

President of Council  
NANCY E. FELLOWS

Vice President of Council  
JOHN PLECNIK

Clerk of Council  
VICTORIA ANN SAVAGE

# City of Willoughby Hills

Council  
CHRISTOPHER L. BIRO  
DAVID M. FIEBIG  
JENNIFER SOMMERS GREER  
CHRISTOPHER HALLUM  
JANET R. MAJKA

## Agenda

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### Regular Meeting of Council September 22, 2016

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**7:00 p.m. Meeting of Council Called to Order**

*Pledge of Allegiance*

**Roll Call of Council**

**Members:**

**President Nancy E. Fellows, Councilman David M. Fiebig,  
Councilwoman Jennifer Sommers Greer, Councilman Christopher Hallum,  
Councilwoman Janet R. Majka, Vice President John Plecnik,  
Councilman Christopher L. Biro**

**Others:**

**Mayor Robert M. Weger, Law Director Thomas G. Lobe,  
Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco,  
Clerk of Council Victoria Ann Savage**

**Disposition of the Journal Regular Council Meeting Minutes of September 8, 2016**

#### **CORRESPONDENCE**

City Engineer's Report dated September 15, 2016 (Emailed: September 15, 2016)

Memo from Assistant Director of Finance to Council dated September 16, 2016 re: New Hires (Email: September 16, 2016)

NOTE: On a monthly basis, the Finance Director provides a report of the City's financial activity to City Council. The purpose of this reporting practice is to make the City's finances as transparent as possible and to keep the Council informed as to the City's financial activity. Financial Reports for 2014, 2015 and 2016 are posted on the City's Website

#### **NOTIFICATIONS**

Board of Building and Zoning Appeals Meeting of September 13, 2016 (Emailed: September 12, 2016)

Civil Service Commission Meeting of September 28, 2016 (Emailed: September 12, 2016)

Planning & Zoning Commission and Architectural Board of Review Meeting of September 15, 2016 (Emailed: September 13, 2016)

Personnel Relations Committee of Council Meeting of September 19, 2016 (Emailed: September 12, 2016)

Planning & Zoning Committee of Council Meeting of September 26, 2016 (Emailed: September 16, 2016)

Recreation Commission Subcommittee for the 9/11 Memorial Service and Picnic Follow-up Meeting of September 27, 2016 (Emailed: September 14, 2016)

APA Cleveland's 28<sup>th</sup> Annual Planning and Zoning Workshop scheduled for Friday, November 4, 2016 (Emailed: September 20, 2016)

#### **MINUTES**

Notification that the Planning & Zoning Commission and Architectural Board of Review Meeting Minutes of September 1, 2016 have been posted to the City's website (Emailed: September 16, 2016)

Safety Committee of Council Meeting Minutes of August 1, 2016 (Emailed: September 1, 2016)

**ON FILE**

Cleveland Clinic Article: Battling an “Epidemic” Firefighters Combat Heightened Cancer Threat (Emailed: September 8, 2016)

Public Protection Classification (PPC) Summary Report (ISO Report) Willoughby Hills incl. Waite Hill (Emailed: September 8, 2016)

**MAYOR’S REPORT – Robert M. Weger**

**LAW DIRECTOR’S REPORT – Thomas G. Lobe**

**FINANCE DIRECTOR’S REPORT – Frank J. Brichacek, Jr.**

**CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.**

**COMMITTEE REPORTS**

**Finance:** All matters concerning and affecting revenues of the City including, but without limiting the generality of the foregoing, the receipt and expenditure of funds, salaries of City employees, budgetary matters, tax administration and policy and matters concerning Municipal indebtedness.

**Chair:** John Plecnik

**Committee Members:** Nancy E. Fellows, Jennifer Sommers Greer

**Planning & Zoning:** All matters concerning the Planning and Zoning of the City and the Chairman of the Committee shall be a Member of the City Planning and Zoning Commission.

