

President of Council
NANCY E. FELLOWS

Vice President of Council
JOHN PLECNIK

Clerk of Council
VICTORIA ANN SAVAGE

City of Willoughby Hills

Council
CHRISTOPHER L. BIRO
DAVID M. FIEBIG
JENNIFER SOMMERS GREER
CHRISTOPHER HALLUM
JANET R. MAJKA

Agenda

Regular Meeting of Council February 23, 2017

7:00 p.m. Meeting of Council Called to Order

Pledge of Allegiance

Roll Call of Council

Members:

President Nancy E. Fellows, Councilman David M. Fiebig, Councilwoman Jennifer Sommers Greer, Councilman Christopher Hallum, Councilwoman Janet R. Majka, Vice President John Plecnik, Councilman Christopher L. Biro

Others:

Mayor Robert M. Weger, Law Director Thomas G. Lobe, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco, Clerk of Council Victoria Ann Savage

Disposition of the Journal Regular Council Meeting Minutes of February 9, 2017

COUNCIL CORRESPONDENCE/NOTIFICATIONS/MINUTES & ON FILE ITEMS January 24, 2017 through February 21, 2017

From: Fellows, Nancy [ASPUS] [<mailto:nfellows@its.jnj.com>]

Sent: Tuesday, January 24, 2017 10:39 AM

To: Willoughby Hills Council <council@willoughbyhills-oh.gov>

Subject: Audit Fee – A few questions popped up in Rules: Timing of Audit; Yearly Audits; Ordinance No. 2017-7 with reference to 3-Readings

From: Frank Brichacek

Sent: Wednesday, January 25, 2017 2:05 PM

To: Chris Biro <chrisbiro@willoughbyhills-oh.gov>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Chris Biro Personal <christopherbiro@yahoo.com>; Chris Biro <chrisbiro@willoughbyhills-oh.gov>; David Fiebig <davidfiebig@willoughbyhills-oh.gov>; Janet R. Majka <jayrachel@yahoo.com>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; John Plecnik <John@johnplecnik.com>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>; 'Fellows, Nancy [ASPUS]' <nfellows@its.jnj.com>

Cc: Mayor <mayor@willoughbyhills-oh.gov>; Law Director Personal <tomlobe@yahoo.com>

Subject: Audit Fee – A few questions popped up in Rules: Timing of Audit; Yearly Audits; Ordinance No. 2017-7 with reference to 3-Readings

From: Chris Biro

Sent: Thursday, January 26, 2017 10:58 AM

To: Frank Brichacek <frankbrichacek@willoughbyhills-oh.gov>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Chris Biro Personal <christopherbiro@yahoo.com>; David Fiebig <davidfiebig@willoughbyhills-oh.gov>; Janet R. Majka <jayrachel@yahoo.com>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; John Plecnik <John@johnplecnik.com>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>; 'Fellows, Nancy [ASPUS]' <nfellows@its.jnj.com>

Cc: Mayor <mayor@willoughbyhills-oh.gov>; Law Director Personal <tomlobe@yahoo.com>

Subject: RE: Audit fees – Question: Are you in possession of any documents that discuss these allegations of impropriety of pay raises with the auditor?

<p>From: Frank Brichacek Sent: Thursday, January 26, 2017 1:20 PM To: Chris Biro <chrisbiro@willoughbyhills-oh.gov>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Chris Biro Personal <christopherbiro@yahoo.com>; David Fiebig <davidfiebig@willoughbyhills-oh.gov>; Janet R. Majka <jayrachel@yahoo.com>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; John Plecnik <John@johnplecnik.com>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>; 'Fellows, Nancy [ASPUS]' <nfellows@its.nj.com>; Willoughby Hills Council <council@willoughbyhills-oh.gov> Cc: Mayor <mayor@willoughbyhills-oh.gov>; Law Director Personal <tomlobe@yahoo.com> Subject: RE: Audit fees – Answer: Tom Lobe and I have our email correspondence with the Auditor’s representatives regarding this issue. They are public records and available for your review at your convenience</p>
<p>From: Willoughby Hills Council Sent: Thursday, February 02, 2017 7:17 PM To: Mayor <mayor@willoughbyhills-oh.gov>; Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov>; Thomas G. Lobe (tomlobe@yahoo.com) <tomlobe@yahoo.com> Cc: David M. Fiebig (davidfiebig@willoughbyhills-oh.gov) <davidfiebig@willoughbyhills-oh.gov> Subject: Public Records Request – Lease Agreement for 2608 SOM Center Road</p>
<p>From: Willoughby Hills Council Sent: Saturday, February 04, 2017 8:11 PM To: 'Katherine D. Lloyd' <katherinedlloyd@yahoo.com> Cc: David M. Fiebig (davidfiebig@willoughbyhills-oh.gov) <davidfiebig@willoughbyhills-oh.gov> Subject: Public Records Request</p>
<p>From: Frank Brichacek Sent: Monday, February 06, 2017 12:03 PM To: David Fiebig Cc: Mayor; Gloria Majeski; Law Director Personal; Willoughby Hills Finance Dept. Subject: Public Records Request - Lease Agreement for 2608 SOM Center Road</p>
<p>From: David Fiebig Sent: Monday, February 06, 2017 12:40 PM To: Willoughby Hills Council <council@willoughbyhills-oh.gov> Subject: FW: Public Records Request - Lease Agreement for 2608 SOM Center Road</p>
<p>From: Chris Biro Sent: Tuesday, February 07, 2017 3:36 PM To: Willoughby Hills Council <council@willoughbyhills-oh.gov>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Chris Biro Personal <christopherbiro@yahoo.com>; David Fiebig <davidfiebig@willoughbyhills-oh.gov>; Janet R. Majka <jayrachel@yahoo.com>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov> Cc: Law Director Personal <tomlobe@yahoo.com> Subject: RE: Correspondence Public Records request from Councilman Biro to Council Clerk requesting documents presented to Auditor’s office during meeting of 11/18/2016</p>
<p>From: Willoughby Hills Council Sent: Wednesday, February 08, 2017 3:34 PM To: Chris Biro <chrisbiro@willoughbyhills-oh.gov> Subject: RE: Correspondence Public Records request from Councilman Biro to Council Clerk responding to request for documents presented to Auditor’s office during meeting of 11/18/2016</p>
<p>From: Willoughby Hills Council Sent: Wednesday, February 08, 2017 3:53 PM To: frankbrichacek@willoughbyhills-oh.gov; Thomas G. Lobe (tomlobe@yahoo.com) <tomlobe@yahoo.com> Subject: Public Records Request... Law Director & Finance Director email correspondence with the Auditor’s representatives that discuss allegations of impropriety of pay raises</p>
<p>From: Willoughby Hills Council Sent: Wednesday, February 08, 2017 5:36 PM To: 'Willoughby Hills Grove' <willoughbyhillsgroveresidents@gmail.com> Cc: Thomas G. Lobe (tomlobe@yahoo.com) <tomlobe@yahoo.com> Subject: RE: Update: Public Records Request for willoughbyhillsgroveresidents Update to revised public records request of January 30, 2017. City’s IT provider Evolve did provide a CD of emails obtained from the City serve; however only for the time period of 2017. A follow up called was made to obtain the emails from 2016.</p>

