

President of Council  
NANCY E. FELLOWS

Vice President of Council  
JOHN PLECNIK

Clerk of Council  
VICTORIA ANN SAVAGE

# City of Willoughby Hills

Council  
CHRISTOPHER L. BIRO  
DAVID M. FIEBIG  
JENNIFER SOMMERS GREER  
CHRISTOPHER HALLUM  
JANET R. MAJKA

## Agenda

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### Regular Meeting of Council November 10, 2016

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**7:00 p.m. Meeting of Council Called to Order**

*Pledge of Allegiance*

**Roll Call of Council**

**Members:**

**Councilwoman Jennifer Sommers Greer, Councilman Christopher Hallum,  
Councilwoman Janet R. Majka, Vice President John Plecnik,  
Councilman Christopher L. Biro, President Nancy E. Fellows,  
Councilman David M. Fiebig**

**Others:**

**Mayor Robert M. Weger, Law Director Thomas G. Lobe,  
Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco,  
Clerk of Council Victoria Ann Savage**

### **CORRESPONDENCE**

WH Community Rentals for October 2016 (Emailed: November 8, 2016)

City Engineer's Report dated November 3, 2016 (Emailed: November 3, 2016)

NOTE: On a monthly basis, the Finance Director provides a report of the City's financial activity to City Council. The purpose of this reporting practice is to make the City's finances as transparent as possible and to keep the Council informed as to the City's financial activity. Financial Reports for 2014, 2015 and 2016 are posted on the City's Website

### **NOTIFICATIONS**

Civil Service Commission Meeting of November 9, 2016 (Emailed: November 3, 2016)

Personnel Relations Committee Meeting of November 7, 2016 (Emailed: October 27, 2016)

Planning & Zoning Commission and Architectural Board of Review Meeting of November 3, 2016 (Emailed: October 31, 2016)

Recreation Commission Meeting of November 2, 2016 (Emailed: October 27, 2016)

Rules and Legislation Committee of Council Meeting of November 7, 2016 (Emailed: October 27, 2016)

Working Committee of Council Meeting of November 10, 2016 (Emailed: October 27, 2016)

### **ON FILE**

WH Senior Center Newsletter for November 2016, Issue No. 103

**MAYOR'S REPORT – Robert M. Weger**

**LAW DIRECTOR'S REPORT – Thomas G. Lobe**

**FINANCE DIRECTOR'S REPORT – Frank J. Brichacek, Jr.**

**CITY ENGINEER'S REPORT – Pietro A. DiFranco, P.E.**

## **COMMITTEE REPORTS**

**Finance:** All matters concerning and affecting revenues of the City including, but without limiting the generality of the foregoing, the receipt and expenditure of funds, salaries of City employees, budgetary matters, tax administration and policy and matters concerning Municipal indebtedness.

**Chair:** John Plecnik

**Committee Members:** Nancy E. Fellows, Jennifer Sommers Greer

**Planning & Zoning:** All matters concerning the Planning and Zoning of the City and the Chairman of the Committee shall be a Member of the City Planning and Zoning Commission.

**Chair:** Christopher Hallum

**Committee Members:** Christopher L. Biro, Jennifer Sommers Greer

**Recreation:** All matters concerning the development, maintenance and management of public playgrounds and public recreational activities in and for the City.

**Chair:** Jennifer Sommers Greer

**Committee Members:** Christopher L. Biro, Janet R. Majka

**Rules and Legislation:** All matters concerning the screening, coordination, form and substance of all proposed legislation and requests therefore, including coordination with the Law Department concerning the preparation of Ordinances and Resolutions and referral of legislation to Standing Committees or presentation to Council for consideration.

**Chair:** Nancy E. Fellows

**Committee Members:** Janet R. Majka, John Plecnik

**Safety:** All matters concerning the general safety of the inhabitants of and the property within the City including, but without limiting the generality of the foregoing, matters concerning the safety forces, equipment for safety forces, fire prevention matters and matters concerning regulation of conduct.

