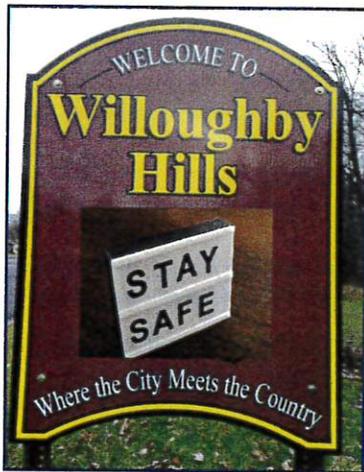




Covid-19 Communication for the Residents of the City of Willoughby Hills

Communication & Enforcement by the City of Willoughby Hills for Public Health Orders and Information as it pertains to COVID-19

By Mayor Andy Gardner



After becoming Mayor of the City of Willoughby Hills on January 1, 2020, it is safe to say that I never anticipated having COVID-19 occur just three months later.

It is important now, more than ever, to continue communicating with our residents to reassure them that we are working hard to both keep our community safe and to sustain the fine businesses we have

learned to love in Willoughby Hills. This communication is intended to provide the information our residents and businesses need to understand the public health orders set forth by local and federal agencies and outline the actions that each of our City departments has taken to ensure these orders are followed for the health and safety of our community, as well as to provide tips to our residents for their personal safety. In addition, please check our City website regularly for updates and information.

Most importantly, please remember that I remain committed to helping our residents and businesses during this time, which was both unexpected and unprecedented. Don't hesitate to reach out if you need help in any way.



Mayor Gardner's Collection of Thank You Notes from Residents who received the "Senior of the Day" Recognition during the COVID-19 pandemic.

VOTE

GET READY TO VOTE ON TUESDAY, NOVEMBER 3!

Just a reminder that Tuesday, November 3, 2020 is Election Day. With the COVID-19 pandemic, many individuals may want to vote Absentee. To do so, you will need to fill out an Absentee Ballot Application. You can do this online at the Lake County Board of Election website, or by calling Gloria in Mayor Gardner's Office at 440-918-8730 for assistance in obtaining an application. While we have no local Council or Mayoral candidates on the ballot, the City will have the Road Levy renewal on the ballot in November. Make your vote count, even during COVID-19 by planning now for how you want to vote in November.

Community Center Update

With the ten-person gathering limit in effect, the Community Center events through at least September have been cancelled. The library remains open, with restrictions, and drive-through pick up services available. All updates will be posted on the City website at www.willoughbyhills-oh.gov. All visitors are reminded that masks must be worn when you enter the building.

Willoughby Hills Police Department Response to COVID-19

The members of the Willoughby Hills Police Department, in cooperation with all City Departments, have taken the necessary steps to follow the health and safety guidelines of the Lake County General Health District and the Ohio Department of Health. Please remember to call the Lake County Health Department (**NOT 911**) at 440-350-2543 to report face mask violations.

Health and Safety Protocols have been put into place, our staff has been trained on these important functions and will continue to follow them as long as necessary to maintain the well-being of our staff and the citizens we protect and serve.

Our staff is temperature checked every day and have been issued masks and sanitizers for themselves and their office areas and patrol cars. Patrol cars are sanitized on a regular basis and extra cleaning services have been scheduled for the department common and office areas.

Following these important guidelines has allowed us as an essential public safety organization to remain mission capable at all times during this pandemic. I am proud of our staff for embracing these steps during this difficult time. We stand ready to serve our community as we all continue to battle this terrible illness.

Respectfully,
Christopher J. Collins
Chief of Police

COVID-19 Communication – Administration Department

By Gloria Majeski, Executive Assistant to Mayor Gardner

We recognize the help our seniors need during this time. Funded entirely by donations, "Senior of the Day" was created to offer acknowledgement of our senior citizens during the pandemic with a fruit basket and Willoughby Hills gift bag. We have already honored over one hundred and fifty residents since March. It has been very rewarding to surprise these individuals, to provide them with fresh fruit when some were forced to live out of their freezers and pantries and to just let them know they are not forgotten.

Notary services continue to be provided at City Hall and have become very essential when many banks are unable to provide the services of a notary public.

Assistance with acquiring an Absentee Ballot Application is another COVID-19 service provided by the Administration since many residents may opt to vote absentee on November 3, particularly with our Road Levy Renewal on the ballot.

With our residents reaching out to stay informed, we are starting a weekly "email" newsletter to provide weekly updates. It will be a good reminder of upcoming meetings (mostly via Zoom) and will serve to promote any other activities in the community. If you are interested in being on this email newsletter list, please take a moment to provide your name, address and email address to the following email: Newsletter@WilloughbyHills-OH.gov

City Hall has remained open during the pandemic. It is our belief that we are here to serve our residents and certainly cannot offer the same level of service remotely. We have been able to offer comfort and guidance to our residents and will continue to do so. Please call Gloria in Mayor Gardner's Office at 440-918-8730 if you need any assistance. We are here for you. Stay safe.



JOIN OUR CITY WEEKLY EMAIL NEWSLETTER!

Do you want up to date, weekly information on the City? Become a part of the City's weekly email blast! Email your name, address & email address to:

Newsletter@WilloughbyHills-OH.gov
and you will automatically receive an

update from the Mayor's Office every Friday. This will inform you of upcoming meetings and events and give a recap of the week's happenings in our community and current information on safety measures during COVID-19. Don't wait! Sign up now!



It is SAFE

FIRE DEPARTMENT'S

By Fire Chief Rob Gandee

In recent months fire departments throughout the area saw a drastic decline in the number of people calling 911 to go

to the hospital. A big reason for this was people were at home following the stay at home order doing very little as the pandemic hit. For some other people, it meant complications or even death from not going to the hospital for relatively treatable conditions. So why did these people not go to the hospital you may ask? The reason was simple, many of them were afraid of catching COVID 19 from being at the hospital.

In response to the pandemic the Willoughby Hills Fire Department has taken several steps to ensure the safety of our patients and employees. In fact, in late January before the virus spread was classified as a pandemic, the Willoughby Hills Fire Department purchased six hundred additional N-95 masks. This was in preparation of a possible pandemic at the time as COVID cases started to show up in the U.S. The decision was to increase the departments supply of the masks since historically they become very difficult to obtain as the demand for the masks rises quickly. In addition, a stock of about 200 older N-95 masks that the department had were found to be in need of repair due to the elastic on the masks being damaged due to dry rot. Thankfully, Stagecrafters Theatre from the Orange School District along with other area volunteers were able to repair these masks and make several hundred cloth masks. In addition, the fire department added many more items for the personal protective equipment such as, safety glasses, Tyvek suits and gloves. The department also made its own hand sanitizer. The department also added additional cleaning and disinfecting supplies that allow for the decontamination of a rescue squad in about 30 minutes, a process that is completed after every patient transport.

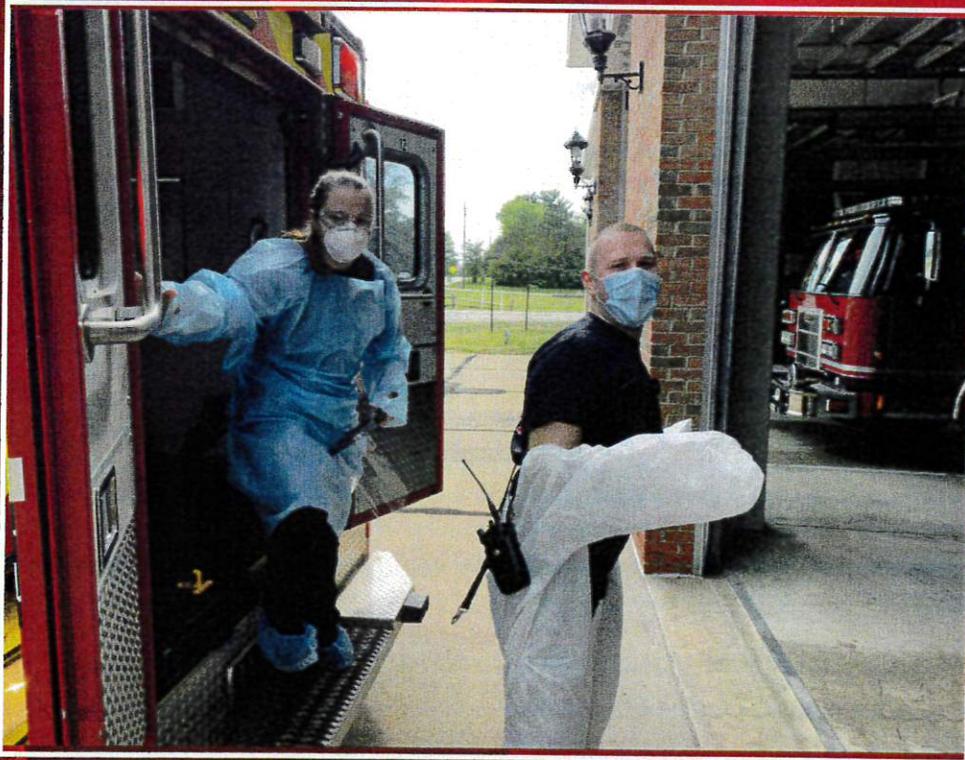
to go to the hospital!

