MEETING MINUTES
CITY OF WILLOUGHBY HILLS 2014 CHARTER REVIEW COMMISSION
Monday, July 7, 2014

Call to Order:
Meeting called to order by Chairman Andy Gardner at 6:42 p.m.

Roll Call:
Members Present:
Chairman Andy Gardner, Stephen Atkins, DDS, Joyce Grady, C. J. Latsa, Judy Shrefler, Sandy Taddeo and Jerry Wolanin

Members Absent:
Tanya Taylor-Draper and Vice Chairman Jim Walsh

Approval of Charter Review Commission minutes 07/01/14:
Motion to approve by Joyce Grady
Motion seconded by Sandy Taddeo
ROLL CALL: 7 AYES – unanimous MOTION PASSES.

Public Portion:
Public Portion opened at 6:44 p.m.

1) Bob Kowalski, 2585 Timberline Drive, Willoughby Hills, OH
Discussed Home Rule and how Charter was established; Gave history of Home Rule; Considers it a "great concept to dictate our particular needs"; Feels Electorate is important and Special Elections are important, even if you have to pay for it; Concerned that there were 3 unopposed candidates in recent elections; Plans to email CRC members a short email which he hopes they find helpful.

2) Frank Cihula, Chairman, BZA
Indicated he received email from CRC and has distributed it to his BZA Board members for input; Nothing yet from BZA.

3) Tom Majeski, Chairman, Civil Service Commission, 2717 Graylock Drive, WH, OH
Thanked CRC for opportunity to give testimony as a whole for Civil Service Comm.; Plans to get input from members and hopes 24-hour work schedule allows him to appear at Public Hearings on 7/14 and 7/15; Asked CRC to look at Article IX; cannot understand content and feels issues need to be clarified.

Public Portion closed at 6:52 p.m.

Chairman Gardner advised Mr. Majeski that he will work with his schedule to hear Civil Service Commission requests if 7/14 and 7/15 are a problem.

Old Business:

1) Chairman Gardner indicated that the Notice to City Departments had been emailed by Jerry Wolanin
2) Chairman Gardner confirmed Public Hearings Notices had been published in newspaper, on City website and WHTV channel, WELW (WINT 1330 AM) radio and City Hall Lobby posting.
3) Chairman Gardner reviewed CRC's opinion on "Procedures for Commission's Review of Charter" – Commission agreed to await for next week's feedback to determine what they need to review.
4) Chairman Gardner asked for feedback regarding "Time Allocated for Public Presentation"- discussion ensued regarding 3 minute limit or possibly 7-minute time limit; decision was made to table this for a vote at Tuesday, July 8 meeting when there may be all members in attendance and one more opportunity for Public Portion on this topic.
5) Chairman Gardner asked for feedback regarding "TV Broadcast of CRC meetings". Joyce Grady mentioned it may be wise to broadcast the last 2 or 3 when issues for ballot were discussed. Steve Atkins said it may be wise to broadcast the Public Hearings so the public can hear concerns of residents who may come forward on 7/14 and 7/15 with their questions or concerns. Decision was made to table this for a vote at Tuesday, July 8 meeting when there may be all members in attendance and one more opportunity for Public Portion on this topic.

New Business:

1) Chairman Gardner discussed need to determine the required number of votes for proposed Charter changes. In 2008, 6 votes were needed. He explained the process of starting with a concept then fine tuning it to get it ready for ballot language. Decision was made to table this for a vote at Tuesday, July 8 meeting.
2) Chairman Gardner asked the Commission for a list of matters to review at the July 8 meeting. The following items were agreed upon:

   Section 4.3 – Dept. of Law – Judy Shrefler thought Law Director Lobe's points on establishing hiring criteria was a good idea and might be worth discussing.

   Section 5.62 – Board of Elections – will review concerns raised by Dale Fellows, Board of Elections Representative at last meeting.

   Other: Section 5.15 – Zoning – Mandatory Public Vote on Land Use Changes

   BZA Chairman Cihula indicated he may not want to pursue this, but CRC can discuss.

   Article 9 – Personnel – CRC should discuss to clarify entire Article.

Good of the Order:

Ultimate Raffle tickets for South High Band and YMCA Dream House tickets are available through Andy Gardner.

City Concert, including fireworks and car show will take place at Shoppes of WH on Saturday, July 19, 2013 from 3 till 10pm.

Adjournment:

Motion to adjourn by Joyce Grady seconded by Judy Shrefler.

ROLL CALL: 7 AYES – unanimous MOTION PASSES.

Meeting adjourned at 7:25 p.m.

APPROVED: 7/8/14

Andy Gardner, Chairman

ATTEST: Gloria Majeski

Gloria Majeski