

## **CIVIL SERVICE MEETING MINUTES**

**Friday, March 21, 2014**

**4:30 P. M.**

**Members Present: Tom Majeski**

**Observers: Linda Fulton**

**Tom Kicher**

**Cheryl Ota**

**Carolyn V. Patton**

**The Committee debriefed the Fire Fighter/EMT interviews and the procedures employed during the process. All believed these went well and that all of the candidates were qualified.**

- **Meeting opened**
  - ...February 22, 2014 minutes were approved
  - ...Commission certified the full time eligibility list
  - ...Regarding the provisionary hire of one of the candidates, Tom Majeski motioned to request a letter from finance to show that the CSC goes back to this candidate's original hiring date.

**ALL MEMBERS VOTED IN FAVOR OF THIS MOTION**

- **NEW BUSINESS**
  - ...Tom Majeski said that CSC needed to update the hiring procedures for the varied positions in the Police and Fire Departments.
  - ...Tom Kicher will work on this issue and include the appendix to the CSC manual.
- **The letter to Council was discussed regarding the issue of Tom Majeski's eligibility to serve on the Commission. The letter was written to defend Mr. Majeski's eligibility.**

- **PUBLIC PORTION**

Observers questioned what the Commission is and its purpose.

Tom Kicher responded by stating the following:

.....the history background of Civil Service

.....explained why tests were given and test procedures

.....qualifying criteria for varied positions in the Police and Fire  
Departments

.....Disciplinary issues

**NEXT MEETING DATE SET FOR TUESDAY, MAY 6, 2014 AT 2:00 P.M.**

Tom Majeski moved for adjournment at 4:52 p.m.

Seconded by Tom Kicher

Respectfully submitted by



**Carolyn Villar Patton**

**Secretary**



**Tom Majeski**



**Tom Kicher**