

President of Council  
NANCY E. FELLOWS

Vice President of Council  
JOHN PLECNIK

Clerk of Council  
VICTORIA ANN SAVAGE

# City of Willoughby Hills

Council  
CHRISTOPHER L. BIRO  
DAVID M. FIEBIG  
JENNIFER SOMMERS GREER  
CHRISTOPHER HALLUM  
JANET R. MAJKA

## Agenda

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### Regular Meeting of Council January 26, 2017

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7:00 p.m. Meeting of Council Called to Order

*Pledge of Allegiance*

**Roll Call of Council**

**Members:**

Vice President John Plecnik, Councilman Christopher L. Biro,  
President Nancy E. Fellows, Councilman David M. Fiebig,  
Councilwoman Jennifer Sommers Greer, Councilman Christopher Hallum,  
Councilwoman Janet R. Majka

**Others:**

Mayor Robert M. Weger, Law Director Thomas G. Lobe,  
Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco,  
Clerk of Council Victoria Ann Savage

**Disposition of the Journal** Regular Council Meeting Minutes of January 12, 2017

#### **CORRESPONDENCE**

Interoffice Memo of the Assistant Finance Director to Council re: New Hires (Emailed: January 16, 2017)

City Engineer's Report dated January 18, 2017 (Emailed: January 18, 2017)

Email of Willoughby Hills Grove to Willoughby Hills Council, cc'd to Thomas G. Lobe (Law Director) dated January 20, 2017, re: Public Records Request

Email of Willoughby Hills Gove to Members of Council, Willoughby Hills Council (Council Office), Law Director, Building Commissioner dated January 20, 2017 re: Grange Cell Tower

Email of Mayor to Willoughby Hills Council (Council Office), Members of Council, Law Director, Donald Huth, Frank Brichacek, Ed McKenna dated January 24, 2017 re: McKenna NAC Resignation along with the following attachment: Email of Ed McKenna to Mayor dated January 18, 2017

America's Founding Principles – Resident requested this to be shared with the Members of Council (Distributed to Members on January 23, 2017 via City Hall Mailboxes)

Mayor's Report of January 26, 2017 (Emailed: January 24, 2017)

Email of Bob Gockel, Lake County Tax Map Department to Council Office dated January 24, 2017 re: Public Records Request

Email of City Engineer to Members of Council, Law Director, Mayor's Assistant dated January 24, 2017 re: Ohio EPA 2015 Sewer and Water Rate Survey

**NOTE:** On a monthly basis, the Finance Director provides a report of the City's financial activity to City Council. The purpose of this reporting practice is to make the City's finances as transparent as possible and to keep the Council informed as to the City's financial activity. Financial Reports for 2014, 2015 and 2016 are posted on the City's Website

#### **NOTIFICATIONS**

**CANCELLATION** of the Planning & Zoning Commission and Architectural Board of Review of January 19, 2017 (Emailed: January 16, 2017)

Personnel Relations Committee Meeting of January 23, 2017 (Emailed: January 16, 2017)

Rules and Legislation Committee Meeting of January 23, 2017 (Emailed: January 16, 2017)  
Safety Committee Meeting of January 23, 2017 (Emailed: January 15, 2017)  
Finance Committee Meeting of January 26, 2017 (Emailed: January 16, 2017)  
Recreation Commission Subcommittee Meeting scheduled for February 27, 2017. Purpose of the meeting is for the planning of the Willoughby Hills Eggstravaganza (Emailed: January 14, 2017)

**MAYOR'S REPORT** – Robert M. Weger

**LAW DIRECTOR'S REPORT** – Thomas G. Lobe

**FINANCE DIRECTOR'S REPORT** – Frank J. Brichacek, Jr.

**CITY ENGINEER'S REPORT** – Pietro A. DiFranco, P.E.

**COMMITTEE REPORTS**

**Finance**: All matters concerning and affecting revenues of the City including, but without limiting the generality of the foregoing, the receipt and expenditure of funds, salaries of City employees, budgetary matters, tax administration and policy and matters concerning Municipal indebtedness.

**Chair:** John Plecnik

**Committee Members:** Nancy E. Fellows, Jennifer Sommers Greer

**Planning & Zoning**: All matters concerning the Planning and Zoning of the City and the Chairman of the Committee shall be a Member of the City Planning and Zoning Commission.

**Chair:** Christopher Hallum

**Committee Members:** Christopher L. Biro, Jennifer Sommers Greer

**Recreation**: All matters concerning the development, maintenance and management of public playgrounds and public recreational activities in and for the City.

**Chair:** Jennifer Sommers Greer

**Committee Members:** Christopher L. Biro, Janet R. Majka

**Rules and Legislation**: All matters concerning the screening, coordination, form and substance of all proposed legislation and requests therefore, including coordination with the Law Department concerning the preparation of Ordinances and Resolutions and referral of legislation to Standing Committees or presentation to Council for consideration.

**Chair:** Nancy E. Fellows

**Committee Members:** Janet R. Majka, John Plecnik

**Safety**: All matters concerning the general safety of the inhabitants of and the property within the City including, but without limiting the generality of the foregoing, matters concerning the safety forces, equipment for safety forces, fire prevention matters and matters concerning regulation of conduct.

**Chair:** David M. Fiebig

**Committee Members:** Jennifer Sommers Greer, Janet R. Majka

**Service**: All matters pertaining to the services of the Department of Public Service such as maintenance and repair of streets and other public property.

**Chair:** Christopher L. Biro

**Committee Members:** Christopher Hallum, Janet R. Majka

**Utilities**: All matters concerning the installation, use and regulation of public utilities within the City.

**Chair:** Janet R. Majka

**Committee Members:** Christopher L. Biro, John Plecnik

**Personnel Relations:** There is hereby established a Personnel Relations Committee of Council which shall be a Standing Committee organized and chosen as provided herein, notwithstanding the provisions of Subsection (c)(1) hereof. Not later than January 31<sup>st</sup>, of each even numbered year, Council shall appoint a Personnel Relations Committee composed of such members as Council shall, by Motion determine. Persons not members of Council may be appointed to serve as members of the Personnel Relations Committee. The members of the Committee may be changed by Motion of Council from time to time as Council shall determine. Subject to the provisions of the City Charter, the Personnel Relations Committee of Council shall consider all legislation concerning relations with City Employees.

**Chair: John Plecnik**

**Committee Members: Chris du Laney, Linda Fulton, Greg McCarthy**

**Working Committee of Council:** the Working Committee of Council shall be comprised of all Members of Council. A meeting of the Working Committee of Council may be called, and shall be subject to, the provisions of Subsection (b) hereof. The Working Committee of Council shall determine its own rules. The Working Committee of Council may consider any matter referred to it by a majority of the Members of Council or by a majority of its Members.

**Chair: Nancy E. Fellows, President of Council**

## **OTHER COUNCIL REPRESENTATIVE REPORTS**

### **PUBLIC PORTION**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills:

(a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

## **UNFINISHED BUSINESS**

### **LEGISLATION**

#### **ORDINANCE NO. 2017 – 1 – 2<sup>nd</sup> READING**

**1<sup>st</sup> Reading: January 12, 2017**

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**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF WILLOUGHBY HILLS AND THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION ON BEHALF OF THE SERGEANTS AND DECLARING AN EMERGENCY.**

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#### **ORDINANCE NO. 2017 – 2 – 2<sup>nd</sup> READING**

**1<sup>st</sup> Reading: January 12, 2017**

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**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF WILLOUGHBY HILLS AND THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION ON BEHALF OF THE PATROL OFFICERS AND DECLARING AN EMERGENCY.**

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#### **ORDINANCE NO. 2017 – 3 – 2<sup>nd</sup> READING**

**1<sup>st</sup> Reading: January 12, 2017**

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**AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE AN AGREEMENT BETWEEN THE CITY OF WILLOUGHBY HILLS AND THE OHIO PATROLMEN'S BENEVOLENT ASSOCIATION ON BEHALF OF THE DISPATCHERS AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2017 – 4 – 2<sup>nd</sup> READING**

**1<sup>st</sup> Reading: January 12, 2017**

**AN ORDINANCE REPEALING ORDINANCE NO. 1978-33 AND ENACTING IN LIEU THEREOF A NEW ORDINANCE AMENDING PART THREE – TRAFFIC CODE, TITLE SEVEN – PARKING, CHAPTER 351 – PARKING GENERALLY, SECTION 351.14 – OVERNIGHT PARKING OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2017 – 6 – 2<sup>nd</sup> READING**

**1<sup>st</sup> Reading: January 12, 2017**

**AN ORDINANCE REPEALING ORDINANCE NO. 2013-41 AND ENACTING IN LIEU THEREOF A NEW ORDINANCE AMENDING PART NINE – STREETS, UTILITIES, AND PUBLIC SERVICES CODE, TITLE THREE – UTILITIES, CHAPTER 923 – SEWER RATES, SECTION 923.01 – SEWER RATE CHARGES ESTABLISHED, SUBSECTIONS (c) AND (d) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2017 – 7**

**AN ORDINANCE AUTHORIZING THE EXPENDITURE OF FUNDS REQUIRED TO PERFORM THE CITY'S 2015-2016 AUDIT AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2017 – 8**

**AN ORDINANCE AUTHORIZING THE EXPENDITURE OF \$26,925.17 REQUIRED FOR THE ANNUAL SUPPORT/SERVICE CONTRACT FOR THE CODY CAD/RMS SYSTEM AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2017 – 9**

**AN ORDINANCE PROVIDING FOR THE ISSUANCE AND SALE OF NOT TO EXCEED \$550,000 NOTES, IN ANTICIPATION OF THE ISSUANCE OF BONDS, FOR THE PURPOSE OF PAYING A PORTION OF THE COSTS OF (I) RENOVATING, IMPROVING AND EQUIPPING THE CITY'S EXISTING FIRE AND POLICE COMMUNICATIONS CENTER, (II) ACQUIRING A FIRE TRUCK, AND ALL RELATED EXPENSES THERETO, (III) REBUILDING AND RESURFACING VARIOUS ROADS WITHIN THE CITY, INCLUDING A PORTION OF GATSBY LANE AND HANNA ROAD, AND ALL NECESSARY APPURTENANCES THERETO, (IV) ACQUIRING AN AMBULANCE CHASSIS AND RELATED EQUIPMENT, AND (V) ACQUIRING VEHICLES AND RELATED EQUIPMENT FOR THE SERVICE DEPARTMENT, AND ALL RELATED EXPENSES THERETO, AND DECLARING AN EMERGENCY.**

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**ORDINANCE NO. 2017-11**

**AN ORDINANCE ESTABLISHING THE TERMS AND CONDITIONS REQUIRED FOR THE CONFIRMATION OF MAYOR APPOINTMENTS OF THE HEADS OF ALL THE DEPARTMENTS OF THE MUNICIPALITY.**

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**NEW BUSINESS**

- **Motion of Council to enable the Fire Department to apply for the FEMA SAFER Grant for FY 2016 Staffing for Adequate Fire and Emergency Response (SAFER) Program.**

**FOR THE GOOD OF THE ORDER**

**FOR THE GOOD OF THE COMMUNITY**

**ADJOURNMENT**