

## **CIVIL SERVICE MEETING HELD AFTER WRITTEN FIRE FIGHTERS EXAM**

**February 22, 2014**

**Present: Mr. Tom Majeski    Mr. Tom Kicher    Mrs. Carolyn Patton**

**Observers: Mrs. Gloria Majeski                      Mr. John Plecnik**

**The meeting began at 11:45 am.**

**Goals of the meeting: 1) Approve the minutes of the 1-27-14 meeting.**

**2) Oral Interviews**

**\* Written tests will be sent to I/O Solutions. Test scores will be placed in the mail boxes of the candidates at their respective Fire Stations. These scores will also be posted at the City Hall Fire Station.**

- Final review of the test questions used in the Oral Interviews. Specifically, test question #17 was discussed.**
- Tom Majeski will type and prepare these questions for the Oral Interviews.**
- New date has been set for these interviews to be Friday, March 21, 2014. This information must be given to the Fire Chief and the Fire Officer. These interviews will begin at 8:00 am.**

### **NEW BUSINESS:**

- A discussion of the CSC Manual indicated that the members needs a clear, new copy of the Manual so all the copies are consistent .**
- The city Attorney, Mr. Tom Lobe will be asked to present a letter of approval indicating that the new CSC changes made are legal.**
- The minutes of January 17, 2014 need correction and retyping**
- Gloria Majeski suggested an update of the memory sticks used by the CSC, as well a sign-up sheet for the oral interview candidates. Each candidate will have 45 minutes for the interview.**

The next meeting date will follow the March 21, 2014 oral interviews.

A motion to adjourn the meeting was first and seconded...12:55 p.m.

Respectively submitted,

*Carolyn Villar Patton*

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Secretary

*Tom Majeski*

Tom Majeski

*Thomas P. Kicher*

Tom Kicher