

CIVIL SERVICE MEETING MINUTES

**January 17, 2014
2:00 p.m.**

**Members Present: Tom Majeski
Tom Kicker
Carolyn V. Patton**

- I. Subject: Full-time Firefighter Application and Interview Procedures**
- II. Review of Interview Questions to be edited**

Questions: #1

#6 Edit “do you have”

**#9 Edit and delete “and how it benefits the
WHFD....Add “term candidate” (see list of
corrections)**

#10 (your)

**#11 & #15 Combine: How would past/current
employer describe your work ethic?**

#18 When is “it” acceptable

**#19 How would your past work history relate to
Your job as a Firefighter/Paramedic?**

Renumber 14, 16, 17, 18, 19 (delete # only)

**SUMMARY: Question #11 DELETED
Question #15 EDITED**

III. QUESTIONING PROCEDURES TO BE ADDED TO THE INSTRUCTIONS AT THE TOP

- A. Be brief**
- B. Keep answering time to 2 or 3 minutes**
- C. Ask up to and including #13**
- D. Questions #15 and #18 are MUST ASK questions**
- E. Oral interview will be PASS/FAIL**
- F. Interview Board will include: Fire Chief, Fire Dept.
Officer, and at least one member of CSC**

IV. Application changes made to the last two pages:

A. Date from 2011 to 2014

B. Has your driver's license ever been suspended

V. SUMMARY OF MEETING AND ITEMS ACCOMPLISHED

Fire Fighters test procedures and test procedures finalized

Members if Interview Board determined

Date set for written test set for February 22, 2014

**Tentative date for Oral Interview set for Feb. 12, 2014
and Feb. 13, 2014 (if needed)**

**Motion anonymously accepting CSC regulations because
the 30 day posting time is over.**

Meeting ended at 4:00 p.m. Next meeting not determined.

Respectfully submitted by Carolyn Villar Patton

Carolyn Villar Patton

"You only risk a lot when there is a lot to be saved."

QUOTE OF THE DAY FROM TOM MAJESKI