<p>From: Willoughby Hills Council Sent: Wednesday, February 08, 2017 6:24 PM To: Mayor <mayor@willoughbyhills-oh.gov>; frankbrichacek@willoughbyhills-oh.gov; Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov> Cc: David M. Fiebig (davidfiebig@willoughbyhills-oh.gov) <davidfiebig@willoughbyhills-oh.gov> Subject: Public Records Request: 2016 Property Expense Records for the Grange</p>
<p>From: Willoughby Hills Council Sent: Wednesday, February 08, 2017 6:27 PM To: Mayor <mayor@willoughbyhills-oh.gov>; frankbrichacek@willoughbyhills-oh.gov; Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov> Cc: David M. Fiebig (davidfiebig@willoughbyhills-oh.gov) <davidfiebig@willoughbyhills-oh.gov> Subject: RE: Public Records Request: 2016 Property Expense Records for the Grange Correction: Please note that the subject matter is incorrect as the request is to include all public expense records for the Grange</p>
<p>From: John Plecnik Sent: Friday, February 10, 2017 1:05 PM To: August Babuder <ababuder@att.net> Cc: Willoughby Hills Council <council@willoughbyhills-oh.gov> Subject: RE: Grange Map</p>
<p>From: Willoughby Hills Council Sent: Friday, February 10, 2017 1:16 PM To: 'Chris Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Chris Hallum' <ChrisHallum@willoughbyhills-oh.gov>; 'Christopher Biro (christopherbiro@yahoo.com)' <christopherbiro@yahoo.com>; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrrachel@yahoo.com>; 'Jennifer Sommers Greer' <jennifergreer@willoughbyhills-oh.gov>; 'John Plecnik' <JohnPlecnik@willoughbyhills-oh.gov>; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' <nancyfellows@willoughbyhills-oh.gov> Subject: FW: City of Willoughby Hills 340162 Loop FOC – Transferring Phone Provider from Windstream to First Communications to begin on or around February 14th</p>
<p>From: Jennifer Greer Sent: Friday, February 10, 2017 1:26 PM To: Fred Wyss <fredwyss@willoughbyhills-oh.gov>; ppike@americanculinarycorp.com Cc: Willoughby Hills Council <council@willoughbyhills-oh.gov> Subject: Zoning Map</p>
<p>From: Willoughby Hills Council Sent: Friday, February 10, 2017 1:58 PM To: 'ppike@americanculinarycorp.com' <ppike@americanculinarycorp.com> Cc: Fred Wyss <fredwyss@willoughbyhills-oh.gov>; Jennifer Sommers Greer (jennifergreer@willoughbyhills-oh.gov) <jennifergreer@willoughbyhills-oh.gov> Subject: Zoning Map</p>
<p>From: Jennifer Greer Sent: Friday, February 10, 2017 2:31 PM To: Willoughby Hills Council <council@willoughbyhills-oh.gov>; ppike@americanculinarycorp.com Cc: Fred Wyss <fredwyss@willoughbyhills-oh.gov> Subject: RE: Zoning Map</p>
<p>From: Willoughby Hills Council Sent: Friday, February 10, 2017 2:48 PM To: Robert M. Weger (robertweger@willoughbyhills-oh.gov) <robertweger@willoughbyhills-oh.gov> Subject: FW: Public Records Request</p>
<p>From: Fred Wyss Sent: Friday, February 10, 2017 3:09 PM To: Willoughby Hills Council <council@willoughbyhills-oh.gov> Subject: RE: Zoning Map</p>
<p>From: Willoughby Hills Council Sent: Friday, February 10, 2017 6:10 PM To: 'Katherine D. Lloyd' <katherinedlloyd@yahoo.com> Cc: John Plecnik <johnplecnik@willoughbyhills-oh.gov> Subject: RE: Public Records Request</p>
<p>From: John Plecnik Sent: Friday, February 10, 2017 8:15 PM To: Willoughby Hills Council <council@willoughbyhills-oh.gov></p>

