

City of Willoughby Hills

Agenda

Regular Meeting of Council March 12, 2020

7:00 p.m.

Regular Meeting of Council Called to Order

Cell Phone Reminder to Turn off Devices

Pledge of Allegiance

Roll Call of Council

Members Present: Councilwoman Janet R. Majka, Councilwoman Tanya Taylor Draper, Councilwoman Nancy Fellows, Council President Christopher Hallum, Councilman Joe Jarmuszkiewicz, Council Vice President Michael Kline, and Councilman Dan Knecht

Also Present: Mayor Andy Gardner, Finance Director Frank J. Brichacek, Jr., City Engineer Pietro A. DiFranco

Appointment of Clerk Pro Tem for Tonight's Council Meeting

MAYOR GARDNER'S APPOINTMENT OF CUYAHOGA COUNTY AIRPORT NOISE ABATEMENT COUNCIL (NAC) REPRESENTATIVES:

- Appointment of Gary Pratt, NAC Representative
- Appointment of David Kundrach, NAC Alternate Representative

DISPOSITION OF THE JOURNAL

Regular Council Meeting minutes of February 27, 2020

COUNCIL CORRESPONDENCE AND MISCELLANEOUS REPORTS

- Mayor's Court Report dated February 4, 2020 for month-end January 2020
- Email dated February 24, 2020 from Exec. Assistant Gloria Majeski re. Ordinances for Monday, 2/24/2020 Meeting
- Email dated February 14, 2020 from Exec. Assistant Gloria Majeski re. News-Herald Public Notice for 2/13, 2/18 and 2/21 Passed Legislation

- Email dated February 15, 2020 from Exec. Assistant Gloria Majeski re. Agenda & Legislation for 2/27/2020 meeting
- Email dated February 26, 2020, from Exec. Assistant Gloria Majeski re. Mayor’s Memo re. Appointment of Council Clerk
- Emails dated February 27, 2020 from Exec. Assistant Gloria Majeski re.
 - One More Thing re. Liquor License Renewal
 - Updated City Roster
 - Submission of Produce Packaging’s Local Jobs Grant Annual Report
 - Legislation for Accepting Bids for SCBAs and Asphalt & Limestone
- Email dated March 3, 2020 from Recreation Commission re. Recreation Minutes of 1/8/2020
- Mayor’s Court Report dated March 2, 2020 for month-end February 2020
- Email dated March 4, 2020 from Exec. Assistant Gloria Majeski re. Liquor Permit Application – “Save on Cigs”
- Email dated March 4, 2020, from Ohio Municipal League re. Special Bulletin: Resources for Local Governments Regarding Covid-19 (Coronavirus)
- Email dated March 4, 2020 from Fire Chief Gandee re. Notification of FD coverage on Action 19 News on Coronavirus
- Email dated March 5, 2020, from City Engineer DiFranco re. City Engineer’s Report #200305
- Email dated March 5, 2020, from Exec. Assistant Gloria Majeski re. Airport NAC members – Oath of Office

PUBLIC PORTION #1 – An opportunity for the public to address Council concerning anything pertaining to tonight’s agenda

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

MAYOR’S REPORT – Mayor Andy Gardner

LAW DIRECTOR’S REPORT – Attorney Michael C. Lucas

FINANCE DIRECTOR’S REPORT – Frank J. Brichacek, Jr.

CITY ENGINEER’S REPORT – Pietro A. DiFranco, P.E.

COMMITTEE REPORTS

Finance: Chairman, Council Vice President Michael Kline

Rules & Legislation: Chairman, Council President Christopher Hallum

Committee of the Whole: Chairman, Council President Christopher Hallum

BOARDS & COMMISSIONS REPORTS

Recreation Commission: Representative, Councilman Joe Jarmuszkiewicz

Planning & Zoning and Architectural Board of Review: Representative,
Councilwoman Tanya Taylor Draper

OTHER COUNCIL REPRESENTATIVE REPORTS

UNFINISHED BUSINESS

LEGISLATION:

ORDINANCE NO. 2020-11 - THIRD READING

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF ENGINEERING FEES ASSOCIATED WITH THE 2020 STREET REHABILITATION PROGRAM SPECIFICALLY FOR RESURFACING BEECH HILLS DRIVE, EVERGREEN DRIVE, GRAYLOCK DRIVE AND ASPHALT REJUVENATION FOR STREETS RESURFACED IN 2017 AND 2018 AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-12 – SECOND READING

AN ORDINANCE AMENDING THE CONTRACT BETWEEN BROWNING-FERRIS INDUSTRIES OF OHIO, INC. (BFI) AND THE CITY OF WILLOUGHBY HILLS FOR CITYWIDE TRASH & RECYCLING PROGRAM TO INCLUDE YARD WASTE PICKUP, REPEALING CONFLICTING LEGISLATION AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-14 – SECOND READING

AN ORDINANCE AUTHORIZING THE EXPENDITURE OF ENGINEERING FEES ASSOCIATED WITH THE 2020 SEWER REHABILITATION PROJECT AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2020-15 – SECOND READING

AN ORDINANCE ADOPTING PERMANENT APPROPRIATIONS NECESSARY TO MAINTAIN CITY SERVICES FOR THE FISCAL PERIOD BEGINNING JANUARY 1ST THROUGH DECEMBER 31ST OF 2020; REPEALING ALL LEGISLATION INCONSISTENT HEREWITH.

ORDINANCE 2020-16 – FIRST READING

AN ORDINANCE ACCEPTING THE BID OF OSBORNE CONCRETE AND STONE (DBA GRAND RIVER ASPHALT CO.) FOR THE PURCHASE OF ASPHALT FOR THE YEAR 2020 AND DECLARING AN EMERGENCY.

ORDINANCE 2020-17 – FIRST READING

AN ORDINANCE ACCEPTING THE BID OF ARMS TRUCKING COMPANY FOR THE PURCHASE OF LIMESTONE FOR THE YEAR 2020 AND DECLARING AN EMERGENCY.

ORDINANCE 2020-18 – FIRST READING

AN ORDINANCE ACCEPTING THE BID OF FINLEY FIRE COMPANY FOR THE PURCHASE OF TWENTY-TWO-(22) NEW SELF-CONTAINED BREATHING APPARATUS (SCBA) FOR THE WILLOUGHBY HILLS FIRE DEPARTMENT AND DECLARING AN EMERGENCY.

ORDINANCE 2020-19 – FIRST READING

AN ORDINANCE AUTHORIZING AND DIRECTING THE MAYOR OF THE CITY OF WILLOUGHBY HILLS TO SIGN ANY AND ALL DOCUMENTS FOR PARTICIPATION IN THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) ROAD SALT CONTRACTS AWARDED IN 2020 IN ACCORDANCE WITH OHIO REVISED CODE 5513.01(B) AND DECLARING AN EMERGENCY.

NEW BUSINESS

- Motion to go out to bid for 2020 Street Rehabilitation bids for streets outlined in Ordinance 2020-11
- Motion for 2020 Pool Subsidy
- Motion to authorize the Fire Department to apply for FEMA and Ohio Fire Marshal’s Office grants for the acquisition of: turnout gear and personal protection equipment, radios to replace aging or non-serviceable vehicle and hand-held radios and accessories, aircraft firefighting training, firefighting equipment and high-rise firefighting training.
- WHISPER Public Hearing set for Monday, March 23, 2020 at 6:00 p.m.

PUBLIC PORTION #2 – – An opportunity for the public to address Council with any comments, issue or concern

Section 107.08 – Public Meetings of Municipal Bodies of the Codified Ordinances of the City of Willoughby Hills: (a) All meetings of any municipal body are declared to be public meetings open to the public at all times. All meetings shall provide a reasonable opportunity to hear public opinion.

FOR THE GOOD OF THE ORDER

FOR THE GOOD OF THE COMMUNITY

ADJOURNMENT