**Chair:** David M. Fiebig

**Committee Members:** Jennifer Sommers Greer, Janet R. Majka

**Service:** All matters pertaining to the services of the Department of Public Service such as maintenance and repair of streets and other public property.

**Chair:** Christopher L. Biro

**Committee Members:** Christopher Hallum, Janet R. Majka

**Utilities:** All matters concerning the installation, use and regulation of public utilities within the City.

**Chair:** Janet R. Majka

**Committee Members:** Christopher L. Biro, John Plecnik

**Personnel Relations:** There is hereby established a Personnel Relations Committee of Council which shall be a Standing Committee organized and chosen as provided herein, notwithstanding the provisions of Subsection (c)(1) hereof. Not later than January 31<sup>st</sup>, of each even numbered year, Council shall appoint a Personnel Relations Committee composed of such members as Council shall, by Motion determine. Persons not members of Council may be appointed to serve as members of the Personnel Relations Committee. The members of the Committee may be changed by Motion of Council from time to time as Council shall determine. Subject to the provisions of the City Charter, the Personnel Relations Committee of Council shall consider all legislation concerning relations with City Employees.

**Chair:** John Plecnik

**Committee Members:** Chris du Laney, Linda Fulton, Greg McCarthy

**Working Committee of Council:** the Working Committee of Council shall be comprised of all Members of Council. A meeting of the Working Committee of Council may be called, and shall be subject to, the provisions of Subsection (b) hereof. The Working Committee of Council shall determine its own rules. The Working Committee of Council may consider any matter referred to it by a majority of the Members of Council or by a majority of its Members.

**Chair:** Nancy E. Fellows, President of Council

## **OTHER COUNCIL REPRESENTATIVE REPORTS**

### **PUBLIC PORTION**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills:

(a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

### **UNFINISHED BUSINESS**

### **LEGISLATION**

#### **ORDINANCE NO. 2016-44 – AMENDED - 2<sup>ND</sup> READING**

**AN ORDINANCE AMENDING PART THIRTEEN – BUILDING CODE, TITLE ONE – STANDARDS BY THE ESTABLISHMENT OF CHAPTER 1351 – NOTICE OF FORECLOSURE FILING OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS.**

#### **ORDINANCE NO. 2016-46 – AMENDED - 2<sup>ND</sup> READING**

**AN ORDINANCE ACCEPTING THE MUTUAL AGREEMENT FOR TECHNICAL ASSISTANCE BETWEEN THE CITY OF WILLOUGHBY HILLS AND LAKE COUNTY [OHIO] SOIL & WATER CONSERVATION DISTRICT.**

#### **ORDINANCE NO. 2016-47 – 2<sup>ND</sup> READING**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO THE FIRST AMENDMENT TO LEASE AGREEMENT BY AND BETWEEN THE CITY OF WILLOUGHBY HILLS AND NEW PAR d/b/a VERIZON WIRELESS.**

#### **ORDINANCE NO. 2016-51 – 2<sup>ND</sup> READING**

**AN ORDINANCE PROVIDING FOR TEMPORARY APPROPRIATIONS TO MEET THE ORDINARY EXPENSES OF THE CITY OF WILLOUGHBY HILLS, STATE OF OHIO FOR THE PERIOD BEGINNING JANUARY 1, 2017 THROUGH MARCH 31, 2017; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

#### **ORDINANCE NO. 2016-52 – AMENDED - 2<sup>ND</sup> READING**

**AN ORDINANCE PROVIDING FOR THE WAGES AND BENEFITS OF THE PART-TIME HOURLY MEMBERS OF THE POLICE DEPARTMENT OF THE CITY OF WILLOUGHBY HILLS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

