

Agenda

Regular Meeting of Council June 25, 2020 Amended

7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices

Pledge of Allegiance

Roll Call of Council

Members Present: Councilwoman Tanya Taylor Draper, Councilman Dan Zegarac, Councilwoman Nancy Fellows, Council President Christopher Hallum Councilman Joe Jarmuszkiewicz, Council Vice President Michael Kline and Councilman Dan Knecht

Also Present: Mayor Andy Gardner, Law Director Michael C. Lucas, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco

DISPOSITION OF THE JOURNAL

Regular Council Meeting minutes of June 11, 2020

Special Council Meeting minutes of June 15, 2020

COUNCIL CORRESPONDENCE AND MISCELLANEOUS REPORTS

- 6/02/20 email from Jim Walsh, re: Resume for open Council Seat
- 6/03/20 email from Localgov, re: Financial Recovery Program
- 6/03/20 email from Log On & Learn, re: Webinar Series- Ecomony
- 6/03/20 email from Gloria Majeski, re: Ordinance 2020-33 for 2021 Tax Budget
- 6/03/20 email from OMCA, re: Resolution declaring racism a public health crisis
- 6/04/20 email from Council Clerk, re: 6/11/20 Agenda, Regular Council Meeting/Legislation
- 6/04/20 email OMCA, re: Charter Information – Candidates for City Commission

- 6/04/20 email from Lakeland Nonprofit Center, re: Volunteers needed, Produce Pick Up for Seniors
- 6/04/20 email from Council Clerk, re: Resumes received for open council seat
- 6/04/20 email from Steven Schupbach, American Transparency, re: Request for Public Records – Finance Dept.
- 6/05/20 email from Frank Brichacek, Finance Director, re: 2021 Tax Budget
- 6/05/20 email from Chris Hallum, Council President, re: request for all resumes received
- 6/05/20 email from Ohio Municipal League, re: Update at a Glance
- 6/05/20 email from LCOPEDA, re: News
- 6/05/20 email from Localgov, re: Leaders focused on their Citizens
- 6/05/20 email from Daniel Phillip, re: Resume for Council Position
- 6/05/20 email from Gloria Majeski, re: Zoom meeting invitation
- 6/05/20 email from Chris Hallum, re: Zoom meeting invitation – Council of the Whole, Rules & Legislation and Finance
- 6/05/20 email from Council Clerk, re: 6/11/20 – Amended Agenda – Regular Council Meeting
- 6/05/20 email from Gloria Majeski, re: Zoom info WHISPER meeting – 6/9/20
- 6/05/20 email from Amy Frato-Wright, re: Resume for City Council open position
- 6/05/20 email from Council Clerk, re: mail box pick-up for Nancy Fellows & Mike Lucas
- 6/06/20 email from Nancy Fellows, re: Mail Delivery
- 6/06/20 email from Council Clerk, re: Resumes for Open Council Position
- 6/08/20 hand-delivered resume from Peter Pike, re: Vacant Council Position
- 6/08/20 email from Council Clerk, re: Late resume received – Peter Pike
- 6/08/20 email from Nancy Fellows, re: Draft resolution denouncing racism & bullying
- 6/09/20 email from Ohio Municipal League, re: Federal Assistance Survey
- 6/09/20 email from OMCA Website, re: Water Shut Off
- 6/10/20 email from LogOn&Learn Webinar, re: Conversation: Congressman Joyce, Senator Eklund and Commissioner Cirino
- 6/10/20 OMCA Website, re: Fiscal Officer job description
- 6/10/20 email from Ohio Municipal League, re: Bulletin – Responding to Racial Tension
- 6/10/20 email from Council Clerk, re: Draft - Regular Council Meeting minutes of 5/14/20 & 5/28/20
- 6/10/20 email from OMCA Website, re: HB 310
- 6/10/20 email from OMCA Website, re: Civil Service Clerk & City Hall Receptionist
- 6/10/20 email from OMCA Website, re: Live Streaming Meetings
- 6/10/20 email from Localgov, re: Webinar, Disaster Relief & Recovery Tools
- 6/11/20 email from Steven Nelson, re: withdrawing for consideration of Council position
- 6/11/20 email from Chief Collins, re: Mail for Councilwoman Fellows
- 6/11/20 email from Nancy Fellows, re: Nextdoor Organization/Website

- 6/11/20 email from Nancy Fellows, re: Begin the Conversation Group/Organization
- 6/11/20 email from Nancy Fellows, re: Withdraw J&J account
- 6/11/20 email from BWC, re: June 2020 Workers' Comp Newsletter
- 6/11/20 email from OMCA Website, re: Weekly Touch Base Info.
- 6/11/20 email from Gloria Majeski, re: WHISPER Meeting #5 Recording
- 6/12/20 email from Katherine Lloyd, re: 5/21/20 Agenda for PC-ABR
- 6/12/20 email from Chief Collins, re: Mail for Councilwoman Fellows
- 6/12/20 email from Lakeland Nonprofit Center, re: 5 Countries, 1 Mission
- 6/12/20 email from OMCA Website, re: Solicitation Permits
- 6/12/20 email from Chief Collins, re: Lake County Sheriff's Smartphone App Released
- 6/12/20 email from John Bertosa, re: Out of the office
- 6/12/20 email from Council Clerk, re: Agenda - 6/15/20 - Special Council Meeting
- 6/12/20 email from Chris Hallum, re: Recording of Council Meeting – 6/11/20
- 6/12/20 email from Council Clerk, re: Council Meeting Recording – 6/12/20
- 6/12/20 email from Council Clerk, re: 6/15/20 Meeting Notification to Councilman Jarmuszkiewicz
- 6/12/20 email from Ohio EPA, re: Ohio EPA's March 31, Order to Public Water Systems in Ohio
- 6/12/20 email from Gloria Majeski, re: Adopted Legislation from 6/11/20 Council Meeting
- 6/12/20 email from Gloria Majeski, re: Revised Signed Ordinance 2020-27
- 6/12/20 email from Ohio Municipal League, re: Update At A Glance
- 6/12/20 email from Ohio Municipal League Meet/Train, re: 2020 Council Training Webinar – 6/24/20 & OML/OMAA Webinar – 6/18/20 Public Records
- 6/13/20 email from Chris Hallum, re: PCABR meeting 6/18/20 – via ZOOM
- 6/13/20 email from Katherine Llyod, re: 6/18/20 Agenda for PC-ABR
- 6/14/20 email from Chris Hallum, re: Council Meeting Agenda for 6/22/20
- 6/15/20 email from Katherine Llyod, re: PCABR Minutes 6/4/20 - Draft
- 6/15/20 email from OMCA Website, re: Meeting in Person/Wearing Masks
- 6/15/20 email from Council Clerk, re: Daniel Phillip, Council Position Withdrawn
- 6/16/20 email from OMCA Website, re: Police Cruiser
- 6/16/20 email from OMCA Website, re: Mask Survey Results
- 6/17/20 email from Gloria Majeski, re: Agenda Items for 6/25/20
- 6/17/20 email from Gloria Majeski, re: New Council Member
- 6/17/20 email from Council Clerk, re: New Council Training on 6/24/20
- 6/17/20 email from Luke DuRell, EVOLVE, re: SIS-178: New Council member

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight's agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Andy Gardner

LAW DIRECTOR’S REPORT – Attorney Michael C. Lucas

FINANCE DIRECTOR’S REPORT – Frank J. Brichacek, Jr.

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

COMMITTEE REPORTS

Finance: Chairman, Council Vice President Kline

Rules & Legislation: Chairman, Council President Hallum

Committee of the Whole: Chairman, Council President Hallum

BOARDS & COMMISSIONS REPORTS

Recreation Commission: Representative, Councilman Jarmuszkiewicz

Planning & Zoning and Architectural Board of Review: Representative,
Councilwoman Taylor Draper

OTHER COUNCIL REPRESENTATIVE REPORTS

WHISPER Subcommittee: Councilwoman Taylor Draper

UNFINISHED BUSINESS

LEGISLATION:

ORDINANCE 2020-26 – THIRD READING

AN ORDINANCE RESCINDING ORDINANCE 2018-11 IN ORDER TO ABOLISH THE SUSPENSION OF THE WILLOUGHBY HILLS ISOLATED SENIOR PROGRAM FOR EVERYDAY RELIEF (W.H.I.S.P.E.R.) TO ASSIST THE SENIOR CITIZENS OF THE CITY OF WILLOUGHBY HILLS, AND RE-ESTABLISHING THE W.H.I.S.P.E.R. PROGRAM; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-33 - SECOND READING

AN ORDINANCE ADOPTING A TAX BUDGET FOR THE FISCAL YEAR 2021 FOR THE CITY OF WILLOUGHBY HILLS

ORDINANCE 2020-35 – FIRST READING

AN ORDINANCE TO DECLARE A CITY VEHICLE AS SURPLUS PROPERTY AND GRANTING AUTHORIZATION TO SELL SAID SURPLUS VEHICLE ON THE OPEN MARKET UPON SUCH TERMS AND AT SUCH PRICE AS IS DEEMED MOST ADVANTAGEOUS TO THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE 2020-36 – FIRST READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A CEI LED STREETLIGHT AGREEMENT WITH CLEVELAND ILLUMINATING COMPANY FOR LED STREETLIGHT REPLACEMENT IN THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE 2020-37 – FIRST READING

AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORS OF THE CITY OF WILLOUGHBY HILLS A RENEWAL OF AN EXISTING 2.5 MILL LEVY IN EXCESS OF THE TEN (10) MILL LIMITATION AT THE GENERAL ELECTION TO BE HELD ON NOVEMBER 3, 2020 FOR THE CONSTRUCTION, RECONSTRUCTION, RESURFACING AND REPAIR OF STREETS, ROADS, BRIDGES AND THE REPLACEMENT AND REPAIR OF NECESSARY ROAD EQUIPMENT & MACHINERY INCLUDING BUT NOT LIMITED TO MATERIALS, LABOR & FACILITIES IN THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE 2020-38 – FIRST READING

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF ENGINEERING FEES ASSOCIATED WITH THE CORPORATE 90 FORCE MAIN REPLACEMENT PROJECT IN THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE 2020-39 – FIRST READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ENTER INTO A DOCUMENT MANAGEMENT AGREEMENT WITH COM DOC FOR THE LEASE OF FIVE (5) NEW XEROX COPYING DEVICES AND MANAGED PRINT SERVICE FOR THE CITY OF WILLOUGHBY HILLS, RESCINDING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

ORDINANCE 2020-40 – FIRST READING

AN ORDINANCE PROVIDING FOR THE REAPPOINTMENT OF CHRISTOPHER J. COLLINS AS POLICE CHIEF OF THE CITY OF WILLOUGHBY HILLS POLICE DEPARTMENT, ESTABLISHING HIS TERMS OF EMPLOYMENT, INCLUDING RATE OF PAY, AND DELCARING AN EMERGENCY.

RESOLUTION 2020-05 – FIRST READING

A RESOLUTION PROVIDING FOR THE SUBMISSION TO THE ELECTORS OF THE CITY OF WILLOUGHBY HILLS A RENEWAL OF AN EXISTING LEVY IN EXCESS OF THE TEN (10) MILL LIMITATION AT THE GENERAL ELECTION TO BE HELD NOVEMBER 3, 2020 FOR THE GENERAL CONSTRUCTION, RECONSTRUCTION, RESURFACING, REPAIR OF STREETS, ROADS, BRIDGES, THE REPLACEMENT AND REPAIR OF NECESSARY ROAD EQUIPMENT AND MACHINERY INCLUDING BUT NOT LIMITED TO MATERIALS, LABOR AND FACILITIES IN THE CITY; AND REQUESTING THE LAKE COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE CITY AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THE RENEWAL LEVY AND DECLARING AN EMERGENCY.

NEW BUSINESS

Motion to approve the rehire of Police Chief Collins for a six (6) to ten (10) month period, as requested by Mayor Gardner.

Motion to declare old computers that were replaced in January as surplus and put on internet auction. (The value of said computers are less than \$1000) as requested by Mayor Gardner.

Motion to allow the City of Willoughby Hills to go out to bid for General Liability Insurance, as requested by Mayor Gardner.

PUBLIC PORTION #2 – – An opportunity for the public to address Council with any comments, issue or concern

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER

FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT