

# City of Willoughby Hills

## Agenda

### Regular Meeting of Council March 10, 2016

**7:00 p.m. Meeting of Council Called to Order**

***Pledge of Allegiance***

**Roll Call of Council**

**Members:**

**Councilwoman Janet R. Majka, Vice President John Plecnik,  
Councilman Christopher L. Biro, President Nancy E. Fellows,  
Councilman David M. Fiebig, Councilwoman Jennifer Sommers Greer,  
Councilman Christopher Hallum**

**Others:**

**Mayor Robert M. Weger, Law Director Thomas G. Lobe,  
Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco,  
Clerk of Council Victoria Ann Savage**

### PRESENTATION

Presentation of check by Cleveland Clinic and Classic Lexus

**Disposition of the Journal Regular Council Meeting Minutes of February 25, 2016**

### CORRESPONDENCE

WH Community Center Rental Summary Report for February 2016 (Email: February 29, 2016)

Email: Finance Director Frank Brichacek to Members of Council dated March 1, 2016 re: 2016 Salaries – Elected Officials

City Engineer's Report dated March 3, 2016 (Email: March 3, 2016)

Mayor's Court Monthly Statement to City Council of Fines and Other Monies Received or Collected for the Month Ended February 29, 2016 (Emailed: March 8, 2016)

### NOTIFICATIONS

Board of Building and Zoning Appeals Meeting of March 8, 2016 for Case No. 2016-1 (Emailed: March 1, 2016)

Finance Committee of Council Meeting scheduled for March 7, 2016 (Emailed: February 29, 2016)

Personnel Relations Committee of Council Meeting scheduled for March 3, 2016 (Emailed: February 29, 2016)

Planning & Zoning Commission and Architectural Board of Review Meeting of March 3, 2016, (Emailed: March 1, 2016)

Recreation Commission Meeting of March 2, 2016 (Emailed: February 26, 2016)

Recreation Committee of Council Meeting scheduled for March 7, 2016 (Emailed: February 26, 2016)

Rules and Legislation Committee Meeting of Council scheduled for March 7, 2016 (Emailed: February 29, 2016)

CANCELLATION: Recreation Committee of Council Meeting scheduled for March 7, 2016 (Emailed: March 7, 2016)

### FILE

Willoughby Hills Senior Center Newsletter for March 2016, Issue Number 95

**MAYOR'S REPORT** – Robert M. Weger

**LAW DIRECTOR'S REPORT** – Thomas G. Lobe

**FINANCE DIRECTOR'S REPORT** – Frank J. Brichacek, Jr.

**CITY ENGINEER'S REPORT** – Pietro A. DiFranco, P.E.

**COMMITTEE REPORTS**

**Finance:** All matters concerning and affecting revenues of the City including, but without limiting the generality of the foregoing, the receipt and expenditure of funds, salaries of City employees, budgetary matters, tax administration and policy and matters concerning Municipal indebtedness.

**Chair:** John Plecnik

**Committee Members:** Nancy E. Fellows, Jennifer Sommers Greer

**Planning & Zoning:** All matters concerning the Planning and Zoning of the City and the Chairman of the Committee shall be a Member of the City Planning and Zoning Commission.

**Chair:** Christopher Hallum

**Committee Members:** Christopher L. Biro, Jennifer Sommers Greer

**Recreation:** All matters concerning the development, maintenance and management of public playgrounds and public recreational activities in and for the City.

**Chair:** Jennifer Sommers Greer

**Committee Members:** Christopher L. Biro, Janet R. Majka

**Rules and Legislation:** All matters concerning the screening, coordination, form and substance of all proposed legislation and requests therefore, including coordination with the Law Department concerning the preparation of Ordinance and Resolutions and referral of legislation to Standing Committees or presentation to Council for consideration.

**Chair:** Nancy E. Fellows

**Committee Members:** Janet R. Majka, John Plecnik

**Safety:** All matters concerning the general safety of the inhabitants of and the property within the City including, but without limiting the generality of the foregoing, matters concerning the safety forces, equipment for safety forces, fire prevention matters and matters concerning regulation of conduct.

**Chair:** David M. Fiebig

**Committee Members:** Jennifer Sommers Greer, Janet R. Majka

**Service:** All matters pertaining to the services of the Department of Public Service such as maintenance and repair of streets and other public property.

**Chair:** Christopher L. Biro

**Committee Members:** Christopher Hallum, Janet R. Majka

**Utilities:** All matters concerning the installation, use and regulation of public utilities within the City.

**Chair:** Janet R. Majka

**Committee Members:** Christopher L. Biro, John Plecnik

**Personnel Relations:** There is hereby established a Personnel Relations Committee of Council which shall be a Standing Committee organized and chosen as provided herein, notwithstanding the provisions of Subsection (c)(1) hereof. Not later than January 31<sup>st</sup>, of each even numbered year, Council shall appoint a Personnel Relations Committee composed of such members as Council shall, by Motion determine. Persons not members

of Council may be appointed to serve as members of the Personnel Relations Committee. The members of the Committee may be changed by Motion of Council from time to time as Council shall determine. Subject to the provisions of the City Charter, the Personnel Relations Committee of Council shall consider all legislation concerning relations with City Employees.

**Chair: John Plecnik**

**Committee Members: Chris du Laney, Linda Fulton, Pamela Kurt, Greg McCarthy**

**Working Committee of Council:** the Working Committee of Council shall be comprised of all Members of Council. A meeting of the Working Committee of Council may be called, and shall be subject to, the provisions of Subsection (b) hereof. The Working Committee of Council shall determine its own rules. The Working Committee of Council may consider any matter referred to it by a majority of the Members of Council or by a majority of its Members.

**Chair: Nancy E. Fellows, President of Council**

## **OTHER COUNCIL REPRESENTATIVE REPORTS**

### **PUBLIC PORTION**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills:  
(a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

### **UNFINISHED BUSINESS**

### **LEGISLATION**

#### **ORDINANCE NO. 2016-3 – AS AMENDED - THIRD READING**

**AN ORDINANCE ADOPTING PERMANENT APPROPRIATIONS NECESSARY TO MAINTAIN CITY SERVICES FOR THE FISCAL PERIOD BEGINNING JANUARY 1<sup>ST</sup> THROUGH DECEMBER 31<sup>ST</sup> OF 2016; REPEALING CONFLICTING LEGISLATION.**

#### **ORDINANCE NO. 2016-5 – SECOND READING**

**AN ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE, TITLE THREE – LEGISLATIVE, CHAPTER 121 – COUNCIL, SECTION 121.01 – RULES OF COUNCIL OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS AND REPEALING CONFLICTING LEGISLATION.**

#### **ORDINANCE NO. 2016-10**

**AN ORDINANCE DIRECTING THE MAYOR TO SIGN ANY AND ALL NECESSARY DOCUMENTS TO SECURE THE PURCHASE OF POLICE VEHICLES FOR BUDGET YEAR 2016 THROUGH THE STATE OF OHIO COOPERATIVE PURCHASING AGREEMENT CONTRACT WITH SAID PURCHASE BEING EXEMPT FROM COMPETITIVE BIDDING PURSUANT TO SECTION 125.04 (C) OF THE OHIO REVISED CODE AND DECLARING AN EMERGENCY**

### **NEW BUSINESS**

#### **FOR THE GOOD OF THE ORDER**

#### **FOR THE GOOD OF THE COMMUNITY**

### **ADJOURNMENT**