#### **ORDINANCE NO. 2016-53 – AMENDED - 2<sup>ND</sup> READING**

**AN ORDINANCE PROVIDING FOR THE WAGES AND BENEFITS OF THE PART-TIME HOURLY MEMBERS OF THE FIRE DEPARTMENT OF THE CITY OF WILLOUGHBY HILLS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2016-54 – AMENDED - 2<sup>ND</sup> READING**

**AN ORDINANCE FIXING THE COMPENSATION FOR THE POSITION OF POLICE CHIEF; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2016-55 – 2<sup>ND</sup> READING**

**AN ORDINANCE PROVIDING FOR THE WAGES AND BENEFITS OF THE PART-TIME HOURLY MEMBERS OF THE POLICE DEPARTMENT OF THE CITY OF WILLOUGHBY HILLS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2016-56 – 2<sup>ND</sup> READING**

**AN ORDINANCE PROVIDING FOR THE WAGES AND BENEFITS OF THE PART-TIME HOURLY MEMBERS OF THE FIRE DEPARTMENT OF THE CITY OF WILLOUGHBY HILLS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2016-57 – 2<sup>ND</sup> READING**

**AN ORDINANCE FIXING THE COMPENSATION FOR THE POSITION OF POLICE CHIEF; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2016-58 – 2<sup>ND</sup> READING**

**AN ORDINANCE AMENDING PART ONE ADMINISTRATIVE CODE, TITLE FIVE – ADMINISTRATIVE, CHAPTER 157 – GENERAL EMPLOYMENT PROVISIONS, SECTION 157.01 – COMPENSATION OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2016-59**

**AN ORDINANCE APPROVING CHANGE ORDER NO. 1 INCREASING THE CONTRACT AMOUNT FOR THE WORRELL ROAD RESURFACING PROJECT AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2016-60**

**AN ORDINANCE TO DECLARE CITY VEHICLE(S) AND/OR EQUIPMENT AS SURPLUS PROPERTY AND GRANTING AUTHORIZATION TO SELL SAID SURPLUS VEHICLE(S) AND EQUIPMENT ON THE OPEN MARKET UPON SUCH TERMS AND AT SUCH PRICES AS ARE DEEMED MOST ADVANTAGEOUS TO THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2016-61**

**AN ORDINANCE FOR THE VACATION OF COVERT DRIVE PRESENTLY EXISTING AS A PAPER STREET, NEITHER PAVED OR IMPROVED, IN THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.**

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**RESOLUTION NO. 2016-14**

**A RESOLUTION IN CONTINUED SUPPORT OF AND FOR THE ACCEPTANCE OF THE LAKE COUNTY PLAN4HEALTH ADDITIONAL GRANT FUNDING TO DEVELOP A PLAN FOR THE ROEMISCH COMPLEX WELLNESS REVITALIZATION BY AND THROUGH THE COLLABORATIVE EFFORTS OF CLEVELAND METROPARKS, LAKE COUNTY PLANNING & COMMUNITY DEVELOPMENT AND CHAGRIN RIVER WATERSHED PARTNERS AND DECLARING AN EMERGENCY.**

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**RESOLUTION NO. 2016-15**

**A RESOLUTION FOR THE ACCEPTANCE OF A GRANT IN THE AMOUNT OF \$18,187.00 THROUGH THE NATUREWORKS GRANT PROGRAM FOR THE REVITALIZATION OF CAMPBELL PARK TENNIS COURTS.**

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**NEW BUSINESS**

- Motion of Council to declare the following items as surplus:
  - (1) **Plow Wings (for Western Plow)**  
**Estimated Value: \$800**  
This equipment is from our 2008 snow plow and no longer in use. It came with the snow plow, but they were removed because plow width is too wide when the wings are added
  - (2) **36" Walk Behind Mower**  
**Estimated Scrap Value: \$75 - \$100**  
Does not run

**FOR THE GOOD OF THE ORDER**

**FOR THE GOOD OF THE COMMUNITY**

**ADJOURNMENT**