

MINUTES
Board of Building & Zoning Appeals
City of Willoughby Hills, Ohio

September 13, 2016

CALL TO ORDER: 8:00 pm

PRESENT: Chairman Frank Cihula, Vice Chairman John Klements, Mark Kotoch, Robert Bartolotta and James Michalski

ALSO PRESENT: Clerk, Katherine Lloyd

DISPOSITION OF MINUTES

Minutes of June 14, 2016 were not ready.

Minutes of July 12, 2016 were not ready per Board discussion regarding the preferred and usual format. Disposition postponed until October meeting pending guidance from the Law Director.

Minutes of August 9, 2016

MOTION: James Michalski moved to approve the Minutes of August 9, 2016 as written.
Seconded by John Klements
Voice vote: 4 Ayes and 1 Abstention (Kotoch).
Motion passes 4/0

CORRESPONDENCE

Notification dated 9/9/16 sent to News-Herald re: September 13, 2016 BZA meeting.

No appeals were filed for the September meeting.

UNFINISHED BUSINESS

None

NEW BUSINESS

The 28th Annual APA Planning and Zoning Workshop is on Friday, Nov. 4th at the Hilton Garden Inn, Mayfield Village. Notices were sent to members by mail yesterday. Cost is \$110 for non-members. Registration must be done by Sept. 30th. To get it covered by PO, everyone must be registered at the same time. Those interested who are able to go should notify the Mr. Cihula by email by Sept. 22nd.

CHAIRMAN'S COMMENTS

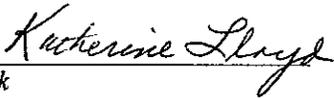
None

MOTION: Mark Kotoch moved to adjourn.
Seconded by Robert Bartolotta.
Voice vote: Ayes unanimous.
Motion passes 5/0

Meeting adjourned at 8:53 PM

*Note that it is the policy of the Board to make site visits to guide them in making their decisions.
Note that BZA meetings are recorded and recordings are considered a public record.*

“Decisions of the Board of Building and Zoning Appeals shall be final within the Municipality, except that an appeal therefrom may be taken to any court of record in accordance with laws of the State of Ohio, by any proper and interested party including the Municipality.”


Clerk

10-4-16 kdl


Chairman

Date approved: 10-10-2016