<p>Subject: FW: Public Records Request Received 02/08/17</p> <p>From: Fellows, Nancy [ASPUS] [mailto:nfellows@its.jnj.com] Sent: Saturday, February 11, 2017 5:19 PM To: Law Director Personal <tomlobe@yahoo.com>; Willoughby Hills Council <council@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov> Subject: FW: REQUEST TO RECORD COURT ORDER CASE NO 98CV001111 JUDGE MARTIN O. PARKS COURT ORDER 1999-2000 ORD 2000-6</p>
<p>From: Willoughby Hills Council Sent: Saturday, February 11, 2017 5:20 PM To: 'Christopher Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Christopher Biro' <christopherbiro@yahoo.com> Subject: Request for Documents – PDF Files 1 through 4</p>
<p>From: Willoughby Hills Council Sent: Saturday, February 11, 2017 5:20 PM To: 'Christopher Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Christopher Biro' <christopherbiro@yahoo.com> Subject: Request for Documents – PDF Files 5 through 8</p>
<p>From: Willoughby Hills Council Sent: Saturday, February 11, 2017 5:30 PM To: 'Katherine D. Lloyd' <katherinedlloyd@yahoo.com> Cc: David M. Fiebig (davidfiebig@willoughbyhills-oh.gov) <davidfiebig@willoughbyhills-oh.gov> Subject: Status of Public Records Request of 2/4/17</p>
<p>From: Thomas Lobe [mailto:tomlobe@yahoo.com] Sent: Sunday, February 12, 2017 12:57 PM To: Fellows, Nancy [ASPUS] <nfellows@its.jnj.com>; Willoughby Hills Council <council@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>; Bruce Rinker <brinker@mggmlpa.com>; Fred Wyss <fredwyss@willoughbyhills-oh.gov> Subject: Your client: Whittington/Rekner-- 1999 litigation before Judge Parks-- Zoning change-- Lets get this done if we can---</p>
<p>From: Willoughby Hills Council Sent: Sunday, February 12, 2017 3:29 PM To: 'Chris Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Chris Hallum' <ChrisHallum@willoughbyhills-oh.gov>; 'Christopher Biro (christopherbiro@yahoo.com)' <christopherbiro@yahoo.com>; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrrachel@yahoo.com>; 'Jennifer Sommers Greer' <jennifergreer@willoughbyhills-oh.gov>; 'John Plecnik' <JohnPlecnik@willoughbyhills-oh.gov>; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' <nancyfellows@willoughbyhills-oh.gov> Cc: Thomas G. Lobe (tomlobe@yahoo.com) <tomlobe@yahoo.com> Subject: Information Attachment: Information.pdf; Ballot Information for Ordinance 2006-6.pdf</p>
<p>From: Willoughby Hills Council Sent: Sunday, February 12, 2017 3:44 PM To: 'ababuder@att.net' <ababuder@att.net> Cc: John Plecnik <johnplecnik@willoughbyhills-oh.gov> Subject: RE: Grange Map Attachment: Grange Map</p>
<p>From: Willoughby Hills Council Sent: Monday, February 13, 2017 1:23 PM To: 'ppike@americanculinarycorp.com' <ppike@americanculinarycorp.com> Subject: Ordinance No. 2017-10 Attachment: Ordinance No. 2017-10</p>
<p>From: Willoughby Hills Council Sent: Monday, February 13, 2017 2:16 PM To: Fred Wyss <fredwyss@willoughbyhills-oh.gov> Cc: Thomas G. Lobe (tomlobe@yahoo.com) <tomlobe@yahoo.com>; 'Chris Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Chris Hallum' <ChrisHallum@willoughbyhills-oh.gov>; 'Christopher Biro (christopherbiro@yahoo.com)' <christopherbiro@yahoo.com>; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrrachel@yahoo.com>; 'Jennifer Sommers Greer' <jennifergreer@willoughbyhills-oh.gov>; 'John Plecnik' <JohnPlecnik@willoughbyhills-oh.gov>; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' <nancyfellows@willoughbyhills-oh.gov> Subject: Ordinance No. 2002-66 Attachment: Ordinance No. 2002-66; Retirement Management Co. 06-07-02; Ordinance No. 2002-66 Ballot Information</p>

<p>From: Willoughby Hills Council Sent: Monday, February 13, 2017 2:19 PM To: 'Chris Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Chris Hallum' <ChrisHallum@willoughbyhills-oh.gov>; 'Christopher Biro (christopherbiro@yahoo.com)' <christopherbiro@yahoo.com>; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrachel@yahoo.com>; 'Jennifer Sommers Greer' <jennifergreer@willoughbyhills-oh.gov>; 'John Plecnik' <JohnPlecnik@willoughbyhills-oh.gov>; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' <nancyfellows@willoughbyhills-oh.gov> Cc: Thomas G. Lobe (tomlobe@yahoo.com) <tomlobe@yahoo.com> Subject: FW: Ordinance No. 2017-10 Attachment: Ordinance No. 2017-10</p>
<p>From: Willoughby Hills Council Sent: Monday, February 13, 2017 4:14 PM To: 'Willoughby Hills Grove' <willoughbyhillsgroveresidents@gmail.com> Cc: Thomas G. Lobe (tomlobe@yahoo.com) <tomlobe@yahoo.com> Subject: FW: Update: Public Records Request for willoughbyhillsgroveresidents</p>
<p>From: Willoughby Hills Council Sent: Monday, February 13, 2017 5:14 PM To: 'Chris Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Chris Hallum' <ChrisHallum@willoughbyhills-oh.gov>; 'Christopher Biro (christopherbiro@yahoo.com)' <christopherbiro@yahoo.com>; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrachel@yahoo.com>; 'Jennifer Sommers Greer' <jennifergreer@willoughbyhills-oh.gov>; 'John Plecnik' <JohnPlecnik@willoughbyhills-oh.gov>; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' <nancyfellows@willoughbyhills-oh.gov> Cc: Thomas G. Lobe (tomlobe@yahoo.com) <tomlobe@yahoo.com>; Robert M. Weger (robertweger@willoughbyhills-oh.gov) <robertweger@willoughbyhills-oh.gov>; frankbrichacek@willoughbyhills-oh.gov; Christopher Collins <policechiefcollins@willoughbyhills-oh.gov>; 'Gail Stuehr (gstuehr@yahoo.com)' <gstuehr@yahoo.com>; 'John Bertosa (jbertosa@news-herald.com)' <jbertosa@news-herald.com>; 'Marian McMahon' <mmcmahon@gazettenews.com>; Willoughby Hills Finance Dept. <finance@willoughbyhills-oh.gov>; 'WINT Radio' <ron@winradio.com> Subject: Council Committee Meetings: Safety @ 6:00pm , Finance @ 6:15pm and Rules & Legislation @ 6:30pm</p>
<p>From: Willoughby Hills Council Sent: Monday, February 13, 2017 8:25 PM To: Thomas G. Lobe (tomlobe@yahoo.com) <tomlobe@yahoo.com> Subject: Ordinance No. 2017-11 - Confirmation of Mayor Appointments</p>
<p>From: Thomas Lobe [mailto:tomlobe@yahoo.com] Sent: Monday, February 13, 2017 10:09 PM To: Willoughby Hills Council <council@willoughbyhills-oh.gov> Subject: Re: Ordinance No. 2017-11 - Confirmation of Mayor Appointments</p>
<p>From: Willoughby Hills Council Sent: Tuesday, February 14, 2017 2:00 PM To: frankbrichacek@willoughbyhills-oh.gov Subject: Evolve - 2016 Payment</p>
<p>From: Frank Brichacek Sent: Tuesday, February 14, 2017 6:07 PM To: David Fiebig <davidfiebig@willoughbyhills-oh.gov> Cc: Mayor <mayor@willoughbyhills-oh.gov>; Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov>; Chris Biro <chrisbiro@willoughbyhills-oh.gov>; Chris Biro Personal <christopherbiro@yahoo.com>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>; 'Fellows, Nancy [ASPUS]' <nfellows@its.jnj.com>; Janet Majka <janetmajka@willoughbyhills-oh.gov>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>; John Plecnik <John@johnplecnik.com>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; Willoughby Hills Council <council@willoughbyhills-oh.gov>; Law Director Personal <tomlobe@yahoo.com>; Willoughby Hills Finance Dept. <finance@willoughbyhills-oh.gov>; Debbie Doles <debbiedoles@willoughbyhills-oh.gov> Subject: FW: Public Records Request: 2016 Property Expense Records for the Grange Attachment: Grange Detail Expense History thru 02-17</p>
<p>From: Willoughby Hills Council Sent: Tuesday, February 14, 2017 7:16 PM To: Frank Cihula (fcihula@netzero.net) <fcihula@netzero.net> Subject: Ordinance No. 2000-6 Attachment: Whittington vs. City of Willoughby Hills</p>
<p>From: Willoughby Hills Finance Dept. Sent: Wednesday, February 15, 2017 10:29 AM To: Willoughby Hills Council <council@willoughbyhills-oh.gov></p>

<p>Subject: CIVIL SERVICE MEETING - CANCELLED</p> <p>From: Frank Brichacek Sent: Wednesday, February 15, 2017 11:22 AM To: Willoughby Hills Council <council@willoughbyhills-oh.gov> Subject: FW: Lake County Public Officials Directory 2017 Importance: High Attachment: 0291.001</p>
<p>From: Thomas Lobe [mailto:tomlobe@yahoo.com] Sent: Wednesday, February 15, 2017 1:46 PM To: Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>; Willoughby Hills Council <council@willoughbyhills-oh.gov> Subject: Fw: Your client: Whittington/Rekner-- 1999 litigation before Judge Parks-- Zoning change-- Lets get this done if we can----</p>
<p>From: Willoughby Hills Council Sent: Wednesday, February 15, 2017 2:06 PM To: Frank Brichacek <frankbrichacek@willoughbyhills-oh.gov> Subject: RE: Lake County Public Officials Directory 2017 Attachments: Public Officials Contact Info</p>
<p>From: Willoughby Hills Council Sent: Wednesday, February 15, 2017 2:14 PM To: 'Chris Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Chris Hallum' <ChrisHallum@willoughbyhills-oh.gov>; 'Christopher Biro (christopherbiro@yahoo.com)' <christopherbiro@yahoo.com>; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrrachel@yahoo.com>; 'Jennifer Sommers Greer' <jennifergreer@willoughbyhills-oh.gov>; 'John Plecnik' <JohnPlecnik@willoughbyhills-oh.gov>; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' <nancyfellows@willoughbyhills-oh.gov> Cc: 'Gail Stuehr (gstuehr@yahoo.com)' <gstuehr@yahoo.com>; 'John Bertosa (jbertosa@news-herald.com)' <jbertosa@news-herald.com>; 'Marian McMahon' <mmcmahon@gazettenews.com>; Willoughby Hills Finance Dept. <finance@willoughbyhills-oh.gov>; 'WINT Radio' <ron@winradio.com> Subject: Planning & Zoning Commission and Architectural Board of Review Meeting of February 16, 2017</p>
<p>From: Willoughby Hills Finance Dept. Sent: Wednesday, February 15, 2017 2:26 PM To: Willoughby Hills Council <council@willoughbyhills-oh.gov> Subject: RE: CIVIL SERVICE MEETING – February 23, 2017 @3:00pm</p>
<p>From: Willoughby Hills Council Sent: Wednesday, February 15, 2017 3:17 PM To: 'Chris Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Chris Hallum' <ChrisHallum@willoughbyhills-oh.gov>; 'Christopher Biro (christopherbiro@yahoo.com)' <christopherbiro@yahoo.com>; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrrachel@yahoo.com>; 'Jennifer Sommers Greer' <jennifergreer@willoughbyhills-oh.gov>; 'John Plecnik' <JohnPlecnik@willoughbyhills-oh.gov>; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' <nancyfellows@willoughbyhills-oh.gov> Cc: Thomas G. Lobe (tomlobe@yahoo.com) <tomlobe@yahoo.com>; Robert M. Weger (robertweger@willoughbyhills-oh.gov) <robertweger@willoughbyhills-oh.gov>; 'Gail Stuehr (gstuehr@yahoo.com)' <gstuehr@yahoo.com>; 'John Bertosa (jbertosa@news-herald.com)' <jbertosa@news-herald.com>; 'Marian McMahon' <mmcmahon@gazettenews.com>; Willoughby Hills Finance Dept. <finance@willoughbyhills-oh.gov>; 'WINT Radio' <ron@winradio.com> Subject: NOTIFICATION: WH Civil Service Commission Meeting</p>
<p>From: Willoughby Hills Council Sent: Wednesday, February 15, 2017 3:00 PM To: Frank Brichacek <frankbrichacek@willoughbyhills-oh.gov> Cc: David M. Fiebig (davidfiebig@willoughbyhills-oh.gov) <davidfiebig@willoughbyhills-oh.gov> Subject: RE: Public Records Request: 2016 Property Expense Records for the Grange</p>
<p>From: Willoughby Hills Finance Dept. Sent: Thursday, February 16, 2017 2:53 PM To: Willoughby Hills Council <council@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>; Chris Biro <chrisbiro@willoughbyhills-oh.gov>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; Janet Majka <janetmajka@willoughbyhills-oh.gov>; David Fiebig <davidfiebig@willoughbyhills-oh.gov>; John Plecnik <johnplecnik@willoughbyhills-oh.gov> Cc: Mark Grubiss <markgrubiss@willoughbyhills-oh.gov>; Mayor <mayor@willoughbyhills-oh.gov>; Law Director Personal <tomlobe@yahoo.com>; Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov> Subject: Council Motion to pass ordinance to accept the recommended Asphalt and Limestone bids Attachments: MEMO ACCEPTING ASPHALT & limestone bids.pdf; 2017 BIDS.pdf</p>
<p>From: Frank Brichacek</p>

Sent: Thursday, February 16, 2017 3:40 PM

To: Chris Biro <chrisbiro@willoughbyhills-oh.gov>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Chris Biro Personal <christopherbiro@yahoo.com>; David Fiebig <davidfiebig@willoughbyhills-oh.gov>; Janet Majka <janetmajka@willoughbyhills-oh.gov>; Janet R. Majka <jayrachel@yahoo.com>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; John Plecnik <John@johnplecnik.com>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>; 'Fellows, Nancy [ASPUS]' <nfellows@its.jnj.com>

Cc: Mayor <mayor@willoughbyhills-oh.gov>; Law Director Personal <tomlobe@yahoo.com>; Debbie Doles <debbiedoles@willoughbyhills-oh.gov>; Willoughby Hills Council <council@willoughbyhills-oh.gov>; Willoughby Hills Court <court@willoughbyhills-oh.gov>; Christopher Collins <policechiefcollins@willoughbyhills-oh.gov>; Patricia Heller <heller.whfd@gmail.com>; Mark Grubiss <markgrubiss@willoughbyhills-oh.gov>; Willoughby Hills Recreation Dept. <recreation@willoughbyhills-oh.gov>; Fred Wyss <fredwyss@willoughbyhills-oh.gov>; Willoughby Hills Finance Dept. <finance@willoughbyhills-oh.gov>; Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov>; Willoughby Hills Police <police@willoughbyhills-oh.gov>; Nero Gmail <nero.whfd@gmail.com>; Willoughby Hills Building Dept. <building@willoughbyhills-oh.gov>

Subject: Resignation Announcement - Assistant Finance Director Debbie Doles

Importance: High

From: Pietro DiFranco [mailto:PDiFranco@RLBA.com]

Sent: Thursday, February 16, 2017 5:07 PM

To: Mayor <mayor@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>; Chris Biro <chrisbiro@willoughbyhills-oh.gov>; David Fiebig <davidfiebig@willoughbyhills-oh.gov>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Janet Majka <janetmajka@willoughbyhills-oh.gov>; Willoughby Hills Council <council@willoughbyhills-oh.gov>

Cc: Law Director Personal <tomlobe@yahoo.com>; Frank Brichacek <frankbrichacek@willoughbyhills-oh.gov>; Willoughby Hills Finance Dept. <finance@willoughbyhills-oh.gov>; Fred Wyss <fredwyss@willoughbyhills-oh.gov>; Mark Grubiss <markgrubiss@willoughbyhills-oh.gov>; Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov>; Kevin Trepal <ktrepal@RLBA.com>; Tim Miller (Tim.Miller@lakecountyohio.gov) <Tim.Miller@lakecountyohio.gov>; McCarthy, Gregory L <glmccarthy@ushchealth.com>; NDJA Sturgill <NDJASTurgill@hotmail.com>

Subject: Willoughby Hills City Engineer's Report 170216

Attachments: WillHills Engineer Report 170116.pdf

From: Katherine D. Lloyd [mailto:katherinedlloyd@yahoo.com]

Sent: Thursday, February 16, 2017 6:42 PM

To: Willoughby Hills Council <council@willoughbyhills-oh.gov>

Cc: David Fiebig <davidfiebig@willoughbyhills-oh.gov>

Subject: Re: Status of Public Records Request of 2/4/17

From: Frank Brichacek

Sent: Friday, February 17, 2017 6:22 PM

To: Willoughby Hills Council <council@willoughbyhills-oh.gov>

Cc: Chris Biro <chrisbiro@willoughbyhills-oh.gov>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Chris Biro Personal <christopherbiro@yahoo.com>; David Fiebig <davidfiebig@willoughbyhills-oh.gov>; Janet R. Majka <jayrachel@yahoo.com>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; John Plecnik <John@johnplecnik.com>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>; 'nfellows@its.jnj.com' <nfellows@its.jnj.com>

Subject: 2017 Appropriation Ordinance Attachment

Attachments: MX-411ON 20170217 174022.pdf

From: Willoughby Hills Council

Sent: Saturday, February 18, 2017 2:49 PM

To: 'Katherine D. Lloyd' <katherinedlloyd@yahoo.com>

Cc: 'tmarshcpa@att.net' <tmarshcpa@att.net>

Subject: Public Records Request – Mr. Marsh

From: Katherine D. Lloyd [mailto:katherinedlloyd@yahoo.com]

Sent: Saturday, February 18, 2017 3:02 PM

To: Willoughby Hills Council <council@willoughbyhills-oh.gov>

Cc: tmarshcpa@att.net

Subject: Re: Public Records Request – Mr. Marsh

From: Willoughby Hills Council

Sent: Saturday, February 18, 2017 3:06 PM

To: 'Kristi Garabrandt' <kgarabrandt@news-herald.com>

Subject: Public Records Request

Attachments: Original-Option & Ground Lease & Memo of Agreement for Grange.pdf; Recorded Memorandum Agreement for Grange.pdf; Ordinance.2016-29.pdf; Ordinance.2016-30.pdf; Original-Option & Ground Lease & Memo of Agreement for West Miller.pdf; Recorded Memorandum Agreement for West Miller.pdf; Working Committee.0225.16.pdf; Minutes.May.12.16.pdf; Minutes.May.26.16.pdf; Minutes.June09.16.pdf; Minutes.July28.16.pdf; Minutes.Oct.27.16.pdf; Minutes.Nov.10.16.pdf; Minutes.Dec.08.2016.pdf; Minutes.Jan.12.2017.pdf; PCABR Minutes 10-20-16 Amended.PDF; PCABR Minutes 11-3-16.PDF; Ordinance.2017-Repealing.pdf; Letter-Lobe to Galloway-Contingencies.pdf; Email of 06-16-16.pdf

From: Willoughby Hills Council

Sent: Saturday, February 18, 2017 7:28 PM

To: 'Chris Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Chris Hallum' <ChrisHallum@willoughbyhills-oh.gov>; 'Christopher Biro (christopherbiro@yahoo.com)' <christopherbiro@yahoo.com>; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrachel@yahoo.com>; 'Jennifer Sommers Greer' <jennifergreer@willoughbyhills-oh.gov>; 'John Plecnik' <JohnPlecnik@willoughbyhills-oh.gov>; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' <nancyfellows@willoughbyhills-oh.gov>

Cc: Thomas G. Lobe (tomlobe@yahoo.com) <tomlobe@yahoo.com>

Subject: Concerns and Issues raised by Resident Peter Pike

Attachment: Ballot Information for Ordinance 2006-5.pdf

From: Willoughby Hills Finance Dept.

