

City of Willoughby Hills

Agenda

Regular Meeting of Council September 10, 2015

7:00 p.m. **Meeting of Council Called to Order**

Pledge of Allegiance

Roll Call of Council

Members:

**Councilman Christopher L. Biro, Vice President Nancy E. Fellows,
Councilman David M. Fiebig, Councilwoman Jennifer Sommers Greer,
Councilman Christopher Hallum, Councilman John Plecnik,
President Raymond C. Somich**

Others:

**Mayor Robert M. Weger, Law Director Thomas G. Lobe,
Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco,
Clerk of Council Victoria Ann Savage**

Disposition of the Journal **Regular Council Meeting Minutes of June 25, 2015**

CORRESPONDENCE

Letter from John L. Mayfield, Jr., Manager Detroit Airports District Office to Clerk of Council, dated July 30, 2015 re: FAA Receipt of Willoughby Hills Resolution No. 2015-5 – As Amended (Emailed: August 3, 2015)

Mayor's Court Statement to City Council of Fines and Other Monies Received or Collected for the Month of July 31, 2015 (Emailed: September 8, 2015)

Mayor's Court Statement to City Council of Fines and Other Monies Received or Collected for the Month of August 31, 2015 (Emailed: September 8, 2015)

Memo from Assistant Director of Finance dated July 24, 2015 re: New Hires (Emailed: July 24, 2015)

Memo from Assistant Director of Finance dated August 28, 2015, re: New Hire (Emailed: August 28, 2015)

Interoffice Memo from Director of Finance Frank J. Brichacek to Council President Raymond C. Somich and Members of City Council, dated August 27, 2015 re: Notice of Acceptance of a \$3,000 Donation to the Recreation Department in support of the Safety Town Program from Ms. Elaine Crane (Emailed: August 31, 2015)

FINANCIAL REPORTS FOR THE MONTH ENDING JULY, 2015 CONSISTING OF: GENERAL FUND INCOME STATEMENT, CASH RECONCILIATION, PURCHASE ORDER REPORTS, FUND ANALYSIS REPORTS, AND EXPENSE REPORTS (Emailed: July 16, 2015)

WH Community Center Rental Summary Report for July 2015 (Emailed: August 5, 2015)

WH Community Center Rental Summary Report for September 8, 2015 (Emailed: August 26, 2015)

2015 Fall Corn Fest Recap provided by Mayor's Assistant (Hardcopies distributed to Members September 1, 2015)

City Engineer's Report dated September 3, 2015 (Emailed: September 3, 2015)

Letter from John W. Wiles of Wiles/Richards, dated August 28, 2015 re: In the Matter of Frank Germano, Inquiry No. 14-Q-0717-28 (Emailed: August 31, 2015)

Letter from John W. Wiles of Wiles/Richards, dated September 4, 2015 addressed to Members Fellows, Fiebig and Plecnik c/o of the Council Clerk, re: Public Records Request (Emailed: September 8, 2015)

EMAIL: Michael C. Lucas of Wiles/Richards, dated September 8, 2015 addressed to Members Fellows, Fiebig and Plecnik c/o of the Council Clerk re: Revised Public Records Request

NOTIFICATIONS

Board of Building and Zoning Appeals Meeting scheduled for August 11, 2015 (Emailed: August 3, 2015)

Board of Building and Zoning Appeals Meeting scheduled for September 8, 2015 (Emailed: September 2, 2015)

Charter Review Commission Meeting of August 3, 2015 (Emailed: July 28, 2015)

Charter Review Commission Notice of Public Meetings scheduled for September 28, 2015 and September 29, 2015 (Emailed: August 13, 2015)

Special Meeting of the Personnel Relations Committee scheduled for August 31, 2015 (Emailed: August 26, 2015)

Planning & Zoning Commission and Architectural Board of Review Meeting of August 6, 2015 (Emailed: August 4, 2015)

Planning & Zoning Commission and Architectural Board of Review Meeting of August 20, 2015 (Emailed: August 18, 2015)

Planning & Zoning Commission and Architectural Board of Review Meeting of September 3, 2015 (Emailed: September 1, 2015)

Recreation Commission Meeting of September 2, 2015 (Emailed: August 31, 2015)

Rules and Legislation Committee Meeting of September 8, 2015 (Emailed: September 1, 2015)

Special Meeting of the Service Committee of Council scheduled for August 31, 2015 (Emailed: August 26, 2015)

MINUTES

Board of Building & Zoning Appeals Meeting of July 14, 2015 - Posted on City Website (Emailed: August 12, 2015)

Planning & Zoning Commission and Architectural Board of Review Meeting of August 6, 2015 (Emailed: September 2, 2015)

Recreation Commission Meeting of June 3, 2015 (Emailed: September 8, 2015)

ON FILE

Willoughby Hills Senior Center Newsletter for August 2015, Issue Number 88

Willoughby Hills Senior Center Newsletter for September 2015, Issue Number 89

MAYOR'S REPORT – Robert M. Weger

LAW DIRECTOR'S REPORT – Thomas G. Lobe

FINANCE DIRECTOR'S REPORT – Frank J. Brichacek, Jr.

CITY ENGINEER'S REPORT – Pietro A. DiFranco, P.E.

COMMITTEE REPORTS

FINANCE – Raymond C. Somich, Chair

Committee Members: Christopher L. Biro, Nancy E. Fellows

PLANNING & ZONING – David M. Fiebig, Chair

Committee Members: Christopher Hallum, John Plecnik

RECREATION – John Plecnik, Chair

Committee Members: Christopher Biro, Nancy E. Fellows

RULES & LEGISLATION – Nancy E. Fellows, Chair

Committee Members: David M. Fiebig, Raymond C. Somich

SAFETY – Jennifer Sommers Greer, Chair

Committee Members: Christopher L. Biro, Christopher Hallum

SERVICE – Christopher Hallum, Chair

Committee Members: Christopher L. Biro, John Plecnik

UTILITIES – Christopher L. Biro, Chair

Committee Members: Nancy E. Fellows, Jennifer Sommers Greer

PERSONNEL RELATIONS – Christopher L. Biro, Chair

Committee Members: John Plecnik, Mayor Robert M. Weger

WORKING COMMITTEE OF COUNCIL – Raymond C. Somich, President of Council

OTHER COUNCIL REPRESENTATIVE REPORTS

PUBLIC PORTION

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills:

(a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

UNFINISHED BUSINESS

LEGISLATION

ORDINANCE NO. 2015-38

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A CONTRACT(S) FOR GENERAL LIABILITY INSURANCE COVERAGE FOR THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2015-39

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A CONTRACT(S) FOR GENERAL LIABILITY INSURANCE COVERAGE FOR THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

RESOLUTION NO. 2015-8

A RESOLUTION AUTHORIZING THE CITY OF WILLOUGHBY HILLS TO ACCEPT THE AMOUNTS AND RATES FOR THE YEAR 2016 AS DETERMINED BY THE BUDGET COMMISSION OF LAKE COUNTY, OHIO AND AUTHORIZING THE NECESSARY TAX LEVIES AND THE CERTIFICATION THEREOF TO THE COUNTY AUDITOR; AND DECLARING AN EMERGENCY.

NEW BUSINESS

FOR THE GOOD OF THE ORDER

ADJOURNMENT