REPORT ON COVID-19

Another important aspect to know is all of the area hospitals have strong procedures and practices in place to greatly limit the exposure and spread of the virus. Due to the highly contagious nature of the virus, hospitals have greatly increased the cleaning and disinfecting procedures to prevent the spread of the virus.

Over the last few months the Willoughby Hills Fire Department has transported hundreds of people to area hospitals that have not contracted the virus. To date, very few EMTs or paramedics anywhere

have contracted COVID. This is most likely due to the benefit of following strong procedures for wearing personal protective equipment and disinfecting procedures. If you are experiencing signs or symptoms of a stroke, heart attack or any other life threatening emergency, you need to go to the hospital. Delays will only cause more complications or even worse, death, so please call us...we are here to help.



Firefighter / Paramedics Cindy Sabo and Bill Rogers get dressed in personal protective equipment to respond to an EMS call of a COVID 19 patient that needs transport to the hospital.

COUNCIL UPDATE

By Council President Chris Hallum

Since COVID-19, Council has continued to meet on the second and fourth Thursday at 7:00 p.m. via Zoom. Meetings can also be viewed on Facebook Live. Instructions to access all Council and Committee meetings may be found on the City website at www.willoughbyhills-oh.gov.

Since the beginning of the year, Council has passed the following notable legislation:

- 2020-01 - City Hall complex computer purchases to accommodate Windows-10 security updates
- 2020-04, 2020-05 - Acceptance of grants for Lake County Road Improvement & NOPEC improvements for City Hall, Police and Fire windows, doors and HVAC
- 2020-08 - Two new Police vehicle purchases
- 2020-10 - Appointment of Michael Lucas as Law Director
- 2020-11 - Approval of the 2020 Street Rehab Program for Road Levy funding to resurface Graylock Drive, Beech Hills Drive, and Evergreen Drive
- 2020-12 - Approval of the Republic Services contract to include a yard waste benefit
- 2020-14 - Approval of the 2020 Sewer Rehab program engineering fees
- 2020-15 - Approval of the City's 2020 Budget
- 2020-16 & 17 - Approval of the bids for Asphalt & Limestone
- 2020-18 - Approval of a bid for new Fire Department Breathing Apparatus purchased by way of a grant
- 2020-20 - Approval of the Grange regulations for operation, safety and security.
- 2020-24 - Approval of the Rockefeller Road resurfacing engineering fees
- 2020-26 - Reinstatement of the City's W.H.I.S.P.E.R. Program for Senior Assistance
- 2020-31 & 32 - Authorization of participation to receive grant funding through CARES and FEMA programs to meet COVID-19 expenses
- 2020-37 - Providing for the Road Levy Renewal to appear on the November ballot
- 2020-39 - Approval of a Document Management Agreement (at a savings of \$6,000 per year) for City Hall print services Resolution
- 2020-06 - Declaring the City's stand against racism

While currently on August break, we are working on:

- Establishing dates for District meetings with residents
- Working on being able to televise the Zoom meetings on cable channels Spectrum 1024 and AT&T Uverse 99
- Willoughby Hills Small Business Economic Relief Grants (COVID-19)
- Launch of a Council Subcommittee for business outreach

Please feel free to reach out to any Council members if you have a question or concern. Contact information can be found on the City website and is provided below:

Council President Chris Hallum (District 3)	440-840-6710
Council Vice President Mike Kline (District 1)	216-798-4771
Councilwoman Tanya Taylor Draper (District 2)	440-382-4464
Councilwoman at Large Nancy Fellows	216-952-3044
Councilman at Large Joe Jarmuszkiwicz	440-840-5542
Councilman at Large Dan Knecht	440-336-1235
Councilman at Large Dan Zegarac	216-406-5035
Council Clerk Joanne Monaco	440-975-3541

SERVICE AND BUILDING DEPARTMENTS – COVID-19 UPDATE

By Mark Grubiss, Road Superintendent and Denise Edwards, Building/Service Clerk

The Building and Service Departments have remained open during the COVID-19 pandemic to assist residents. The Departments have taken the suggested health and safety precautions to ensure visitors are safe, including:

- Glass divider between employees and visitors;
- Masks;
- Hand sanitizer available for use by employees and visitors; and
- Surface sanitizer for regular cleaning of the facility.

The services that continue to be offered include:

- Building Permits/Applications (applications may be emailed to individuals who wish to remain at home);
- Inspections (your contractor can provide you with the certificate that has been provided by our office);
- Planning and Architectural Board of Review (PC-ABR) monthly meetings via Zoom;
- Communications with Lake County Building Department; and
- Assistance to callers with concerns about zoning violations or other questions about life in Willoughby Hills.

Our Service Department continues to work safely during the pandemic, providing uninterrupted service to our residents. The Service workers are doing their best to practice social distancing, driving separately and wearing masks when possible. We ask that residents call us with any requests or questions, rather than approaching the Service crew.

With this year's Road Levy funding, we have been able to resurface Beech Hills Drive, Evergreen Drive and Graylock Drive. The planned resurfacing of Rockefeller Road (south of Chardon Road) was delayed due to COVID-19, but funds were released a few weeks ago and the City is moving forward with that project this Fall. We continue to patch and repair many other streets that are deteriorating. If you notice an area that is in need of repair, please contact us at 440-975-3550 to avoid further damage. The voters will be asked to renew the City's Road Levy on the November ballot and the City will continue its plan for maximal road resurfacing throughout the City with this funding.

As Fall approaches, the Service Department will do the annual leaf pickup on every street. If you have any questions or concerns between now and then, please do not hesitate to call us at 440-975-3550. Remember to Stay Safe!

MAYOR'S COURT REPORT

By Clerk of Court Janeen Mullin

The past few months found Willoughby Hills Mayor's Court working hard through this State of Emergency. We have continued to navigate the best and safest ways to provide justice for our defendants while eliminating the risk of exposure to Coronavirus (Covid-19) to our staff, residents and public who may enter our Court doors.

Willoughby Hills Mayor's Court took swift action to prevent the spread of Covid-19 by implementing safe and effective protocols for Court operation by supplying masks, providing sanitizer and creating the ability to social distance, therefore providing every individual a safe environment. We are in process of implementing an online payment system. Each day, protocol is reassessed to insure we are meeting the guidelines of the CDC and Lake County Department of Health.

Please know everyone's well-being is our number one concern and priority within the Court. Every precaution we take is in the best interest of staff and visitors as we continue pressing forward during these unusual and trying times. Should any concerns arise, the Court is available to answer any and all questions.



The City of Willoughby Hills

35405 Chardon Road
Willoughby Hills, Ohio 44094

PRST STD
U.S. POSTAGE
PAID
Willoughby, Ohio
PERMIT #221

Residential Customer
Willoughby Hills, Ohio

Willoughby Hills Recreation Event Changes Due to Covid-19

By Sandy Grubiss, Recreation Commission Chairperson

Saturday, September 12th - Touch A Truck - Canceled

Saturday, October 9th - Fall Craft Show - Canceled

Friday, October 16th (6:00pm - 8:00pm) - Halloween Party - Revised - Drive Thru Format - Prize for best decorated car!

Friday, November 13th - WH Photo Contest - Revised - Reception canceled - Contest still a go!

November/December - Letters to Santa - Drop off locations Willoughby Hills Community Center and City Hall - more information to come!

Sunday, December 6th - Winter Fest and Christmas Card Lane - stay tuned!

Saturday, December 12th - Breakfast with Santa/Santa Shop - stay tuned!

To keep up to date with events and changes please

like Willoughby Hills Recreation on Facebook or check the City's website

Willoughbyhills-oh.gov - Click >Departments>All other Departments and City Services>Recreation Department