

City of Willoughby Hills

Agenda

Organizational Meeting of Council January 6, 2020

7:00 p.m. Organizational Meeting of Council Called to Order

Pledge of Allegiance

Roll Call of Council Councilwoman Tanya Taylor Draper, Councilwoman Nancy E. Fellows, Councilman David M. Fiebig, Councilman Christopher Hallum, Councilman Joe Jarmuszkiewicz, Councilman Michael Kline, Councilwoman Janet R. Majka

ORGANIZATION OF COUNCIL

City Charter, Section 3.22

Nomination of President of Council
Nomination of Vice President of Council

City Charter, Section 3.25

Motion to appoint Clerk of Council

COMMITTEES OF COUNCIL

Administrative Code, Section 121.01(c)(1)

Finance
Planning & Zoning
Recreation
Rules & Legislation
Safety
Service
Utilities

Administrative, Section 121.01(c)(3)

Personnel Relations

COUNCIL REPRESENTATIVES

Chagrin River Watershed Partners Trustee & Alternate Trustee

Alternate Member of the Planning & Zoning Commission as provided by Administrative Code, Chapter 147

THE POLICIES OF COUNCIL

As adopted at the Organizational Meeting of Council January 8, 2018

Policy 1.

Roll Call of Council will be rotating alphabetically each Council Meeting. (1/2/80)

Policy 2.

All Council meetings shall be recorded by audio recording device and will be held in perpetuity and shall be part of the official records and minutes. Council minutes shall be written, and approved by Council.

(Revised 1/1/02); (Revised 1/3/08); (Revised 1/8/18)

Policy 3.

Council shall **not expend** City funds for any charitable or philanthropic purpose.

(4/11/96); (Revised 1/3/08)

Policy 4.

A “reasonable opportunity to hear the public portion” set forth in Chapter 107.08(a) shall be a one-time period of three (3) minutes per person, per meeting. (1/1/02)

Policy 5.

If any member of Council in attendance at a Council Meeting or Committee Meeting fails to obey and/or abide by the Chair’s ruling when one is ruled out of order more than twice at any given meeting, that disruptive behavior shall be grounds for expulsion from the meeting for the remainder of the meeting. The Chair shall advise the member of the violation of this rule and the potential consequences after the second violation. A vote of Council without debate for the expulsion shall be in order after the third violation is declared by the Chair. **(3/3/97, Deleted 1/1/00, Reinstated 1/1/02); (Revised 1/4/10)**

Policy 6.

To adopt the Council Seating Arrangement identified “**CITY OF WILLOUGHBY HILLS COUNCIL SEATING ARRANGEMENT, revised: January 4, 2010**” to serve as the seating arrangement for Regular and Special Meetings of Council and Working Committee of Council. **(1/1/02); (Revised 1/4/10); (Revised 1/8/18)**

Policy 7.

The Law Director shall serve as Council’s advisor as to the procedural rules for the conducting of Council Meetings and any other necessary procedures. **(1/1/02)**

PUBLIC PORTION