

CITY OF WILLOUGHBY HILLS

FUND	DEPARTMENT	ACTIVITY			CODE #
	Mayor's Court	Department Summary			
CLASSIFICATION		ACTUAL		BUDGET	
		2016	2017	2017	2018
EXPENDITURES					
51000	PERSONAL SERVICE	82,752	83,789	90,080	88,200
52000	BENEFITS	31,798	33,106	37,400	35,800
<u>OPERATIONS & MAINTENANCE</u>					
53000	CONTRACT SERVICES	18,209	18,211	19,000	20,500
54000	OPERATIONS & MAINTENANCE	0	0	0	0
55000	OTHER OPERATIONS & MAINT.	19,788	14,900	19,420	25,400
56000	CAPITAL IMPROVEMENTS	1,600	268	3,900	4,200
58000	DEBT SERVICE	0	0	0	0
59000	NON-OPERATING EXPENDITURES	0	0	0	0
TOTAL OPERATIONS & MAINTENANCE		39,597	33,379	42,320	50,100
59100	INTERFUND TRANSFERS	0	0	0	0
TOTAL EXPENDITURES		154,147	150,274	169,800	174,100
				Total	
CLASSIFICATION				Account	Classification
<p>The Mayor's Court Activity is comprised of <u>the following activities:</u> 110.120 - General Fund <u>Special Revenue Funds</u> 210 - Court Improvement Fund Total - All Funds</p>				<u>Page</u>	<u>Budget</u>
				Page E-20	118,600
				Page E-22	55,500
					174,100

CITY OF WILLOUGHBY HILLS

FUND	DEPARTMENT	ACTIVITY	CODE #		
General	Mayor's Court	Court Operations	110.120		
CLASSIFICATION		ACTUAL		BUDGET	
		2016	2017	2017	2018
EXPENDITURES					
51000	PERSONAL SERVICE	45,592	51,776	51,780	56,300
52000	BENEFITS	11,799	16,115	16,200	17,900
	<u>OPERATIONS & MAINTENANCE</u>				
53000	CONTRACT SERVICES	18,209	17,611	17,700	19,200
54000	OPERATIONS & MAINTENANCE	0	0	0	0
55000	OTHER OPERATIONS & MAINT.	19,788	14,865	18,720	24,700
56000	CAPITAL IMPROVEMENTS	0	61	200	500
58000	DEBT SERVICE	0	0	0	0
59000	NON-OPERATING EXPENDITURES	0	0	0	0
TOTAL OPERATIONS & MAINTENANCE		37,997	32,538	36,620	44,400
59100	INTERFUND TRANSFERS	0	0	0	0
TOTAL EXPENDITURES		95,387	100,429	104,600	118,600
				Total	
CLASSIFICATION				Account	Classification
51000	PERSONAL SERVICE				56,300
	<u>110.120.51140 - COURT CLERK</u>			20,800	
	Clerk of Courts - 40% FTE (60% 210.120)		20,820		
	<u>110.120.51145 - COURT ASSISTANT-CLERK</u>			21,600	
	Deputy Mayor's Court Clerk - PT		21,560		
	<u>110.120.51147 - COURT MAGISTRATE</u>			13,400	
	Court Magistrate - PT		13,400		
	<u>110.120.51994 - LONGEVITY PAY</u>			500	
	Clerk of Courts - 40% FTE (75% 210.120)		500		
52000	BENEFITS				17,900
	<u>110.120.52100 - HOSPITALIZATION</u>			7,300	
	Medical Insurance - Base		8,013		
	Medical Insurance - Buyup		0		
	Dental Insurance - Base		312		
	Dental Insurance - Buyup		0		
	Vision Insurance		113		
	Employee Contribution		(1,162)		
	Life Insurance		38		
	<u>110.120.52104 - GAP INSURANCE PREMIUM</u>			1,300	
	Gap Medical Insurance		1,343		
	<u>110.120.52200 - PERS</u>			7,900	
	Clerk of Courts - 40% FTE (60% 210.120)		2,979		
	Deputy Mayor's Court Clerk - PT		3,018		
	Court Magistrate - PT		1,876		

CITY OF WILLOUGHBY HILLS

FUND	DEPARTMENT	ACTIVITY	CODE #
General	Mayor's Court	Court Operations	110.120
CLASSIFICATION			TOTALS
52000	<u>BENEFITS (Continued)</u>		
	<u>110.120.52600 - MEDICARE</u>		800
	Clerk of Courts - 40% FTE (60% 210.120)	314	
	Deputy Mayor's Court Clerk - PT	316	
	Court Magistrate - PT	194	
	<u>110.120.52700 - UNIFORMS</u>		600
	Mayor's Court Clerk - FT	400	
	Deputy Mayor's Court Clerk - PT	200	
53000	<u>CONTRACT SERVICES</u>		19,200
	<u>110.120.53700 - SERVICE CONTRACTS</u>		19,200
	Court Software License Fee	3,600	
	Delinquent Receivables Collection Service	12,800	
	Copier/Print Management Program Lease	1,000	
	Miscellaneous Software Support	1,800	
55000	<u>OTHER OPERATIONS & MAINTENANCE</u>		24,700
	<u>110.120.55100 - DUES, PERMITS, LICENSES</u>		500
	Clerk bonding fee	200	
	AMCCNEO Membership Dues	200	
	Miscellaneous	50	
	<u>110.120.55120 - SUBSCRIPTIONS</u>		700
	Legal Publications	700	
	<u>110.120.55130 - SEMINARS & EDUCATION</u>		2,000
	Court Software Training	500	
	Central Ohio Association of Mayors Court Clerks Conference	900	
	Training Seminars	280	
	Travel	300	
	<u>110.120.55210 - OFFICE EXPENSE</u>		6,200
	Checks & Banking Supplies	330	
	Case Jackets	2,360	
	Envelopes	1,890	
	Receipt Books	520	
	Unspecified Office Supplies	1,090	
	<u>110.120.55215 - BANK CHARGES</u>		13,400
	Bank Fees	13,380	
	<u>110.120.55230 - PRINTING</u>		1,200
	Court Forms	1,200	
	<u>110.120.55690 - MISCELLANEOUS</u>		700
	Willoughby Municipal Court Fees	700	
56000	<u>CAPITAL IMPROVEMENTS</u>		500
	<u>110.120.56200 - OFFICE EQUIPMENT</u>		500
	Miscellaneous	500	

2018 ANNUAL BUDGET

CITY OF WILLOUGHBY HILLS

FUND	DEPARTMENT	ACTIVITY	CODE #		
Court Improvement	Mayor's Court	Court Improvements	210.120		
CLASSIFICATION		ACTUAL		BUDGET	
		2016	2017	2017	2018
EXPENDITURES					
51000	PERSONAL SERVICE	37,160	32,013	38,300	31,900
52000	BENEFITS	19,999	16,991	21,200	17,900
	<u>OPERATIONS & MAINTENANCE</u>				
53000	CONTRACT SERVICES	0	600	1,300	1,300
54000	OPERATIONS & MAINTENANCE	0	0	0	0
55000	OTHER OPERATIONS & MAINT.	0	35	700	700
56000	CAPITAL IMPROVEMENTS	1,600	206	3,700	3,700
58000	DEBT SERVICE	0	0	0	0
59000	NON-OPERATING EXPENDITURES	0	0	0	0
TOTAL OPERATIONS & MAINTENANCE		1,600	841	5,700	5,700
59100	INTERFUND TRANSFERS	0	0	0	0
TOTAL EXPENDITURES		58,759	49,845	65,200	55,500
				Total	
CLASSIFICATION				Account	Classification
51000	PERSONAL SERVICE				31,900
	<u>210.120.51140 - COURT CLERK</u>			31,200	
	Clerk of Courts -60% FTE (40% 110.120)		31,230		
	<u>210.120.51994 - LONGEVITY PAY</u>			700	
	Clerk of Courts -60% FTE (40% 110.120)		700		
52000	BENEFITS				17,900
	<u>210.120.52100 - HOSPITALIZATION</u>			10,800	
	Medical Insurance - Base		11,870		
	Medical Insurance - Buyup		0		
	Dental Insurance - Base		469		
	Dental Insurance - Buyup		0		
	Vision Insurance		170		
	Employee Contribution		(1743)		
	Life Insurance		56		
	<u>210.120.52103 - MEDICAL CLAIMS PAID</u>			100	
	Deductible Expenses not covered by Gap Insurance		100		
	<u>210.120.52104 - GAP INSURANCE PREMI</u>			2,000	
	Gap Medical Insurance		2,014		
	<u>210.120.52200 - PERS</u>			4,500	
	Clerk of Courts		4,469		
	<u>210.120.52600 - MEDICARE</u>			500	
	Clerk of Courts		463		
53000	CONTRACT SERVICES				1,300
	<u>210.120.53700 - CONTRACT SERVICES</u>			1,300	
	Computer Hardware Maintenance		1,250		

CITY OF WILLOUGHBY HILLS

FUND Court Improvement	DEPARTMENT Mayor's Court	ACTIVITY Court Improvements		CODE # 210.120
CLASSIFICATION			ITEM	TOTALS
55000	<u>OTHER OPERATIONS & MAINTENANCE</u>			700
	<u>210.120.55100 - DUES, PERMITS, LICENSES</u>		200	
	Miscellaneous	200		
	<u>210.120.55210 - OFFICE EXPENSE</u>		500	
	Miscellaneous	500		
56000	<u>CAPITAL IMPROVEMENTS</u>			3,700
	<u>210.120.56100 - IMPROVEMENTS</u>		1,000	
	Miscellaneous	1,000		
	<u>210.120.56120 - SOFTWARE</u>		1,000	
	Miscellaneous	1,000		
	<u>210.120.56200 - OFFICE EQUIPMENT</u>		1,700	
	Computer replacement (1)	1,200		
	Miscellaneous	500		

CITY OF WILLOUGHBY HILLS

FUND	DEPARTMENT	ACTIVITY		CODE #
CLASSIFICATION			ITEM	TOTALS
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