

## Agenda

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### Regular Meeting of Council September 10, 2020

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#### **Join Zoom Meeting**

<https://us02web.zoom.us/j/82948765506>

**Meeting ID: 829 4876 5506**

### **Regular Meeting of Council Called to Order**

7:00 p.m.

**Cell Phone Reminder to Turn off Devices**

*Pledge of Allegiance*

#### **Roll Call of Council**

**Members Present:** Councilman Joe Jarmuszkiewicz, Council Vice President Michael Kline, Councilman Dan Knecht, Councilwoman Tanya Taylor Draper, Councilman Dan Zegarac Councilwoman Nancy Fellows and Council President Christopher Hallum,

**Also Present:** Mayor Andy Gardner, Law Director Michael C. Lucas, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco

#### **DISPOSITION OF THE JOURNAL**

Regular Council Meeting Minutes of June 25, 2020

Regular Council Meeting Minutes of July 09, 2020

Regular Council Meeting Minutes of July 23, 2020

Special Council Meeting Minutes of Aug. 27, 2020

#### **COUNCIL CORRESPONDENCE AND MISCELLANEOUS REPORTS**

- 7/17/20 email from NOACA, re: Virtual Town Hall Meetings.
- 7/20/20 email from Gloria Majeski, re: 2020 Sewer Rate Information.
- 7/22/20 email from Lakeland, LogOn & Learn, re: Webinar Series.
- 7/22//20 email from OML, re: Gov. DeWine- Statewide Mask Mandate.
- 7/23/20 email from NOACA, re: 2020 NOACA Virtual Annual Meeting.

- 7/23/20 email from Lake Co. Gen. Health District, re: Mask Order Effect. Date 7/23/20.
- 7/24/ email from Gloria Majeski, re: Link to the Grant Seminar-CARES Act Funding.
- 7/24/20 email Gloria Majeski, re: Updated Roster for City of Willoughby Hills.
- 7/24/20 email Gloria Majeski, re: NAC Rep. Gary Pratt's report to Council on the 7-9-20 NAC meeting.
- 7/24/20 email from Katie Lloyd, PCABR Clerk, re: PCABR Remote Meeting on 7/16/20.
- 7/24/20 email from Fire Chief Gandee, re: Press Release -Willoughby Hills Fire 7-28-20, High Pressure Fire Attach System.
- 7/29/20 email from Rebecca Racich, News Herald, re: Public Notice Postings-7/9/20 &7/23/20 Passed Ordinances.
- 7/30/20 email from Katie Lloyd, Clerk Pro Tem, re: Recreation Commission Meeting on 8/5/20 via Zoom.
- 8/3/20 email from Katie Lloyd, PCABR Clerk, re: PC-ABR Remote Meeting on 8/6/20 via Zoom.
- 8/6/20 email from Gloria Majeski, to News Herald, re: Notification of Meeting for PC-ABR Master Plan Subcommittee on 8/19/20.
- 8/6/20 email from Gloria Majeski, re: WHISPER Guidelines Book.
- 8/7/ email from Jan Clair, Director Lake Co. Bd. Of Elections, re: Ballot Language for the November General Election.
- 8/7/20 email from Council Clerk to Councilwoman Fellows, re: Letter from Judge Bartolotta.
- 8/9/20 email from Council Clerk, re: Draft - 6/25/20 Meeting Minutes.
- 8/11/20 email from Chief Schultz, Willoughby Police Dept., re: Police Assist. on 8/2/20.
- 8/12/20 email from Mike Lucas, Law Director, re: Revisions to Initial Ballot Language.
- 8/14/20 email from Sharen Michney, Finance Asst., re: Request for Council Members business cards.
- 8/18/20 email from Council Clerk, re: Draft -7/9/20 Meeting Minutes.
- 8/19/20 email from Katie Lloyd, PCABR Clerk, re: Master Plan Subcommittee Meeting.
- 8/20/20 email from Council Clerk, re: Liquor Permit Billing received on 8/17/20 from Finance Director Brichacek.

**PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight's agenda**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**MAYOR'S REPORT:** – Mayor Andy Gardner

**LAW DIRECTOR'S REPORT:** – Attorney Michael C. Lucas

**FINANCE DIRECTOR'S REPORT:** – Frank J. Brichacek, Jr.

**CITY ENGINEER'S REPORT:** – Pietro A. DiFranco, P.E.

**COMMITTEE REPORTS:**

**Finance:** Chairman, Council Vice President Kline

**Rules & Legislation:** Chairman, Council President Hallum

**Working Committee of Council:** Chairman, Council President Hallum

**BOARDS & COMMISSIONS REPORTS:**

**Recreation Commission**

Representative, Councilman Jarmuszkiewicz

**Planning & Zoning and Architectural Board of Review:**

Representative, Councilwoman Taylor Draper

**OTHER COUNCIL REPRESENTATIVE REPORTS:**

**WHISPER Subcommittee:** Councilwoman Taylor Draper

**UNFINISHED BUSINESS:**

**LEGISLATION:**

**ORDINANCE 2020-41- SECOND READING**

AN ORDINANCE AUTHORIZING THE TEMPORARY ENFORCEMENT ABEYANCE, OF THE CITY OF WILLOUGHBY HILLS CODIFIED ORDINANCE, CHAPTER 1103.02- DEFINITIONS AND CHAPTER 1137.02(d) – COMMERCIAL ZONING DISTRICT DURING THE CURRENT “STAY AT HOME” & “STAY SAFE” ORDERS FOR A PERIOD OF TIME NOT TO EXCEED EIGHTEEN (18) MONTHS.

**ORDINANCE 2020-42 – SECOND READING**

AN ORDINANCE WAVING THE STIPULATION AS SET FORTH IN PART ONE – ADMINISTRATIVE CODE, TITLE FIVE – ADMINISTRATIVE, CHAPTER 157 – GENERAL EMPLOYMENT PROVISIONS, SECTION 157.05(f) VACATIONS–OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS TO ALLOW CHIEF ROBERT GANDEE TO CARRY OVER FORTY-ONE AND A HALF (41.5) HOURS OF VACATION TIME AND DECLARING AN EMERGENCY.

**ORDINANCE 2020-45 – FIRST READING**

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO SIGN ANY AND ALL DOCUMENTS TO ACCEPT THE GARFIELD LEASE TERMINATION AGREEMENT PROVIDED BY THE BOARD OF EDUCATION OF THE WILLOUGHBY-EASTLAKE CITY SCHOOL DISTRICT, RESCINDING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

**ORDINANCE 2020-47 – FIRST READING**

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A PROJECT GRANT/LOAN AGREEMENT WITH THE OHIO PUBLIC WORKS COMMISSION FOR THE SOLE AND EXPRESS PURPOSE OF FINANCING OR REIMBURSING COSTS OF THE ROCKEFELLER ROAD RESURFACING PROJECT AND DECLARING AN EMERGENCY.

**ORDINANCE 2020-49 – FIRST READING**

AN ORDINANCE ACKNOWLEDGING THE ROLE OF THE CITY OF WILLOUGHBY HILLS EMPLOYEES DURING THE COVID-19 PUBLIC HEALTH EMERGENCY AND AUTHORIZING AND DIRECTING THE MAYOR TO PROVIDE FOR HAZARD PAY BENEFITS AND DECLARING AN EMERGENCY.

**ORDINANCE 2020-50 – FIRST READING**

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO SIGN ANY AND ALL NECESSARY DOCUMENTS TO SECURE THE PURCHASE OF AN AMBULANCE USING CORONAVIRUS RELIEF FUNDS (“CRF”) AND DECLARING AN EMERGENCY.

**ORDINANCE 2020-51 – FIRST READING**

AN ORDINANCE ACCEPTING THE BID OF CHAGRIN VALLEY PAVING, INC., OF CHAGRIN FALLS, OHIO FOR THE ROCKEFELLER ROAD RESURFACING PROJECT AND DECLARING AN EMERGENCY.

**ORDINANCE 2020-52 – FIRST READING**

AN ORDINANCE AMENDING SECTION 1 OF ORDINANCE NO. 2020-15 AND ORDINANCE NO. 2020-44 TO COMPLY WITH STATE BUDGETARY LAWS REQUIRING MUNICIPALITIES TO MAINTAIN POSITIVE ACCOUNT BALANCES THROUGHOUT THE YEAR BY PROVIDING FOR 2020 OPERATING BUDGET REVISIONS SPECIFICALLY FOR THE INCREASE OF THE CORONAVIRUS RELIEF FUND SPECIAL REVENUE FUND AND REPEALING CONFLICTING LEGISLATION.

**NEW BUSINESS:**

**PUBLIC PORTION #2 – – An opportunity for the public to address Council with any comments, issues, or concerns**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**FOR THE GOOD OF THE ORDER**

**FOR THE GOOD OF THE COMMUNITY**

**ADJOURNMENT**

**YOU ARE INVITED TO A SCHEDULED ZOOM MEETING**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/82948765506>**

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