Sent: Tuesday, February 21, 2017 3:49 PM

To: Willoughby Hills Council <council@willoughbyhills-oh.gov>; Nancy Fellows <nancyfellows@willoughbyhills-oh.gov>; Chris Biro <chrisbiro@willoughbyhills-oh.gov>; Chris Hallum <chrishallum@willoughbyhills-oh.gov>; Jennifer Greer <jennifergreer@willoughbyhills-oh.gov>; Janet Majka <janetmajka@willoughbyhills-oh.gov>; David Fiebig <davidfiebig@willoughbyhills-oh.gov>; John Plecnik <johnplecnik@willoughbyhills-oh.gov>

Cc: Mark Grubiss <markgrubiss@willoughbyhills-oh.gov>; Mayor <mayor@willoughbyhills-oh.gov>; Law Director Personal <tomlobe@yahoo.com>; Gloria Majeski <gloriamajeski@willoughbyhills-oh.gov>

Subject: Council Motion to pass ordinance to go out for bid on the 2017 Pavement Markings Program

Attachment: MEMO TO COUNCIL TO GO OUT FOR BID – 2017 – PAVEMENT MARKINGS PROGRAM.pdf

From: Willoughby Hills Council

Sent: Tuesday, February 21, 2017 9:27 PM

To: 'Chris Biro' <chrisbiro@willoughbyhills-oh.gov>; 'Chris Hallum' <ChrisHallum@willoughbyhills-oh.gov>; 'Christopher Biro (christopherbiro@yahoo.com)' <christopherbiro@yahoo.com>; 'David M. Fiebig (davidfiebig@willoughbyhills-oh.gov)' <davidfiebig@willoughbyhills-oh.gov>; 'Janet R. Majka' <jayrachel@yahoo.com>; 'Jennifer Sommers Greer' <jennifergreer@willoughbyhills-oh.gov>; 'John Plecnik' <JohnPlecnik@willoughbyhills-oh.gov>; 'Nancy Fellows (nancyfellows@willoughbyhills-oh.gov)' <nancyfellows@willoughbyhills-oh.gov>

Cc: Thomas G. Lobe (tomlobe@yahoo.com) <tomlobe@yahoo.com>; Robert M. Weger (robertweger@willoughbyhills-oh.gov) <robertweger@willoughbyhills-oh.gov>

Subject: City of Mentor Ordinance No. 17-0-17

Attachments: News Herald Article dated 2-18-17.pdf; 17-0-17; Amend section 931 – Rights of Way above grnd utility use.pdf

MAYOR'S REPORT – Robert M. Weger

LAW DIRECTOR'S REPORT – Thomas G. Lobe

FINANCE DIRECTOR'S REPORT – Frank J. Brichacek, Jr.

CITY ENGINEER'S REPORT – Pietro A. DiFranco, P.E.

COMMITTEE REPORTS

Finance: All matters concerning and affecting revenues of the City including, but without limiting the generality of the foregoing, the receipt and expenditure of funds, salaries of City employees, budgetary matters, tax administration and policy and matters concerning Municipal indebtedness.

Chair: John Plecnik

Committee Members: Nancy E. Fellows, Jennifer Sommers Greer

Planning & Zoning: All matters concerning the Planning and Zoning of the City and the Chairman of the Committee shall be a Member of the City Planning and Zoning Commission.

<p>Chair: Christopher Hallum Committee Members: Christopher L. Biro, Jennifer Sommers Greer</p>
<p>Recreation: All matters concerning the development, maintenance and management of public playgrounds and public recreational activities in and for the City. Chair: Jennifer Sommers Greer Committee Members: Christopher L. Biro, Janet R. Majka</p>
<p>Rules and Legislation: All matters concerning the screening, coordination, form and substance of all proposed legislation and requests therefore, including coordination with the Law Department concerning the preparation of Ordinances and Resolutions and referral of legislation to Standing Committees or presentation to Council for consideration. Chair: Nancy E. Fellows Committee Members: Janet R. Majka, John Plecnik</p>
<p>Safety: All matters concerning the general safety of the inhabitants of and the property within the City including, but without limiting the generality of the foregoing, matters concerning the safety forces, equipment for safety forces, fire prevention matters and matters concerning regulation of conduct. Chair: David M. Fiebig Committee Members: Jennifer Sommers Greer, Janet R. Majka</p>
<p>Service: All matters pertaining to the services of the Department of Public Service such as maintenance and repair of streets and other public property. Chair: Christopher L. Biro Committee Members: Christopher Hallum, Janet R. Majka</p>
<p>Utilities: All matters concerning the installation, use and regulation of public utilities within the City. Chair: Janet R. Majka Committee Members: Christopher L. Biro, John Plecnik</p>
<p>Personnel Relations: There is hereby established a Personnel Relations Committee of Council which shall be a Standing Committee organized and chosen as provided herein, notwithstanding the provisions of Subsection (c)(1) hereof. Not later than January 31st, of each even numbered year, Council shall appoint a Personnel Relations Committee composed of such members as Council shall, by Motion determine. Persons not members of Council may be appointed to serve as members of the Personnel Relations Committee. The members of the Committee may be changed by Motion of Council from time to time as Council shall determine. Subject to the provisions of the City Charter, the Personnel Relations Committee of Council shall consider all legislation concerning relations with City Employees. Chair: John Plecnik Committee Members: Chris du Laney, Linda Fulton, Greg McCarthy</p>
<p>Working Committee of Council: The Working Committee of Council shall be comprised of all Members of Council. A meeting of the Working Committee of Council may be called, and shall be subject to, the provisions of Subsection (b) hereof. The Working Committee of Council shall determine its own rules. The Working Committee of Council may consider any matter referred to it by a majority of the Members of Council or by a majority of its Members. Chair: Nancy E. Fellows, President of Council</p>

