

## CHARTER REVISIONS PROPOSED BY THE CIVIL SERVICE COMMISSION.

The Civil Service of the Municipality is hereby divided into the classified and unclassified service.

9.41 Classified Service. All persons who have been continuously employed in the service of the Municipality in the same or similar position, herein included in the classified service, **through the prescribed probationary period for at least thirty (30) days** preceding the adoption of this Charter shall retain their positions until discharged, reduced, promoted or transferred in accordance with the provisions of this Charter.

The classified service shall include:

- a- all full-time **and all part-time** members of the Police Department, except for the Police Chief;
- b- all full-time **and all part-time** members of the Fire Department, except for the Fire Chief;
- c- all positions which may, consistent with the provisions of this Charter, be classified by ordinance of Council upon written recommendation of the Civil Service Commission.

9.42 Unclassified Service. The unclassified service shall comprise all positions not specifically included by Section **9.41**.

The unclassified service shall include:

- a - all officers elected by the people;
- b - all Directors of Departments and their **Assistants who are authorized to act in the Director's absence in non-emergency situations**;
- c - all members of all boards and commissions appointed by the Mayor or Council;
- d - any temporary or part-time **appointment** requiring qualifications of an expert.

9.43 Police Chief and Fire Chief. The positions of Police Chief and Fire Chief shall be unclassified.

The Mayor shall have the authority to suspend or remove the Police Chief or Fire Chief only as provided for in Section 733.35 of the Ohio Revised Code, provided, however, that such suspension or removal shall have the concurrence of two-thirds (2/3) of the members elected to Council. (Amended 11-4-08)

9.44 Rules and Regulations. The appointment, promotion, transfer, layoff, job classification, reinstatement, suspension and removal of persons in the classified service and appeals from the action of the appointing authority shall be subject to the rules established by the Civil Service Commission as directed in Section **5.52** of this Charter.

**All changes in job descriptions and job classifications shall be reviewed by the Civil Service Commission, who shall make recommendations to the Council for adoption in accordance with Section 9.41, paragraph c.**

Adopted by the Civil Service Commission on March 5, 2015.