

President of Council
CHRISTOPHER HALLUM

Vice President of Council
MICHAEL KLINE

Council Clerk
JOANNE E. MONACO

City of Willoughby Hills

Council
NANCY E. FELLOWS
JOE JARMUSZKIEWICZ
DANIEL KNECHT
JANET MAJKA
TANYA TAYLOR DRAPER

Agenda

Regular Meeting of Council May 28, 2020

7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices

Pledge of Allegiance

Roll Call of Council

Members Present: Councilman Joe Jarmuszkievicz, Council Vice President Michael Kline, and Councilman Dan Knecht, Councilwoman Janet R. Majka, Councilwoman Tanya Taylor Draper, Councilwoman Nancy Fellows and Council President Christopher Hallum

Also Present: Mayor Andy Gardner, Law Director Michael C. Lucas, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco

DISPOSITION OF THE JOURNAL

Regular Council Meeting minutes of May 14, 2020

COUNCIL CORRESPONDENCE AND MISCELLANEOUS REPORTS

Emails from Executive Assistant to Mayor:

- 5/11/20 email re: Revised Draft meeting minutes of 4/23/20
- 5/11/20 email re: Revised Council meeting draft minutes of 4/23/20
- 5/12/20 email re: Notification of Civil Service Meeting
- 5/12/20 email re: Amendment to Ordinance 2020-29 – Surplus vehicles and Equipment
- 5/12/20 email re: Agenda and Legislation for Thursday, 5/14/20 Council Meeting
- 5/14/20 email re: Whisper ordinance –numbered

Other Emails:

- 5/09/20 email from Mayor Gardner re: PCABR Meeting Follow-up
- 5/11/20 email from Councilwoman Majka re: Evolved mail Account
- 5/11/20 email from Dorene Moore re: Refused Rates for Senior Citizens in Willoughby Hills
- 5/11/20 email from Christina Loparo, re: Yard waste
- 5/12/20 email from OMCA-Valencia Marrow- City of Youngstown, re: Executive Session-Zoom
- 5/13/20 email from Council President Hallum, re: Meeting Recordings (Whisper & Council of Whole)
- 5/13/20 email from OMCA -Jill Pierce, City of Springfield, re: Memorial Donation on City Property
- 5/14/20 email from OMCA –Autumn Klein, Village of Granville, re: CARE Act Resolution
- 5/14/20 email from OMCA-April Beggerow, City of Gahanna, re: OCJS Coronavirus
- related expenses Grant Resolution
- 5/14/20 email from OMCA-Julie Niese-Pedrosa, Village of Ottawa, re: Shelter house rentals
- 5/14/20 email from OMCA –Joan Kemper, City of Bay Village, Returning to in-person Council meetings
- 5/14/20 email from OMCA-Sharon Cassler, City of Cambridge, re: Coronavirus Aid, relief and Economic Security Act Legislation
- 5/14/20 email from Greg Maschak, re: Republic Service Renewal Contract
- 5/14/20 email from OMCA-Sharon Cassler, City of Cambridge, re: Coronavirus Aid, Relief and Economic Security Act – ROUND 2
- 5/15/20 email from Arlene Wampler, re:Yard waste pick-up
- 5/15/20 email from Council President Hallum, re: Recording for Council Meeting May 14
- 5/15/20 Ohio Municipal League Legislative Bulletin, OML UPDATE AT-A-GLANCE
- 5/18/20 email from Councilwoman Taylor Draper, re: Yard Waste Information Willoughby Hills
- 5/18/20 email from OMCA, Stacy Senskey, City of Ashtabula, re: Tents in the city
- 5/18/20 email from Katherine Lloyd, PCABR Clerk, re: PCABR Meeting 5/21/20 – via ZOOM
- 5/18/20 email from OMCA, Janice Bates, Tipp City, re: Community Entertainment District
- 5/19/20 email from OMCA, Bonnie Beck, Village of Monroeville, re: back-up tapes
- 5/19/20 email from Lakeland Community College, Nonprofit and Public Service Center, Log On & Learn, Donating while Distanced
- 5/20/20 email from Joe Terranova, re: Public Records Request

- 5/21/20 email from Dorene Moore, re: Refuse Rates for Senior Citizens in Willoughby Hills
- 5/21/20 email from Localgov.com, re: Successfully Receive Your Disaster Grant Funds

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Andy Gardner

LAW DIRECTOR’S REPORT – Attorney Michael C. Lucas

FINANCE DIRECTOR’S REPORT – Frank J. Brichacek, Jr.

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

COMMITTEE REPORTS

Finance: Chairman, Council Vice President Michael Kline

Rules & Legislation: Chairman, Council President Christopher Hallum

Committee of the Whole: Chairman, Council President Christopher Hallum

BOARDS & COMMISSIONS REPORTS

Recreation Commission: Representative, Councilman Joe Jarmuszkiewicz

Planning & Zoning and Architectural Board of Review: Representative, Councilwoman Tanya Taylor Draper

OTHER COUNCIL REPRESENTATIVE REPORTS

UNFINISHED BUSINESS

LEGISLATION:

ORDINANCE 2020-23 – THIRD READING

AN ORDINANCE AMENDING PART NINE-STREETS, UTILITIES AND PUBLIC SERVICES CODE, TITLE THREE – UTILITIES, CHAPTER 925 – SEWERAGE SYSTEM REGULATIONS, SECTION 925.06 – FEES, SUB-SECTION (c) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, OHIO AND REPEALING ANY AND ALL CONFLICTING LEGISLATION.

ORDINANCE 2020-24 – THIRD READING

AN ORDINANCE TO ACCEPT THE PROPOSAL PROVIDED BY RICHARD L. BOWEN & ASSOCIATES, INC. FOR THE ENGINEERING FEES FOR THE 2020 ROCKEFELLER ROAD RESURFACING PROJECT AND DECLARING AN EMERGENCY.

ORDINANCE 2020-26 – THIRD READING

AN ORDINANCE RESCINDING ORDINANCE 2018-11 IN ORDER TO ABOLISH THE SUSPENSION OF THE WILLOUGHBY HILLS ISOLATED SENIOR PROGRAM FOR EVERYDAY RELIEF (W.H.I.S.P.E.R.) TO ASSIST THE SENIOR CITIZENS OF THE CITY OF WILLOUGHBY HILLS, AND RE-ESTABLISHING THE W.H.I.S.P.E.R. PROGRAM; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

ORDINANCE 2020-27 – SECOND READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ACCEPT THE PROPOSAL AS SUBMITTED BY RICHARD L. BOWEN & ASSOCIATES, INC. PROVIDING ZONING ADMINISTRATION SERVICES FOR THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-30 - FIRST READING

AN ORDINANCE REAFFIRMING THE CITY’S COMMITMENT WITH THE LAKE COUNTY BOARD OF COMMISSIONERS TO PARTICIPATE IN THE URBAN ENTITLEMENT COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM AND FOR THE UTILIZATION OF FUNDS MADE AVAILABLE BY THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974 AS AMENDED, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-31 - FIRST READING

AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN ANY AND ALL DOCUMENTS PERTAINING TO FEDERAL EMERGENCY MANAGEMENT AGENCY’S (FEMA) REQUEST FOR PUBLIC ASSISTANCE AND ACCEPT ANY AND ALL FUND PROVIDED THROUGH THIS GRANT AND DECLARING AN EMERGENCY

ORDINANCE NO. 2020-32 - FIRST READING

AN ORDINANCE AUTHORIZING THE MAYOR OR HIS DESIGNEE TO APPLY AND RECEIVE FUNDING THROUGH THE CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT (CARES ACT) AND DECLARING AN EMERGENCY.

NEW BUSINESS

Motion to Waive Fees for Roemisch and Campbell Park Field Usage, as requested by Mayor Gardner

PUBLIC PORTION #2 – – An opportunity for the public to address Council with any comments, issue or concern

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER

FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT