

CIVIL SERVICE MEETING MINUTES FOR JULY 10, 2014

Present: Mr. Tom Majeski Mr. Tom Kicher Mrs. Carolyn Patton, Resident observers

The meeting was called to order at 3:10 p.m.

OLD BUSINESS

- Minutes for the June 13, 2014 meeting were read, approved and signed
- Tom Kicher reviewed the draft he proposed in the WH Civil Service code regarding the issue of "nepotism" in city government with emphasis on the CSC members association or knowledge of candidates. Refer to draft Sections 8a., 15a., 16a. These issues will continue being discussed at the next CSC meeting and the draft finalized.

NEW BUSINESS

- A date was set for the official police exam for Saturday, October 11, 2014 at the Community Center. The test is: a standard, formal test which includes the psychological component. Note: The Agility Test component is given at Tri C at the Western Campus. It is incumbent upon the candidates to submit valid evidence of their test score for this area. Police Chief Collins needs to notify the CSC the minimum score for passing this test.
- At the next meeting, the announcement time for the test needs to be made and the pre-employment form to be made available.
- Tom Kicher stated that supplemental information for the test needs to be posted.
- The CSC needs to review any form used for the Police Exam needs to be reviewed by the CSC.
- City Charter Sections 9.41 a.b. (regarding nepotism issues) need to be addressed.
- CSC members will appear before the Charter Review Commission at their meeting on July 22, 2014 at 6:30 p.m. for the purpose of introducing each member and their qualifications and explaining the role of the CSC. Positive aspects of our responsibility as CSC members include our role in selecting a standardized Agility Test in selection of Police Dept. candidates, clarifying and standardizing our goals with the SPBR in Ohio, comparing our standards with surrounding cities, (ie., Willowick) and representing our residence in these matters to assure compliance with the State of Ohio and Willoughby Hills CSC rules, and finally to facilitate and assure fair and objective compliance in the hiring practices of the City.

PUBLIC PORTION

- Questions were asked about the issue of “nepotism”. Tom Kicher presented a very thorough and complete explanation in this regard and a discussion followed regarding the “hiring and firing” policies used by Willoughby Hills. Questions in comparing “classified v. non-classified” personnel and the CSC role in these classifications.

The next meeting was set for Friday, August 1, 2014 at 3:00 p.m. at City Hall.

THE MEETING WAS CALLED TO ADJOURNMENT AT 4:34 p.m.

Respectfully submitted by

Carolyn Villar Patton
Carolyn Villar Patton, CSC Secretary

Thomas A. Majeski
Tom Majeski

Thomas P. Kicher
Tom Kicher

Approval of minutes to submit for posting on August 1, 2014