

City of Willoughby Hills

Agenda

Regular Meeting of Council February 11, 2016

7:00 p.m. Meeting of Council Called to Order

Pledge of Allegiance

Roll Call of Council

Members:

Councilwoman Jennifer Sommers Greer, Councilman Christopher Hallum, Councilwoman Janet R. Majka, Vice President John Plecnik, Councilman Christopher L. Biro, President Nancy E. Fellows, Councilman David M. Fiebig

Others:

Mayor Robert M. Weger, Law Director Thomas G. Lobe, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco, Clerk of Council Victoria Ann Savage

Disposition of the Journal Regular Council Meeting Minutes of January 28, 2016

CORRESPONDENCE

WH Community Center Rental Summary Report for January 2016 (Emailed: February 1, 2016)

Email: Gloria Majeski to Willoughby Hills Council, dated February 3, 2016 re: Cell Tower Information

City Engineer's Report dated February 4, 2016 (Emailed: February 4, 2016)

Mayor's Court Monthly Statement to City Council of Fines and Other Monies Received or Collected for the Month Ended January 31, 2016 (Emailed: February 9, 2016)

NOTIFICATIONS

Civil Service Commission Meeting of February 10, 2016 (Emailed: February 2, 2016)

Finance Committee Meeting of February 8, 2016 (Emailed: January 29, 2016)

Planning & Zoning Commission and Architectural Board of Review Meeting of February 4, 2016 (Emailed: February 2, 2016)

Recreation Commission Meeting of February 3, 2016 (Emailed: February 2, 2016)

Rules and Legislation Committee Meeting scheduled for February 8, 2016 (Emailed: January 29, 2016)

Utilities Committee Meeting of February 8, 2016 (Emailed: January 29, 2016)

MINUTES

Planning & Zoning Commission and Architectural Board of Review Meeting of January 21, 2016 (Emailed: January 19, 2016)

Rules and Legislation Committee Meeting of January 25, 2016 (Emailed: February 9, 2016)

ON FILE

Willoughby Hills Senior Center Newsletter for January 2016, Issue Number 93

MAYOR'S REPORT – Robert M. Weger

LAW DIRECTOR'S REPORT – Thomas G. Lobe

FINANCE DIRECTOR'S REPORT – Frank J. Brichacek, Jr.

CITY ENGINEER'S REPORT – Pietro A. DiFranco, P.E.

COMMITTEE REPORTS

Finance: All matters concerning and affecting revenues of the City including, but without limiting the generality of the foregoing, the receipt and expenditure of funds, salaries of City employees, budgetary matters, tax administration and policy and matters concerning Municipal indebtedness.

Chair: John Plecnik

Committee Members: Nancy E. Fellows, Jennifer Sommers Greer

Planning & Zoning: All matters concerning the Planning and Zoning of the City and the Chairman of the Committee shall be a Member of the City Planning and Zoning Commission.

Chair: Christopher Hallum

Committee Members: Christopher L. Biro, Jennifer Sommers Greer

Recreation: All matters concerning the development, maintenance and management of public playgrounds and public recreational activities in and for the City.

Chair: Jennifer Sommers Greer

Committee Members: To be announced

Rules and Legislation: All matters concerning the screening, coordination, form and substance of all proposed legislation and requests therefore, including coordination with the Law Department concerning the preparation of Ordinance and Resolutions and referral of legislation to Standing Committees or presentation to Council for consideration.

Chair: Nancy E. Fellows

Committee Members: Janet R. Majka, John Plecnik

Safety: All matters concerning the general safety of the inhabitants of and the property within the City including, but without limiting the generality of the foregoing, matters concerning the safety forces, equipment for safety forces, fire prevention matters and matters concerning regulation of conduct.

Chair: David M. Fiebig

Committee Members: Jennifer Sommers Greer, Janet R. Majka

Service: All matters pertaining to the services of the Department of Public Service such as maintenance and repair of streets and other public property.

Chair: Christopher L. Biro

Committee Members: Christopher Hallum, Janet R. Majka

Utilities: All matters concerning the installation, use and regulation of public utilities within the City.

Chair: Janet R. Majka

Committee Members: Christopher L. Biro, John Plecnik

Personnel Relations: There is hereby established a Personnel Relations Committee of Council which shall be a Standing Committee organized and chosen as provided herein, notwithstanding the provisions of Subsection (c)(1) hereof. Not later than January 31st, of each even numbered year, Council shall appoint a Personnel Relations Committee composed of such members as Council shall, by Motion determine. Persons not members of Council may be appointed to serve as members of the Personnel Relations Committee. The members of the Committee may be changed by Motion of Council from time to time as Council shall determine. Subject to the provisions of the City Charter, the Personnel Relations Committee of Council shall consider all legislation concerning relations with City Employees.

Chair: John Plecnik

Committee Members: Chris du Laney, Linda Fulton, Pamela Kurt, Greg McCarthy

Working Committee of Council: the Working Committee of Council shall be comprised of all Members of Council. A meeting of the Working Committee of Council may be called, and shall be subject to, the provisions of Subsection (b) hereof. The Working Committee of Council shall determine its own rules. The Working Committee of Council may consider any matter referred to it by a majority of the Members of Council or by a majority of its Members.

Chair: Nancy E. Fellows, President of Council

OTHER COUNCIL REPRESENTATIVE REPORTS

PUBLIC PORTION

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

UNFINISHED BUSINESS

LEGISLATION

ORDINANCE NO. 2016-2

AN ORDINANCE TO DECLARE CITY VEHICLE(S) AND/OR EQUIPMENT AS SURPLUS PROPERTY AND GRANTING AUTHORIZATION TO SELL SAID SURPLUS VEHICLE(S) AND EQUIPMENT ON THE OPEN MARKET, UPON SUCH TERMS AND AT SUCH PRICES AS ARE DEEMED MOST ADVANTAGEOUS TO THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2016-3

AN ORDINANCE ADOPTING PERMANENT APPROPRIATIONS NECESSARY TO MAINTAIN CITY SERVICES FOR THE FISCAL PERIOD BEGINNING JANUARY 1ST THROUGH DECEMBER 31ST OF 2016; REPEALING CONFLICTING LEGISLATION.

ORDINANCE NO. 2016-4

AN ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE - TITLE THREE – LEGISLATIVE, SUBSECTION 121.01(d) ORDER OF BUSINESS OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS BY THE INCLUSION OF “FOR THE GOOD OF THE COMMUNITY” IN COUNCIL’S ORDER OF BUSINESS AND REPEALING ANY CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

RESOLUTION NO. 2016-3

A RESOLUTION ACKNOWLEDGING RAYMOND C. SOMICH FOR HIS SERVICE TO THE CITY OF WILLOUGHBY HILLS.

NEW BUSINESS

- Motion of Council to declare as surplus: (1) Hot Box, manufactured mid to late 1980’s; condition: poor; with an approximate value of \$500 (Note: There were no other identifying numbers on item for description as confirmed by Road Superintendent Grubiss)

FOR THE GOOD OF THE ORDER

ADJOURNMENT