

This evening, resident Jackie Herriman has requested an opportunity to present the following guests who are on a congressionally funded program to study Library Services from American counterparts: Delegate Ms. Shemshat Altyyeva; Delegate Ms. Selbi Atayeva; Delegate Ms. Maysa Charyyeva; Delegate Ms. Akpamyk Chamyyeva; Facilitator and Translator Mr. Merdan Annamanov.

*President of Council*  
NANCY E. FELLOWS

*Vice President of Council*  
JOHN PLECNIK

*Council of Council*  
VICTORIA ANN SAVAGE

# City of Willoughby Hills

*Council*  
CHRISTOPHER L. BIRO  
DAVID M. FIEBIG  
JENNIFER SOMMERS GREER  
CHRISTOPHER HALLUM  
JANET R. MAJKA

## Agenda

### Regular Meeting of Council

May 26, 2016

7:00 p.m. Meeting of Council Called to Order

#### *Pledge of Allegiance*

#### Roll Call of Council

##### Members:

Councilman David M. Fiebig, Councilwoman Jennifer Sommers Greer, Councilman Christopher Hallum, Councilwoman Janet R. Majka, Vice President John Plecnik, Councilman Christopher L. Biro, President Nancy E. Fellows

##### Others:

Mayor Robert M. Weger, Law Director Thomas G. Lobe, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco, Clerk of Council Victoria Ann Savage

Disposition of the Journal Regular Council Meeting Minutes of May 12, 2016

#### CORRESPONDENCE

Email: Fred Wyss to Members of Council, Council Office, Law Director dated May 17, 2016 re: Letter: Mary Kostansek

Letter from Ambassador Girl Scout Troop 71009 to Mayor Robert Weger dated May 11, 2016, cc'd to City Council by Administration (Emailed: May 23, 2016)

City Engineer's Report dated May 19, 2016 (Emailed: May 19, 2016)

Email: Frank Brichacek to Members of Council, Council Office, Mayor and Law Director dated May 18, 2016 re: Ordinance No. 2016-16

Email from Mayor Weger to Members, Council Office, Mayor, Law Director, Willoughby Hills Recreation Department dated May 20, 2016 re: Natureworks Application

Email from Gloria Majeski to 18 applicants for the position of Fire Chief, Members of the Civil Service Commission, Law Director, Council Office, Members of Council, Willoughby Hills Court, Willoughby Hills Building Department, Willoughby Hills Recreation Department, Fred Wyss, Frank Brichacek, Debbie Doles, Willoughby Hills Finance Department, Chief Christopher Collins, Willoughby Hills Police, Willoughby Hills Fire Rescue, Mark Grubiss, Frank Chiula, dated May 18, 2016 re: Fire Chief Appointment – Contingent on Council Confirmation

Email: Gloria Majeski to Council Office, Members of Council, Mayor, Law Director, Frank Brichacek, Bobby DiSanto, dated May 20, 2016 re: Request for Council Confirmation on Fire Chief Appointment

Email: Gloria Majeski to Members of Council, Council Office, Frank Brichacek, Law Director, Mayor, Debbie Doles, Robert DiSanto dated May 23, 2016 re: New Fire Chief; Attachment: Interoffice Office Memo to Council

President, Council Clerk, and the Members of Council dated May 23, 2016 re: Proposed offer to Fire Chief Candidate Robert DiSanto

Email: John Plecnik to Fred Wyss, Mark Grubiss, cc'd to Nancy Fellows, Council Office dated May 23, 2016 re: Complaint on 38705 Chardon Road

Email: Gloria Majeski to Members of Council, Council Office, Frank Brichacek, Law Director, Mayor, Debbie Doles, Robert DiSanto, Law Director dated May 24, 2016 re: New Fire Chief

Email: Gloria Majeski to Council Office, Members of Council, cc'd Christopher Collins, Mayor, Law Director dated May 24, 2016 re: Request for Legislation for Surplus PD Equipment; Attachment: Interoffice Memo from Mayor to Council President, Council Clerk, and Members of Council, dated May 24, 2016 – Request to Dispose of Surplus Equipment – WHPD

## **NOTIFICATIONS**

Email: Lake Council General Health District to Mark Grubiss, Members of Council, Council Office dated May 18, 2016 re: 2016 Mosquito Open House Invite

Planning & Zoning Commission and Architectural Board of Review Meeting of May 19, 2016 (Emailed: May 17, 2016)

## **MINUTES**

Personnel Relations Committee Meeting of May 9, 2016 (Emailed: May 23, 2016)

Rules and Legislation Committee Meeting of May 9, 2016 (Emailed: May 23, 2016)

## **ON FILE**

Willoughby Hills Senior Newsletter for June 2016, Issue Number 98

## **MAYOR'S REPORT – Robert M. Weger**

## **LAW DIRECTOR'S REPORT – Thomas G. Lobe**

## **FINANCE DIRECTOR'S REPORT – Frank J. Brichacek, Jr.**

## **CITY ENGINEER'S REPORT – Pietro A. DiFranco, P.E.**

## **COMMITTEE REPORTS**

**Finance:** All matters concerning and affecting revenues of the City including, but without limiting the generality of the foregoing, the receipt and expenditure of funds, salaries of City employees, budgetary matters, tax administration and policy and matters concerning Municipal indebtedness.

**Chair:** John Plecnik

**Committee Members:** Nancy E. Fellows, Jennifer Sommers Greer

**Planning & Zoning:** All matters concerning the Planning and Zoning of the City and the Chairman of the Committee shall be a Member of the City Planning and Zoning Commission.

**Chair:** Christopher Hallum

**Committee Members:** Christopher L. Biro, Jennifer Sommers Greer

**Recreation:** All matters concerning the development, maintenance and management of public playgrounds and public recreational activities in and for the City.

**Chair:** Jennifer Sommers Greer

**Committee Members:** Christopher L. Biro, Janet R. Majka

**Rules and Legislation:** All matters concerning the screening, coordination, form and substance of all proposed legislation and requests therefore, including coordination with the Law Department concerning the preparation of Ordinance and Resolutions and referral of legislation to Standing Committees or presentation to Council for consideration.

**Chair:** Nancy E. Fellows

**Committee Members:** Janet R. Majka, John Plecnik

**Safety:** All matters concerning the general safety of the inhabitants of and the property within the City including, but without limiting the generality of the foregoing, matters concerning the safety forces, equipment for safety forces, fire prevention matters and matters concerning regulation of conduct.

**Chair:** David M. Fiebig

**Committee Members:** Jennifer Sommers Greer, Janet R. Majka

**Service:** All matters pertaining to the services of the Department of Public Service such as maintenance and repair of streets and other public property.

**Chair:** Christopher L. Biro

**Committee Members:** Christopher Hallum, Janet R. Majka

**Utilities:** All matters concerning the installation, use and regulation of public utilities within the City.

**Chair:** Janet R. Majka

**Committee Members:** Christopher L. Biro, John Plecnik

**Personnel Relations:** There is hereby established a Personnel Relations Committee of Council which shall be a Standing Committee organized and chosen as provided herein, notwithstanding the provisions of Subsection (c)(1) hereof. Not later than January 31<sup>st</sup>, of each even numbered year, Council shall appoint a Personnel Relations Committee composed of such members as Council shall, by Motion determine. Persons not members of Council may be appointed to serve as members of the Personnel Relations Committee. The members of the Committee may be changed by Motion of Council from time to time as Council shall determine. Subject to the provisions of the City Charter, the Personnel Relations Committee of Council shall consider all legislation concerning relations with City Employees.

**Chair:** John Plecnik

**Committee Members:** Chris du Laney, Linda Fulton, Pamela Kurt, Greg McCarthy

**Working Committee of Council:** the Working Committee of Council shall be comprised of all Members of Council. A meeting of the Working Committee of Council may be called, and shall be subject to, the provisions of Subsection (b) hereof. The Working Committee of Council shall determine its own rules. The Working Committee of Council may consider any matter referred to it by a majority of the Members of Council or by a majority of its Members.

**Chair:** Nancy E. Fellows, President of Council

## **OTHER COUNCIL REPRESENTATIVE REPORTS**

### **PUBLIC PORTION**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

## **UNFINISHED BUSINESS**

## LEGISLATION

### ORDINANCE NO. 2016-14 – THIRD READING

AN ORDINANCE AMENDING PART NINE – STREETS, UTILITIES AND PUBLIC SERVICES CODE, TITLE THREE – UTILITIES, CHAPTER 925 – SEWERAGE SYSTEM REGULATIONS, SECTION 925.02 – DEFINITIONS AND SECTION 925.22 – HAULER PROHIBITIONS OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, OHIO AND REPEALING ANY AND ALL CONFLICTING LEGISLATION.

### ORDINANCE NO. 2016-16 – THIRD READING

AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2016-3 - AMENDED TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIES TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR BY PROVIDING FOR 2016 OPERATING BUDGET REVISIONS SPECIFICALLY FOR THE ROUTE 91 RESURFACING PROJECT; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

### ORDINANCE NO. 2016-17 – THIRD READING

AN ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE, TITLE FIVE – ADMINISTRATIVE, CHAPTER 157 – GENERAL EMPLOYMENT PROVISIONS, SECTION 157.05 – VACATIONS BY THE ADDITION OF SUB-SECTION (i) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

### ORDINANCE NO. 2016-18 – AMENDED - THIRD READING

AN ORDINANCE AMENDING PART THIRTEEN - BUILDING CODE, TITLE THREE - LOCAL BUILDING PROVISIONS, CHAPTER 1367 – STORMWATER MANAGEMENT OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS AND REPEALING ANY CONFLICTING LEGISLATION.

### ORDINANCE NO. 2016-19 – AMENDED - THIRD READING

AN ORDINANCE AMENDING PART THIRTEEN - BUILDING CODE, TITLE THREE - LOCAL BUILDING PROVISIONS, CHAPTER 1369 - EROSION AND SEDIMENT CONTROL OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS AND REPEALING CONFLICTING LEGISLATION.

### ORDINANCE NO. 2016-22 – SECOND READING

AN ORDINANCE AMENDING PART NINE – STREETS, UTILITIES & PUBLIC SERVICES, TITLE FIVE – OTHER PUBLIC SERVICES, CHAPTER 941 – USE OF PUBLIC PROPERTY, SECTION 941.05 – CAMPBELL PARK AND CAMPBELL PARK FIELD, SUB-SECTION (c); SECTION 941.07 – WILLOUGHBY HILLS COMMUNITY CENTER, SUB-SECTIONS (g) AND (h) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS AND REPEALING CONFLICTING LEGISLATION.

### ORDINANCE NO. 2016-25 – SECOND READING

AN ORDINANCE PROVIDING FOR THE WAGES AND BENEFITS OF THE PART-TIME HOURLY MEMBERS OF THE POLICE DEPARTMENT OF THE CITY OF WILLOUGHBY HILLS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2016-26 – SECOND READING**

**AN ORDINANCE PROVIDING FOR THE WAGES AND BENEFITS OF THE PART-TIME HOURLY MEMBERS OF THE FIRE DEPARTMENT OF THE CITY OF WILLOUGHBY HILLS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2016-27 – SECOND READING**

**AN ORDINANCE FIXING THE COMPENSATION FOR THE POSITION OF POLICE CHIEF; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2016-28 – SECOND READING**

**AN ORDINANCE FIXING THE COMPENSATION FOR THE POSITION OF FIRE CHIEF; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2016-29**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AGREEMENT WITH TOWERCO FOR THE LEASE OF CERTAIN SURPLUS CITY PROPERTY LOCATED AT 2454 RIVER ROAD AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2016-30**

**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO AN AGREEMENT WITH TOWERCO FOR THE LEASE OF CERTAIN SURPLUS CITY PROPERTY A VACANT LOT LOCATED ON WEST MILLER ROAD AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2016-31**

**AN ORDINANCE CONFIRMING THE APPOINTMENT OF AND FIXING THE COMPENSATION FOR THE POSITION OF FIRE CHIEF; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.**

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**NEW BUSINESS**

- Motion of Council to declare the following items surplus with a total estimated dollar value of under \$200:

13 Motorola 800Mhz In-Car Radios from the old system  
6 COBAN In-Car Computer/Video Systems, not Windows compliant

- Motion of Council to adjourn into an Executive Session to address verbal and written communications from Administrative Staff to residents and elected officials.
- Motion of Council to adjourn into an Executive Session to address confirmation of the appointment and compensation for the Fire Chief.

**FOR THE GOOD OF THE ORDER**

**FOR THE GOOD OF THE COMMUNITY**

**ADJOURNMENT**