think that I have a right to know if it was worth spending her day looking for public records...

**President Fellows:** Honestly, Councilman Hallum, I don't want to have that discussion this evening. Thank you. The next order of business is legislation.

## LEGISLATION

### **Ordinance No. 2017-10 – 3<sup>rd</sup> Reading**

**1<sup>st</sup> Reading:** February 9, 2017

**2<sup>nd</sup> Reading:** February 23, 2017

Ordinance amending Part Eleven – Planning and Zoning Code, Title Eleven – Supplemental Development Standards, Chapter 1161 – Regulations for Wireless Telecommunication Facilities, Section 1161.04 – Location Requiring Conditional Use Approval of the Codified Ordinances of the City of Willoughby Hills.

**President Fellows:** Rules and Legislation Committee recommended that this stay on 3<sup>rd</sup> reading. It's going back to the Safety Committee.

**Ordinance No. 2017-11 – 3<sup>rd</sup> Reading**

**1<sup>st</sup> Reading:** January 26, 2017

**2<sup>nd</sup> Reading:** February 9, 2017

**3<sup>rd</sup> Reading:** February 23, 2017

An ordinance establishing the terms and conditions required for the confirmation of Mayor appointments of the heads of all the departments of the municipality.

Vice President Plecnik moved for passage. Councilman Fiebig seconded.

**Law Director:** Madame President. I'll ask again that based upon that issue concerning that memo and that the Commission come to Council as a whole and at least get their concerns to you before you vote. That's all I'd ask.

**Councilwoman Greer:** I have several concerns about this particular ordinance. And I also received a call from a long time esteemed attorney resident, Andy Gardner. He did say that it was okay that I use his name. I'm not sure if I'll get all of his points down correctly because it was a bit ago that we spoke but his opinion, he adamant that this ordinance would do us more harm than good as a City. One of the things that he spoke about was that this ordinance it specifically addresses the Ohio Revised Code and I think that it also somewhat relies on state statutes and we are notorious as I'm sure other cities are for not amending ordinances. Once we adopt them, we leave them, we let them go, somewhat forget that they're there, forget about the actual language. These ordinances are amended all the time. We don't have anything in there that says when the state statutes are amended that this ordinance follows. Another issue is that instead of making an offer of employment contingent upon the confirmation of credentials, we do this prior to employment offer. And Andy Gardner said that this creates a framework for hiring. So, shall we do this and then not hire someone or not give them an offer of employment, it opens us up to a lawsuit for failure to hire that candidate because if they're confirmed by this framework and we haven't hired them, what's the reason, why haven't we hired them. Another issue, and I'm not sure that I'll get this one but it's kind of usurping the powers of other areas of government that are appointed by the Charter. So, we're basically giving ourselves powers that are not assigned to us. And finally, is HIPAA concerns. I know that we talked about these a bit before but, drug screenings, psychological examinations, those types of things may be important, however, we make the results of the said testing shall be provided to Council prior to the offer of employment. Someone suggested that they may be redacted but according to the language of this statute that would not be satisfactory. So, for those reasons, I think that we need to revisit this ordinance.

Roll call:       **YEAS:**       **Fellows, Fiebig, Majka, Plecnik**  
                      **NAYS:**       **Greer, Hallum, Biro**

**Motion passed.**

**Ordinance No. 2017-12 – 3<sup>rd</sup> Reading**

**1<sup>st</sup> Reading:** February 9, 2017

**2<sup>nd</sup> Reading:** February 23, 2017

An ordinance imposing a temporary moratorium on medical marijuana cultivation, processing, and retail dispensary facilities within the City of Willoughby Hills, Ohio and declaring an emergency.

Councilman Biro moved for passage. Councilman Fiebig seconded.

**Councilman Hallum:** I would like the Law Director to kind of let us know his opinion on this particular ordinance because I've heard where this is being thrown out in many cities where they're doing this and that's being negated. I just wanted to potentially...

**Law Director:** It's in a big state of flux. Okay, there is no definitive answer. A lot of cities are following, are passing it. It's passed in other cities. It's very debatable points, there's not a specific answer on it. If you want to pass the moratorium, if we have a problem with it later on I'll get back to you. Okay.

**Councilman Hallum:** Thank you.

**Law Director:** This is just like internet sweepstakes. It's so hard to predict. When that issue came up, I made an opinion and a lot of people said that I was wrong. Only one out of eighty-eight County prosecutors went forward and it's very difficult, so it's a moratorium. I don't see that much danger in a moratorium...

**Councilman Hallum:** Thank you.

**Law Director:** So, let's do it and we may be challenged.

**Councilman Hallum:** Thank you.

**Law Director:** If we do get challenged, I'll call immediately and see how the challenge is. Okay. Fair enough.

**Councilwoman Greer:** Madame President. I read this ordinance that the moratorium shall remain in effect and it doesn't give us any opportunity to amend this within those twelve months. Would it serve us to add that Council can sever this moratorium?

**Law Director:** I can weigh in on that. Most moratoriums read like that Ms. Greer. And then Council if decides to not go forward with it, it has the opportunity by, to rescind that particular ordinance because it's just a moratorium and twelve months is a, six, nine, twelve, eighteen some people have even pushed so it's on the out edge of it anyway on a moratorium side. We may be challenged on the length of the two but that's how it works.

**Councilwoman Greer:** So, what you're saying is if we wanted to end this we could by ordinance within those twelve months. So, it doesn't need to read like that.

**Law Director:** No, but I will advise you that during your moratorium you have to continue to look into the matter. You simply can't pass a moratorium and then go to sleep and say oh the moratorium is in place. You better be working on it and come up with reasons during that twelve months and you better not start in the eleventh month and start looking at it. You've got to start working on it now. And there's got to be good faith and if you need more time, and more time, it could go up to, that's the ceiling. Okay, but please work on it. That's how you're going to get attacked, if you don't do anything in the moratorium.

**Councilman Fiebig:** Madame Chair. Once again for those that perhaps weren't may be familiar with this, this directs the City Administration and the Planning Commission to undertake a thorough review of state codes, regulations and local ordinances so that they can deliver to us proper local response. So, what we're asking them to do is to take a good long look at this and we're giving a time period of twelve months to do this. Section 3 does allow suspension and ah, of the Planning Commission or any other official body of the City to take action. So, I'm comfortable with this because it does direct and I want to make sure that Council has sent that directive to the Administration and the Planning Commission of this vote so they begin work on this in whatever matter they deem necessary.

**Law Director:** Yep.

Roll call: **YEAS: Fellows, Fiebig, Greer, Hallum, Majka, Plecnik, Biro**  
**Motion passed.**



**Ordinance No. 2017-14 – 2<sup>nd</sup> Reading**

**1<sup>st</sup> Reading:** February 23, 2017

An ordinance repealing Ordinance Nos. 2011-21, 2001-46 and enacting in lieu thereof a new ordinance amending Part One – Administrative Code, Chapter 139 – Police Department of the Codified Ordinances of the City of Willoughby Hills.

**President Fellows:** This will remain be on 2<sup>nd</sup> reading.

**Ordinance No. 2017-15 – 2<sup>nd</sup> Reading**

**1<sup>st</sup> Reading:** February 23, 2017

An ordinance repealing Ordinance Nos. 2002-47, 2008-43 and enacting in lieu thereof a new ordinance amending Part One – Administrative Code, Title Five – Administrative, Chapter 141 – Fire Department, Section 141.01 – Composition, Section 141.02 – Rules and Regulations and Compensation Adopted, Section 141.03 – Part-Time Firefighters, and Section 141.04 – Fire Chief; Conditions of Employment; Duties of the Codified Ordinances of the City of Willoughby Hills.

**President Fellows:** This stay on 2<sup>nd</sup> reading.

**Ordinance No. 2017-18 – Amended**

An ordinance adopting permanent appropriations necessary to maintain City services for the fiscal period beginning January 1<sup>st</sup> through December 31<sup>st</sup> of 2017; repealing all legislation inconsistent herewith.

**President Fellows:** I have a question on this one, so, this is the 2<sup>nd</sup> reading but we have made changes to it.

**Law Director:** Again, I always do this, it's not totally required by law in an overabundance of caution every time you make a material change, I like to at least say that it goes back to a 1<sup>st</sup> reading. It's not a 100% required. That's the policy that I set forth in place. It's the safer, legal position to do. So, I'll ask you to do it especially on this particular ordinance because this ordinance has been modified from the 1<sup>st</sup> reading, and then it was in committee it was a little slightly different and now it's different again, a little bit. Most of the differences, again for the audience sake, they are not matters mostly in the appropriations there were some other issues that were involved in there. So, it's been thoroughly vetted but under the rules I'd ask you to consider it being the 1<sup>st</sup> reading today. And if you would today, just at least waive the 3-Reading Rule. I'm not saying that you pass it, but we do have a deadline that it must be passed by March 30<sup>th</sup>. We've got to give Frank a day to at least get it to Auditor's Office by the 31<sup>st</sup>. So, it can't be on the night of the 31<sup>st</sup>.

**Finance Director:** [undecipherable]

**Law Director:** Okay. Don't correct me right in front of everybody, Frank. I'd give him a little breathing room on this. There is an absolute deadline on this, at the end of the month it has to be passed.

**President Fellows:** So, it has already been amended.

**Law Director:** It's been amended technically twice.

**President Fellows:** Amended once. Twice, okay. So, if we want to put it, we need a motion to make this the 1<sup>st</sup> reading or no?

**Law Director:** No, I would just have you consider it the 1<sup>st</sup> reading tonight.

**President Fellows:** Okay.

**Law Director:** And the other thing is, if you're not going to pass it tonight which I take it you're not going to, I understand that. Please make sure t you have at least five people at the next meeting. If anyone is planning on going on vacation, or plan on getting sick or dying please tell us now. It's a joke, thank you.

**President Fellows:** All right, it's somewhere between 1<sup>st</sup> and 2<sup>nd</sup> reading but it has to be passed by the next meeting and if, we would have to have a Special Council Meeting by the 30<sup>th</sup> of March.

**Law Director:** Correct. I'm going to ask you to waive the 3-Reading Rule just in an overabundance of caution, okay. How's that. Fair enough.

**President Fellows:** Fair enough. Thank you.

**Ordinance No. 2017-19 – 2<sup>nd</sup> Reading**

**1<sup>st</sup> Reading:** February 23, 2017

An ordinance amending Part Three – Traffic Code, Title Seven – Parking, Chapter 351 – Parking Generally by the establishment of Section 351.16 – Snow Emergency of the Codified Ordinances of the City of Willoughby Hills.

**President Fellows:** And this is on 2<sup>nd</sup> reading.

**Ordinance No. 2017-20**

An ordinance authorizing and directing the Mayor to execute an agreement between the City of Willoughby Hills and the Ohio Patrolmen's Benevolent Association on behalf of the Sergeants and declaring an emergency.

**President Fellows:** This is also on 1<sup>st</sup> reading.

**Vice President Plecnik:** Madame President. If I could just share our goal is to have a Personnel Relations Committee Meeting the Monday before the next Council Meeting to discuss these contracts. We've already had an email out to all the members of Personnel Relations, I see two are with us tonight, Greg McCarthy and Linda Fulton. And we're hopeful that we'll be able to give recommendations to Council within the 3 readings because my understanding from Mr. Lobe and the other negotiators is that they essentially said to the unions in good faith that they were going to try to pass it over a 3-reading period. And if it's required that we take more time to look at it we will but assuming in good faith we can do a solid through review, hopefully we can do it within 3 readings because the unions have always acted in good faith with us. So, I encourage every member of Council, just as Personnel Relations is reading these contacts to be reading them too. And if you have any concerns try to share them sooner rather than later. Thank you.

**President Fellows:** I do want to mention that actually ordinances 20, 21, 22 which actually have been renumbered. The Sergeants, the Patrol Officers and the Dispatchers, these had already been introduced to us. The change or I should say the correction to those three contracts should have been corrected three years before and the subject matter was on lateral transfers. When officers come from one city to another, that's the only part of the contract that was changed. The rest of the contract hasn't been changed. If you had started to peruse those before, these have been out, these are not sort of like virgin contracts, it's just that section. But thank you.

**Councilman Hallum:** Madame President. Before we get too far, I just want to make sure because we were just talking about this, I will not be at the next Council meeting. I'll be out of town.

