

# City of Willoughby Hills

## Agenda

---

### Regular Meeting of Council May 14, 2020

---

7:00 p.m.

Regular Meeting of Council Called to Order

#### Cell Phone Reminder to Turn off Devices

#### *Pledge of Allegiance*

#### Roll Call of Council

**Members Present:** Council President Christopher Hallum, Councilman Joe Jarmuszkiewicz, Council Vice President Michael Kline, and Councilman Dan Knecht, Councilwoman Janet R. Majka, Councilwoman Tanya Taylor Draper and Councilwoman Nancy Fellows

**Also Present:** Mayor Andy Gardner, Law Director Michael C. Lucas, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco

#### **DISPOSITION OF THE JOURNAL**

Special Council Meeting minutes of March 30, 2020

Regular Council Meeting minutes of April 23, 2020

#### **COUNCIL CORRESPONDENCE AND MISCELLANEOUS REPORTS**

Emails from Executive Assistant to Mayor:

- 4/27/20 email re. Yard Waste Proposal Tabling Complaint (Peterson)
- 4/29/20 email re. WH Council Subcommittee Meeting – WHISPER to NH
- 4/29/20 email re. Notification of WH Council Meetings – to NH
- 4/30/20 email re. Draft Council Meeting minutes of 3/30/2020
- 4/30/20 email re. Yard Waste Proposal Call (Whitney)
- 5/5/20 email re. Yard Waste Proposal Calls (Pinjuh, Seline, Grzincic, Drenski)
- 5/5/20 email re. Mayor's Request for Ordinance to Accept the Bid for 2020 Street Resurfacing

- 5/6/20 email re: Yard Waste Proposal Input (Starcic)
- 5/7/20 email re. Draft meeting minutes of 4/23/20 Regular Council Meeting
- 5/7/20 email re. Revised Draft meeting minutes of 4/23/20 Regular Council Meeting
- 5/7/20 email re. Request for Legislation for Surplus Service Dept. Equipment

Other Emails:

- 4/23/2020 email from Councilwoman Draper re. Amazon Vans, 27505 Chardon Road, Shoppes of Willoughby Hills follow up from City Engineer
- 4/24/20 email from City Engineer DiFranco re. Dealership Car Inventory Parking at Gale’s Garden Center, 2730 SOM Center
- 4/25/20 email from City Engineer DiFranco re. resident concerns at 27700 Chardon Road – Vault Wine & Spirits – Stratford
- 5/1/20 mail from Mayor’s Court re. Month End 4/30/20 Mayor’s Court Report
- 5/1/20 mail from Recreation Commission Clerk – Recreation Commission minutes of 3/4/20
- 5/1/20 email from PC/ABR re. Zoom meeting on 5/7/20 and Agenda
- 5/4/20 email from Carol Bozak re. Yard Waste proposal
- 5/7/20 email from Betsey Burrell re. Yard Waste pickup

**PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**MAYOR’S REPORT** – Mayor Andy Gardner

**LAW DIRECTOR’S REPORT** – Attorney Michael C. Lucas

**FINANCE DIRECTOR’S REPORT** – Frank J. Brichacek, Jr.

**CITY ENGINEER’S REPORT** – Pietro A. DiFranco, P.E.

**COMMITTEE REPORTS**

**Finance:** Chairman, Council Vice President Michael Kline

**Rules & Legislation:** Chairman, Council President Christopher Hallum

**Committee of the Whole:** Chairman, Council President Christopher Hallum

## **BOARDS & COMMISSIONS REPORTS**

**Recreation Commission:** Representative, Councilman Joe Jarmuszkiewicz

**Planning & Zoning and Architectural Board of Review:** Representative,  
Councilwoman Tanya Taylor Draper

## **OTHER COUNCIL REPRESENTATIVE REPORTS**

### **UNFINISHED BUSINESS**

#### **TABLED ORDINANCE 2020-12- AS AMENDED – FIRST READING**

AN ORDINANCE AUTHORIZING THE MAYOR TO AMEND THE CONTRACT BETWEEN BROWNING-FERRIS INDUSTRIES OF OHIO, INC. (BFI) AND THE CITY OF WILLOUGHBY HILL FOR CITYWIDE TRASH AND RECYCLING PROGRAM TO INCLUDE SEASONAL YARD WASTE COLLECTION EFFECTIVE JUNE 1,2020, REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

### **LEGISLATION:**

#### **ORDINANCE 2020-20 – THIRD READING**

AN ORDINANCE REPEALING AND RESCINDING ORDINANCE NO. 2017-63 AS AMENDED, ORDINANCE NO. 2018-42 AND IN LIEU THEREOF ENACTING ORDINANCE NO. 2020-20 ESTABLISHING REGULATIONS FOR THE OPERATION, SECURITY AND SAFETY OF THE MAPLE GROVE GRANGE LOCATED AT 2454 RIVER ROAD, WILLOUGHBY HILLS, OHIO AND DECLARING AN EMERGENCY.

#### **ORDINANCE 2020-23 – SECOND READING**

AN ORDINANCE AMENDING PART NINE-STREETS, UTILITIES AND PUBLIC SERVICES CODE, TITLE THREE – UTILITIES, CHAPTER 925 – SEWERAGE SYSTEM REGULATIONS, SECTION 925.06 – FEES, SUB-SECTION (c) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, OHIO AND REPEALING ANY AND ALL CONFLICTING LEGISLATION.

#### **ORDINANCE 2020-24 – SECOND READING**

AN ORDINANCE TO ACCEPT THE PROPOSAL PROVIDED BY RICHARD L. BOWEN & ASSOCIATES, INC. FOR THE ENGINEERING FEES FOR THE 2020 ROCKEFELLER ROAD RESURFACING PROJECT AND DECLARING AN EMERGENCY.

**ORDINANCE 2020-26 – SECOND READING**

AN ORDINANCE RESCINDING ORDINANCE 2018-11 IN ORDER TO ABOLISH THE SUSPENSION OF THE WILLOUGHBY HILLS ISOLATED SENIOR PROGRAM FOR EVERYDAY RELIEF (W.H.I.S.P.E.R.) TO ASSIST THE SENIOR CITIZENS OF THE CITY OF WILLOUGHBY HILLS, AND RE-ESTABLISHING THE W.H.I.S.P.E.R. PROGRAM; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

**ORDINANCE 2020-27 – FIRST READING**

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR TO ACCEPT THE PROPOSAL AS SUBMITTED BY RICHARD L. BOWEN & ASSOCIATES, INC. PROVIDING ZONING ADMINISTRATION SERVICES FOR THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

**ORDINANCE 2020-28 – FIRST READING**

AN ORDINANCE ACCEPTING THE BID OF SPECIALIZED CONSTRUCTION, INC. OF CUYAHOGA HEIGHTS, OHIO, FOR THE 2020 STREET RESURFACING PROJECT AND DECLARING AN EMERGENCY.

**ORDINANCE 2020-29 – AS AMENDED – FIRST READING**

AN ORDINANCE TO DECLARE CITY VEHICLE(S) AND/OR EQUIPMENT AS SURPLUS PROPERTY AND GRANTING AUTHORIZATION TO SELL SAID SURPLUS VEHICLE(S) AND EQUIPMENT ON THE OPEN MARKET UPON SUCH TERMS AND AT SUCH PRICES AS ARE DEEMED MOST ADVANTANGEOU TO THE CITY OF WILLOUGHBY HILLS AND DECLARING AN EMERGENCY.

**NEW BUSINESS**

**PUBLIC PORTION #2 – – An opportunity for the public to address Council with any comments, issue or concern**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**FOR THE GOOD OF THE ORDER**

**FOR THE GOOD OF THE COMMUNITY**

**ADJOURNMENT**