

President of Council  
NANCY E. FELLOWS

Vice President of Council  
JOHN PLECNIK

Clerk of Council  
VICTORIA ANN SAVAGE

# City of Willoughby Hills

Council  
CHRISTOPHER L. BIRO  
DAVID M. FIEBIG  
CHRISTOPHER HALLUM  
JANET R. MAJKA  
LAURA PIZMOHT

## Agenda

### Regular Meeting of Council September 14, 2017

7:00 p.m. Meeting of Council Called to Order

*Pledge of Allegiance*

Roll Call of Council

**Members:**

Councilman Christopher L. Biro, President Nancy E. Fellows  
Councilman David M. Fiebig, Councilman Christopher Hallum,  
Councilwoman Janet R. Majka, Councilwoman Laura Pizmoht,  
Vice President John Plecnik

**Others:**

Mayor Robert M. Weger, Law Director Thomas G. Lobe,  
Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco,  
Clerk of Council Victoria Ann Savage

**Disposition of the Journal**

Regular Council Meeting Minutes of July 13, 2017  
Regular Council Meeting Minutes of July 27, 2017  
Special Council Meeting Minutes of August 13, 2017  
Special Council Meeting Minutes of August 14, 2017

**MAYOR'S REPORT** – Robert M. Weger

**LAW DIRECTOR'S REPORT** – Thomas G. Lobe

**FINANCE DIRECTOR'S REPORT** – Frank J. Brichacek, Jr.

**CITY ENGINEER'S REPORT** – Pietro A. DiFranco, P.E.

#### COMMITTEE REPORTS

**Finance:** All matters concerning and affecting revenues of the City including, but without limiting the generality of the foregoing, the receipt and expenditure of funds, salaries of City employees, budgetary matters, tax administration and policy and matters concerning Municipal indebtedness.

**Chair:** John Plecnik

**Committee Members:** Nancy E. Fellows

**Planning & Zoning:** All matters concerning the Planning and Zoning of the City and the Chairman of the Committee shall be a Member of the City Planning and Zoning Commission.

**Chair:** Christopher Hallum

**Committee Members:** Christopher L. Biro

**Recreation:** All matters concerning the development, maintenance and management of public playgrounds and

public recreational activities in and for the City.

**Chair: Laura Pizmoht**

**Committee Members: Christopher L. Biro, Janet R. Majka**

**Rules and Legislation:** All matters concerning the screening, coordination, form and substance of all proposed legislation and requests therefore, including coordination with the Law Department concerning the preparation of Ordinances and Resolutions and referral of legislation to Standing Committees or presentation to Council for consideration.

**Chair: Nancy E. Fellows**

**Committee Members: Janet R. Majka, John Plecnik**

**Safety:** All matters concerning the general safety of the inhabitants of and the property within the City including, but without limiting the generality of the foregoing, matters concerning the safety forces, equipment for safety forces, fire prevention matters and matters concerning regulation of conduct.

**Chair: David M. Fiebig**

**Committee Members: Janet R. Majka**

**Service:** All matters pertaining to the services of the Department of Public Service such as maintenance and repair of streets and other public property.

**Chair: Christopher L. Biro**

**Committee Members: Christopher Hallum, Janet R. Majka**

**Utilities:** All matters concerning the installation, use and regulation of public utilities within the City.

**Chair: Janet R. Majka**

**Committee Members: Christopher L. Biro, John Plecnik**

**Personnel Relations:** There is hereby established a Personnel Relations Committee of Council which shall be a Standing Committee organized and chosen as provided herein, notwithstanding the provisions of Subsection (c)(1) hereof. Not later than January 31<sup>st</sup>, of each even numbered year, Council shall appoint a Personnel Relations Committee composed of such members as Council shall, by Motion determine. Persons not members of Council may be appointed to serve as members of the Personnel Relations Committee. The members of the Committee may be changed by Motion of Council from time to time as Council shall determine. Subject to the provisions of the City Charter, the Personnel Relations Committee of Council shall consider all legislation concerning relations with City Employees.

**Chair: John Plecnik**

**Committee Members: Chris du Laney, Linda Fulton, Greg McCarthy**

**Working Committee of Council:** The Working Committee of Council shall be comprised of all Members of Council. A meeting of the Working Committee of Council may be called, and shall be subject to, the provisions of Subsection (b) hereof. The Working Committee of Council shall determine its own rules. The Working Committee of Council may consider any matter referred to it by a majority of the Members of Council or by a majority of its Members.

**Chair: Nancy E. Fellows, President of Council**

## **OTHER COUNCIL REPRESENTATIVE REPORTS**

### **PUBLIC PORTION**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills:

(a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

### **UNFINISHED BUSINESS**

## **LEGISLATION**

### **ORDINANCE NO. 2017-43 – 3<sup>rd</sup> READING**

**1<sup>st</sup> Reading: July 13, 2017**

**2<sup>nd</sup> Reading: July 27, 2017**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF WILLOUGHBY HILLS AND THE AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES, LOCAL ---- AND OHIO COUNCIL 8, AFL-CIO ON BEHALF OF THE EMPLOYEES WHO WORK IN THE CLASSIFICATIONS SET FORTH IN SERB CERTIFICATION NO. 2016-REP-06-0060.**

### **ORDINANCE NO. 2017-44 – 2<sup>nd</sup> READING**

**1<sup>st</sup> Reading: July 27, 2017**

**AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2017-18-AMENDED TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIES TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR BY PROVIDING FOR 2017 OPERATING BUDGET REVISIONS SPECIFICALLY FOR THE PURCHASE OF TWO LAPTOP COMPUTERS AND REPEALING CONFLICTING LEGISLATION.**

### **ORDINANCE NO. 2017-45 – 2<sup>nd</sup> READING**

**1<sup>st</sup> Reading: July 27, 2017**

**AN ORDINANCE AMENDING PART NINE – STREETS, UTILITIES AND PUBLIC SERVICES CODE, TITLE THREE – UTILITIES, CHAPTER 925 – SEWERAGE SYSTEM REGULATIONS, SECTION 925.06 – FEES, SUB-SECTION (c) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, OHIO AND REPEALING ANY AND ALL CONFLICTING LEGISLATION.**

### **ORDINANCE NO. 2017-46**

**AN ORDINANCE TO DECLARE CITY VEHICLE(S) AND/OR EQUIPMENT AS SURPLUS PROPERTY AND GRANTING AUTHORIZATION TO SELL SAID SURPLUS VEHICLE(S) AND EQUIPMENT ON THE OPEN MARKET UPON SUCH TERMS AND AT SUCH PRICES AS ARE DEEMED MOST ADVANTAGEOUS TO THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.**

### **ORDINANCE NO. 2017-47**

**AN ORDINANCE ESTABLISHING THE TERMS AND CONDITIONS REQUIRED FOR THE CONFIRMATION OF MAYOR APPOINTMENTS OF THE HEADS OF ALL THE DEPARTMENTS OF THE MUNICIPALITY.**

### **ORDINANCE NO. 2017-48**

**AN ORDINANCE FIXING THE COMPENSATION FOR THE POSITION OF FULL TIME POLICE CHIEF; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY**

### **ORDINANCE NO. 2017-49**

**AN ORDINANCE FIXING THE COMPENSATION FOR THE POSITION OF FULL TIME POLICE EXECUTIVE ASSISTANT/DISPATCH SUPERVISOR; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2017-50**

**AN ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE, TITLE FIVE – ADMINISTRATIVE, CHAPTER 139 – POLICE DEPARTMENT, SUBSECTION (d) OF SECTION 139.02 – RULES, REGULATIONS AND COMPENSATION OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2017-51**

**AN ORDINANCE REPEALING THE COMPENSATION FOR THE POSITION OF FIRE CHIEF AS SET FORTH IN EXHIBIT A OF ORDINANCE NO. 2014-74; AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2017-52**

**AN ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE, TITLE FIVE – ADMINISTRATIVE, CHAPTER 141 – SUB-SECTION (b) OF SECTION 141.03 – PART-TIME FIREFIGHTERS OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2017-53**

**AN ORDINANCE FIXING THE COMPENSATION FOR THE POSITION OF FULL TIME ROAD SUPERINTENDENT; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2017-54**

**AN ORDINANCE FIXING THE COMPENSATION FOR THE POSITION OF PART-TIME ROAD WORKER; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2017-55**

**AN ORDINANCE REPEALING THE COMPENSATION FOR THE POSITION OF BUILDING COMMISSIONER AS SET FORTH IN EXHIBIT A OF ORDINANCE NO. 2014-74; AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2017-56**

**AN ORDINANCE FIXING THE COMPENSATION FOR THE POSITION OF PART-TIME FIELD MAINTENANCE; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2017-57**

**AN ORDINANCE FIXING THE COMPENSATION FOR THE POSITION OF PART-TIME RECREATION COORDINATOR; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2017-58**

**AN ORDINANCE FIXING THE COMPENSATION FOR THE POSITION OF PART-TIME FINANCE DIRECTOR; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2017-59**

**AN ORDINANCE FIXING THE COMPENSATION FOR THE POSITION OF ASSISTANT FINANCE DIRECTOR; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2017-60**

**AN ORDINANCE FIXING THE SALARY AND COMPENSATION FOR THE POSITION OF PART-TIME CLERK OF COUNCIL; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2017-61**

**AN ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE, TITLE THREE – LEGISLATIVE, CHAPTER 123 – CLERK OF COUNCIL, SECTION 123.01 – DUTIES, HOURS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2017-62**

**AN ORDINANCE AMENDING EXHIBIT A - WILLOUGHBY HILLS COMPENSATION SCHEDULE A – REVISED FOR 2014 – 2014 RATES EFFECTIVE FIRST PAY OF 2014; AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2017-63**

**AN ORDINANCE ESTABLISHING REGULATIONS FOR THE SECURITY AND SAFETY OF THE MAPLE GROVE GRANGE LOCATED AT 2454 RIVER ROAD, WILLOUGHBY HILLS, OHIO.**

**ORDINANCE NO. 2017-64**

**AN ORDINANCE PROVIDING FOR THE APPOINTMENT AND COMPENSATION OF A SPECIAL PROSECUTOR REPRESENTING THE CITY OF WILLOUGHBY HILLS IN THE REVIEW AND INVESTIGATION OF CERTAIN PUBLIC OFFICIALS AND OTHERS IN CONJUNCTION WITH ACTIVITIES AT THE GRANGE AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2017-65**

**AN ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE, TITLE ONE – GENERAL PROVISIONS, CHAPTER 115 – METHODS OF PURCHASE, OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

**ORDINANCE NO. 2017-66**

**AN ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE, TITLE ONE – GENERAL PROVISIONS BY THE ESTABLISHMENT OF A NEW CHAPTER 117 – RESPONSIBLE CONTRACTING OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

**RESOLUTION NO. 2017-4**

**A RESOLUTION IN SUPPORT OF THE EAST BRANCH OF EUCLID CREEK, SCHOOL OF INNOVATION STREAM RESTORATION PROJECT.**

**RESOLUTION NO. 2017-5**

**A RESOLUTION AUTHORIZING THE CITY OF WILLOUGHBY HILLS TO ACCEPT THE AMOUNTS AND RATES FOR THE YEAR 2018 AS DETERMINED BY THE BUDGET COMMISSION OF LAKE COUNTY, OHIO AND AUTHORIZING THE NECESSARY TAX LEVIES AND THE CERTIFICATION THEREOF TO THE COUNTY AUDITOR; AND DECLARING AN EMERGENCY.**

## **NEW BUSINESS**

- Proposed 2018 Temporary Appropriations – provided to the Members by the Finance Director on September 8, 2017 from the Finance Director
- 2017 Operating Budget Revision – 2018 Police Vehicle Replacement – provided to the Members by the Finance Director on September 8, 2017
- Motion to adjourn into Executive Session to consider the compensation of a public official
- Motion to adjourn into Executive Session to consider the discipline of a public employee and a public official

## **FOR THE GOOD OF THE ORDER**

## **FOR THE GOOD OF THE COMMUNITY**

## **ADJOURNMENT**