**Chair:** Christopher Hallum

**Committee Members:** Christopher L. Biro, Jennifer Sommers Greer

**Recreation:** All matters concerning the development, maintenance and management of public playgrounds and public recreational activities in and for the City.

**Chair:** Jennifer Sommers Greer

**Committee Members:** Christopher L. Biro, Janet R. Majka

**Rules and Legislation:** All matters concerning the screening, coordination, form and substance of all proposed legislation and requests therefore, including coordination with the Law Department concerning the preparation of Ordinance and Resolutions and referral of legislation to Standing Committees or presentation to Council for consideration.

**Chair:** Nancy E. Fellows

**Committee Members:** Janet R. Majka, John Plecnik

**Safety:** All matters concerning the general safety of the inhabitants of and the property within the City including, but without limiting the generality of the foregoing, matters concerning the safety forces, equipment for safety forces, fire prevention matters and matters concerning regulation of conduct.

**Chair:** David M. Fiebig

**Committee Members:** Jennifer Sommers Greer, Janet R. Majka

**Service:** All matters pertaining to the services of the Department of Public Service such as maintenance and repair of streets and other public property.

**Chair:** Christopher L. Biro

**Committee Members:** Christopher Hallum, Janet R. Majka

**Utilities:** All matters concerning the installation, use and regulation of public utilities within the City.

**Chair: Janet R. Majka**

**Committee Members: Christopher L. Biro, John Plecnik**

**Personnel Relations:** There is hereby established a Personnel Relations Committee of Council which shall be a Standing Committee organized and chosen as provided herein, notwithstanding the provisions of Subsection (c)(1) hereof. Not later than January 31<sup>st</sup>, of each even numbered year, Council shall appoint a Personnel Relations Committee composed of such members as Council shall, by Motion determine. Persons not members of Council may be appointed to serve as members of the Personnel Relations Committee. The members of the Committee may be changed by Motion of Council from time to time as Council shall determine. Subject to the provisions of the City Charter, the Personnel Relations Committee of Council shall consider all legislation concerning relations with City Employees.

**Chair: John Plecnik**

**Committee Members: Chris du Laney, Linda Fulton, Greg McCarthy**

**Working Committee of Council:** the Working Committee of Council shall be comprised of all Members of Council. A meeting of the Working Committee of Council may be called, and shall be subject to, the provisions of Subsection (b) hereof. The Working Committee of Council shall determine its own rules. The Working Committee of Council may consider any matter referred to it by a majority of the Members of Council or by a majority of its Members.

**Chair: Nancy E. Fellows, President of Council**

## **OTHER COUNCIL REPRESENTATIVE REPORTS**

### **PUBLIC PORTION**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

### **UNFINISHED BUSINESS**

### **LEGISLATION**

#### **ORDINANCE NO. 2016-36 – 3<sup>rd</sup> READING**

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**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO THE FIRST AMENDMENT TO LEASE AGREEMENT BY AND BETWEEN THE CITY OF WILLOUGHBY HILLS AND NEW PAR d/b/a VERIZON WIRELESS.**

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#### **RESOLUTION NO. 2016-11**

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**A RESOLUTION AUTHORIZING THE CITY OF WILLOUGHBY HILLS TO ACCEPT THE AMOUNTS AND RATES FOR THE YEAR 2017 AS DETERMINED BY THE BUDGET COMMISSION OF LAKE COUNTY, OHIO AND AUTHORIZING THE NECESSARY TAX LEVIES AND THE CERTIFICATION THEREOF TO THE COUNTY AUDITOR; AND DECLARING AN EMERGENCY.**

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### **NEW BUSINESS**

- **A motion for a vote of “No-Confidence” in Mayor Robert M. Weger as unanimously recommended by the Personnel Relations Committee of Council**

**FOR THE GOOD OF THE ORDER**

**FOR THE GOOD OF THE COMMUNITY**

**ADJOURNMENT**