

# City of Willoughby Hills

## Agenda

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### Regular Meeting of Council April 23, 2020

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7:00 p.m.

Regular Meeting of Council Called to Order

#### **Cell Phone Reminder to Turn off Devices**

#### *Pledge of Allegiance*

#### **Roll Call of Council**

**Members Present:** Councilwoman Nancy Fellows, Council President Christopher Hallum, Councilman Joe Jarmuszkiewicz, Council Vice President Michael Kline, and Councilman Dan Knecht, Councilwoman Janet R. Majka and Councilwoman Tanya Taylor Draper

**Also Present:** Mayor Andy Gardner, Law Director Michael C. Lucas, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco

#### **Appointment of Clerk Pro Tem for Tonight's Council Meeting**

#### **DISPOSITION OF THE JOURNAL**

Special Council Meeting minutes of March 30, 2020

#### **COUNCIL CORRESPONDENCE AND MISCELLANEOUS REPORTS**

Emails from Gloria Majeski, Exec. Asst. to Mayor

- 3/30/2020 re. Yard Waste Proposal – Resident summary
- 3/20/2020 re. Agenda & Legislation for Monday Night's Committee of the Whole Meeting
- 3/23/2020 re. Cancellation of Committee of the Whole & Rules & Legislation Meetings for Monday
- 03/23/2020 re. ODOT Guardrail Ordinance No. 2020-22
- 3/24/2020 re. Council Agenda and Legislation for 3/26/20 Meeting

- 3/25/2020 re. Cancellation of Thursday, 3/26/20 Council Meeting and Scheduling Special Council meeting for Monday, March 20, 2020 (for media)
- 3/27/2020 re. Memo to Employees by Mayor
- 3/31/2020 re. Council meeting – Cancellation notice for 4/9/2020 Regular Council meeting and notification of Regular Council meeting set for 4/23/2020
- 4/14/2020 re. Yard waste calls

Other Emails:

- 3/20/2020 Email from Finance Director Brichacek re. 2020 Proposed Operating Budget Correction
- 3/21/2020 Email from City Engineer DiFranco re. Engineer's Report 200321
- 3/23/2020 Email from American Legal Publishing Family re. COVID-19 Update
- 3/23/2020 Email from Justin Brown at SERB re. 2019 Wage Settlement Report
- 3/23/2020 Email from Attorney Jordan Berns re. Notice of Appeal – Dustin and Jessica Dykstra
- 3/25/2020 Email from Council President Hallum re. Cancellation of Regular Council meeting of 3/26/2020
- 3/25/2020 Email from Ohio Municipal League re. COVID 19 Response Legislation
- 3/28/2020 Email from Katherine Lloyd, BZA re. WH BZA Meeting of April 14, 2020 not called
- 3/28/2020 Email from Jenna Bing re. Public Comments for Monday Council Meeting
- 3/30/2020 Email from Ohio Ethics Commission re. General Filing Deadline Extended
- 4/2/2020 Email from City Engineer DiFranco re. Appeal Response to 2217 River
- 4/3/2020 Mayor's Court report (corrected copies) for months ending January 31, 2020, February 29, 2020 and March 31, 2020.
- 4/4/2020 Email from Council President Hallum re. Debbie Semik's Husband
- 4/8/2020 Email from State Rep. John Rogers re. FEMA Disaster Declaration Funds for Local Governments
- 4/8/2020 Email from Council President Hallum re. Committee of the Whole Zoom instructions and Regular Council Meeting Zoom instructions
- 4/8/2020 Email from Ohio Municipal Clerk Association (OMCA) re. delays in Public Records requests (during Covid-19)
- 4/9/2020 Email from OMCA re. Remote meetings (Zoom)
- 4/14/2020 Email from resident Greg Dudash re. Voting instructions
- 4/16/2020 Email from OMCA re. Records & Information Management (during COVID-19)
- 4/16/2020 Email from City Engineer DiFranco re. City Engineers Report 200416
- 4/17/2020 Email from [Media@Localgov.org](mailto:Media@Localgov.org) re. CARES Act provides additional funds for local governments (grants)

**PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**MAYOR’S REPORT** – Mayor Andy Gardner

**LAW DIRECTOR’S REPORT** – Attorney Michael C. Lucas

**FINANCE DIRECTOR’S REPORT** – Frank J. Brichacek, Jr.

**CITY ENGINEER’S REPORT** – Pietro A. DiFranco, P.E.

**COMMITTEE REPORTS**

**Finance:** Chairman, Council Vice President Michael Kline

**Rules & Legislation:** Chairman, Council President Christopher Hallum

**Committee of the Whole:** Chairman, Council President Christopher Hallum

**BOARDS & COMMISSIONS REPORTS**

**Recreation Commission:** Representative, Councilman Joe Jarmuszkiewicz

**Planning & Zoning and Architectural Board of Review:** Representative, Councilwoman Tanya Taylor Draper

**OTHER COUNCIL REPRESENTATIVE REPORTS**

**UNFINISHED BUSINESS**

**LEGISLATION:**

**ORDINANCE 2020-20 – SECOND READING**

AN ORDINANCE REPEALING AND RESCINDING ORDINANCE NO. 2017-63 AS AMENDED, ORDINANCE NO. 2018-42 AND IN LIEU THEREOF ENACTING ORDINANCE NO. 2020-20 ESTABLISHING REGULATIONS FOR THE OPERATION, SECURITY AND SAFETY OF THE MAPLE GROVE GRANGE LOCATED AT 2454 RIVER ROAD, WILLOUGHBY HILLS, OHIO AND DECLARING AN EMERGENCY.

**ORDINANCE 2020-23 – FIRST READING**

AN ORDINANCE AMENDING PART NINE-STREETS, UTILITIES AND PUBLIC SERVICES CODE, TITLE THREE – UTILITIES, CHAPTER 925 – SEWERAGE SYSTEM REGULATIONS, SECTION 925.06 – FEES, SUB-SECTION (c) OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS, OHIO AND REPEALING ANY AND ALL CONFLICTING LEGISLATION.

**ORDINANCE 2020-24 – FIRST READING**

AN ORDINANCE TO ACCEPT THE PROPOSAL PROVIDED BY RICHARD L. BOWEN & ASSOCIATES, INC. FOR THE ENGINEERING FEES FOR THE 2020 ROCKEFELLER ROAD RESURFACING PROJECT AND DECLARING AN EMERGENCY.

**ORDINANCE 2020-25 – FIRST READING**

AN ORDINANCE REPEALING AND RESCINDING ORDINANCE NO. 2019-4 AND IN LIEU THEREOF ENACTING A NEW ORDINANCE AMENDING PART ONE – ADMINISTRATIVE CODE, TITLE ONE – GENERAL PROVISIONS, CHAPTER 115 – METHODS OF PURCHASE, OF THE CODIFIED ORDINANCES OF THE CITY OF WILLOUGHBY HILLS; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

**ORDINANCE 2020-26 – FIRST READING**

AN ORDINANCE RESCINDING ORDINANCE 2018-11 IN ORDER TO ABOLISH THE SUSPENSION OF THE WILLOUGHBY HILLS ISOLATED SENIOR PROGRAM FOR EVERYDAY RELIEF (W.H.I.S.P.E.R.) TO ASSIST THE SENIOR CITIZENS OF THE CITY OF WILLOUGHBY HILLS, AND RE-ESTABLISHING THE W.H.I.S.P.E.R. PROGRAM; REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

**NEW BUSINESS**

Plan for future meetings and public input

**PUBLIC PORTION #2 – – An opportunity for the public to address Council with any comments, issue or concern**

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

**FOR THE GOOD OF THE ORDER**

**FOR THE GOOD OF THE COMMUNITY**

**ADJOURNMENT**