OTHER COUNCIL REPRESENTATIVE REPORTS

PUBLIC PORTION

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills:
(a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

UNFINISHED BUSINESS

LEGISLATION

ORDINANCE NO. 2017 – 4 – 3rd READING

1st Reading: January 12, 2017

2nd Reading: January 26, 2017

3rd Reading: February 9, 2017

AN ORDINANCE REPEALING ORDINANCE NO. 1978-33 AND ENACTING IN LIEU THEREOF A NEW ORDINANCE AMENDING PART THREE – TRAFFIC CODE, TITLE SEVEN – PARKING, CHAPTER 351 – PARKING GENERALLY, SECTION 351.14 – OVERNIGHT PARKING OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017 – 7 – 3rd READING

1st Reading: January 26, 2017

2nd Reading: February 9, 2017

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS REQUIRED TO PERFORM THE CITY'S 2015-2016 AUDIT AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017 – 8 – 3rd READING

1st Reading: January 26, 2017

2nd Reading: February 9, 2017

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF \$26,925.17 REQUIRED FOR THE ANNUAL SUPPORT/SERVICE CONTRACT FOR THE CODY CAD/RMS SYSTEM AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-10 – 2nd READING

1st Reading: February 9, 2017

AN ORDINANCE AMENDING PART ELEVEN – PLANNING AND ZONING CODE, TITLE ELEVEN – SUPPLEMENTAL DEVELOPMENT STANDARDS, CHAPTER 1161 – REGULATIONS FOR WIRELESS TELECOMMUNICATION FACILITIES, SECTION 1161.04 – LOCATIONS REQUIRING CONDITIONAL USE APPROVAL OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS.

ORDINANCE NO. 2017-11 – 3rd READING

1st Reading: January 26, 2017

2nd Reading: February 9, 2017

AN ORDINANCE ESTABLISHING THE TERMS AND CONDITIONS REQUIRED FOR THE CONFIRMATION OF MAYOR APPOINTMENTS OF THE HEADS OF ALL THE DEPARTMENTS OF THE MUNICIPALITY.

ORDINANCE NO. 2017-12 – 2nd READING

1st Reading: February 9, 2017

AN ORDINANCE IMPOSING A TEMPORARY MORATORIUM ON MEDICAL MARIJUANA CULTIVATION, PROCESSING, AND RETAIL DISPENSARY FACILITIES WITHIN THE CITY OF WILLOUGHBY HILLS, OHIO AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2017-14

AN ORDINANCE REPEALING ORDINANCE NOS. 2011-21, 2002-46 AND ENACTING IN LIEU THEREOF A NEW ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE, CHAPTER 139 – POLICE DEPARTMENT OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS.

ORDINANCE NO. 2017-15

AN ORDINANCE REPEALING ORDINANCE NOS. 2002-47, 2008-43 AND ENACTING IN LIEU THEREOF A NEW ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE, TITLE FIVE – ADMINISTRATIVE, CHAPTER 141 – FIRE DEPARTMENT, SECTION 141.01 – COMPOSITION, SECTION 141.02 – RULES AND REGULATIONS AND COMPENSATION ADOPTED, SECTION 141.03 – PART-TIME FIREFIGHTERS, AND SECTION 141.04 – FIRE CHIEF: CONDITIONS OF EMPLOYMENT; DUTIES OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS.

ORDINANCE NO. 2017-16

AN ORDINANCE ACCEPTING THE BID OF OSBORNE CONCRETE & STONE FOR THE PURCHASE OF ASPHALT FOR THE YEAR 2017.

ORDINANCE NO. 2017-17

AN ORDINANCE ACCEPTING THE BID OF SOS TRUCKING COMPANY INC FOR THE PURCHASE OF LIMESTONE FOR THE YEAR 2017.

ORDINANCE NO. 2017-18

AN ORDINANCE ADOPTING PERMANENT APPROPRIATIONS NECESSARY TO MAINTAIN CITY SERVICES FOR THE FISCAL PERIOD BEGINNING JANUARY 1ST THROUGH DECEMBER 31ST OF 2017; REPEALING ALL LEGISLATION INCONSISTENT HEREWITH.

ORDINANCE NO. 2017-19

AN ORDINANCE AMENDING PART THREE – TRAFFIC CODE, TITLE SEVEN – PARKING, CHAPTER 351 – PARKING GENERALLY BY THE ESTABLISHMENT OF SECTION 351.16 – SNOW EMERGENCY OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS.

NEW BUSINESS

- Motion of Council authorizing the Mayor to seek bids for the 2017 Pavement Markings Program.

FOR THE GOOD OF THE ORDER

FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT