

City of Willoughby Hills

Agenda

Regular Meeting of Council September 24, 2015

7:00 p.m. **Meeting of Council Called to Order**

Pledge of Allegiance

Roll Call of Council

Members:

Vice President Nancy E. Fellows, Councilman David M. Fiebig, Councilwoman Jennifer Sommers Greer, Councilman Christopher Hallum, Councilman John Plecnik, President Raymond C. Somich, Councilman Christopher L. Biro

Others:

Mayor Robert M. Weger, Law Director Thomas G. Lobe, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco, Clerk of Council Victoria Ann Savage

Disposition of the Journal **Regular Council Meeting Minutes of July 9, 2015**

CORRESPONDENCE

EMAIL of September 12, 2015 From Mayor's Assistant to Council Office and President Somich; provided to the Members on September 14, 2015 RE: School Zone – Update to Discussion at Council Meeting of 9/10/15

Interoffice Memo from Finance Director Frank J. Brichacek dated September 14, 2015 RE: Notice of Acceptance of a \$5,000 Grant from the Lake County Stormwater Management Department to Finance the Repair of a Sinkhole on Worrell Road (**Emailed**: September 14, 2015)

Letter from Clerk of Council to the Law Firm of Wiles/Richards, Attorneys John W. Wiles and Michael C. Lucas, dated September 15, 2015 RE: Public Records Request included as Exhibits:

(1) Interoffice Memo from Clerk of Council to Members of Council as well as Administrative Staff RE: Public Records Request of Attorney Michael Lucas of Wiles/Richards, dated September 8, 2015;

(2) **EMAIL** from Law Director Lobe to Members, the Mayor and Finance Director dated September 13, 2015 RE: WH Memo from Clerk and Law Department RE: Public Records Request;

(3) **EMAIL** from Law Director Lobe to Members, the Mayor and the Mayor's Assistant RE: Ms. Fellows Responses to Issues; (1) Response to Public Records and (2) Legal Advice for March 13, 2014-Law Directors Follow-Up Questions and

(4) **EMAIL** from Councilman Hallum to Council Members Fiebig and Plecnik, dated March 27, 2014 RE: Gatsby Lane & Dodd Hills Project – Landco along with copies of: Purchase Order dated 11/4/2013 to Landco Developers Inc. for the Gatsby Lane Storm Sewer Extension Project and Landco Construction Invoice dated November 8, 2013, Purchase Order dated October 22, 2014 to Landco Developers Inc. for the Dodd's Hill Road Sinkhole Repair Project and Landco Construction Invoice of November 3, 2013, Invoice from Carr Bros. Inc. to Landco, dated October 24, 2013, Invoice from Waterworks to Landco dated October 25, 2013 and City of Willoughby Hills Check made to Landco Developers Inc. dated November 20, 2013 in the amount of \$7,348.25

City Engineer's Report dated September 17, 2015 (**Emailed**: September 17, 2015)

FINANCIAL REPORTS FOR THE MONTH ENDING AUGUST, 2015 CONSISTING OF: GENERAL FUND INCOME STATEMENT, CASH RECONCILIATION, PURCHASE ORDER REPORTS, FUND ANALYSIS REPORTS, AND EXPENSE REPORTS (**Emailed**: September 9, 2015)

NOTIFICATIONS

Special Meeting of the Finance Committee of Council scheduled for September 21, 2015 (Emailed: September 16, 2015)

Planning & Zoning Commission and Architectural Board of Review Meeting of September 17, 2015 CANCELLED for there were no pending projects (Emailed: September 12, 2015)

Special Meeting of the Rules and Legislation Committee of Council scheduled for September 21, 2015 (Emailed: September 16, 2015)

Special Meeting of the Safety Committee of Council scheduled for September 21, 2015 (Emailed: September 17, 2015)

MAYOR'S REPORT – Robert M. Weger

LAW DIRECTOR'S REPORT – Thomas G. Lobe

FINANCE DIRECTOR'S REPORT – Frank J. Brichacek, Jr.

CITY ENGINEER'S REPORT – Pietro A. DiFranco, P.E.

COMMITTEE REPORTS

FINANCE – Raymond C. Somich, Chair

Committee Members: Christopher L. Biro, Nancy E. Fellows

PLANNING & ZONING – David M. Fiebig, Chair

Committee Members: Christopher Hallum, John Plecnik

RECREATION – John Plecnik, Chair

Committee Members: Christopher Biro, Nancy E. Fellows

RULES & LEGISLATION – Nancy E. Fellows, Chair

Committee Members: David M. Fiebig, Raymond C. Somich

SAFETY – Jennifer Sommers Greer, Chair

Committee Members: Christopher L. Biro, Christopher Hallum

SERVICE – Christopher Hallum, Chair

Committee Members: Christopher L. Biro, John Plecnik

UTILITIES – Christopher L. Biro, Chair

Committee Members: Nancy E. Fellows, Jennifer Sommers Greer

PERSONNEL RELATIONS – Christopher L. Biro, Chair

Committee Members: John Plecnik, Mayor Robert M. Weger

WORKING COMMITTEE OF COUNCIL – Raymond C. Somich, President of Council

OTHER COUNCIL REPRESENTATIVE REPORTS

PUBLIC PORTION

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills:

(a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

UNFINISHED BUSINESS

LEGISLATION

ORDINANCE NO. 2015-38 – SECOND READING

1st Reading: September 10, 2015

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A CONTRACT(S) FOR GENERAL LIABILITY INSURANCE COVERAGE FOR THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-39 – SECOND READING

1st Reading: September 10, 2015

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A CONTRACT(S) FOR GENERAL LIABILITY INSURANCE COVERAGE FOR THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-40

AN ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE, TITLE NINE – TAXATION, BY THE ESTABLISHMENT OF A NEW CHAPTER 186 – INCOME TAX EFFECTIVE FOR TAX YEARS BEGINNING JANUARY 1, 2016 OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS.

NEW BUSINESS

FOR THE GOOD OF THE ORDER

ADJOURNMENT