**President Fellows:** Okay. So, noted, thank you.

**Councilman Biro:** No pressure there.

**President Fellows:** Thank you.

**Councilman Hallum:** It's up to the rest of you.

**Ordinance No. 2017-21**

An ordinance authorizing and directing the Mayor to execute an agreement between the City of Willoughby Hills and the Ohio Patrolmen's Benevolent Association on behalf of the Patrol Officers and declaring an emergency.

**President Fellows:** This will be on 1<sup>st</sup> reading.

**Ordinance No. 2017-22**

An ordinance authorizing and directing the Mayor to execute an agreement between the City of Willoughby Hills and the Ohio Patrolmen's Benevolent Association on behalf of the Dispatchers and declaring an emergency.

**President Fellows:** Ordinance No. 2017-23.

**Ordinance No. 2017-23**

An ordinance authorizing and directing the Mayor to execute an agreement between the City of Willoughby Hills and the Willoughby Hills Fire Fighters, Local #3149 of the International Association of Fire Fighters, AFL-CIO and declaring an emergency.

**President Fellows:** Also on 1<sup>st</sup> reading.

**Ordinance No. 2017-24**

An ordinance authorizing and directing the Mayor to execute an agreement between the City of Willoughby Hills and the City, County, and Waste Paper Drivers Union, Local 244 and declaring an emergency.

**President Fellows:** The next one is Ordinance No. 2017-25.

**Ordinance No. 2017-25**

An ordinance authorizing the expenditure of the engineering fees associated with the 2017 Street Rehabilitation Project specifically for Rockefeller from Chardon Road to Eddy Road and Stark Drive and declaring an emergency.

**President Fellows:** That will be on 1<sup>st</sup> reading.

**NEW BUSINESS**

- **Motion to authorize the Mayor to seek bids for the 2017 Street Rehabilitation Project which includes the following streets:**
  - (1) Rockefeller from Chardon Road to Eddy Road**
  - (2) Stark Drive**

Councilman Biro moved to authorize the Mayor to seek bids for the 2017 Street Rehabilitation Project which includes the following streets: (1) Rockefeller from Chardon Road to Eddy Road and Stark Drive. Councilman Hallum seconded.

**Vice President Plecnik:** Madame President. May be our City Engineer could speak to this briefly.

**City Engineer:** You're reading my mind. We can't go out to bid until we prepare the bid documents. So, we need to authorize our fee, Ordinance No. 2017-25 in order to go out to bid. So, may be at the next meeting that can be passed.

**President Fellows:** So, we need to pass 25 before we can authorize the Mayor to go out.

**City Engineer:** Right.

**President Fellows:** Okay.

**Councilman Hallum:** I withdraw my second.

**President Fellows:** All right, put them on for the next meeting. And then 25 will be on 2<sup>nd</sup> reading and we can determine whether we want to support suspending a 3-Reading Rule to get this moving. Okay.

### **FOR THE GOOD OF THE ORDER**

**President Fellows:** For the Good of the Order?

### **FOR THE GOOD OF THE COMMUNITY**

**President Fellows:** For the Good of the Community? Any vampires in the audience? No blood drives?

**Councilman Biro:** Give blood. There's one at UH if anyone wants to come up there on the 17<sup>th</sup>. I'll be there. I'll greet you.

**President Fellows:** All right, thank you Chris.

**Councilwoman Greer:** I'm getting a notification from the audience. Please attend the two remaining pancake breakfasts. This Sunday it will benefit the City of Willoughby Hills and all the amazing efforts done by the Recreation Commission. And the following Sunday it is for the, remind me of the full name...

**Vice President Plecnik:** The Willoughby Hills Lion's.

**Councilwoman Greer:** The Willoughby Hills Lion's Club. Thank you.

**President Fellows:** Anything else? I'll entertain a motion to adjourn.

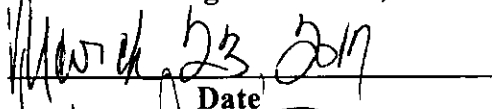
### **ADJOURNMENT**

Motion was made by Councilman Fiebig to adjourn. Councilman Plecnik seconded.


**YEAS: Unanimous.**

**The Regular Council Meeting of March 9, 2017 was adjourned at 8:16pm.**

**APPROVED:**

  
Date

**ATTEST:**

  
Victoria Ann Savage, CMC  
Clerk of Council

  
Nancy E. Fellows  
President of Council