

**CITY OF WILLOUGHBY HILLS**

| FUND  | DEPARTMENT                          | ACTIVITY           |         |  | CODE #   |
|---|-------------------------------------|--------------------|---------|--|--|
|   | Building                            | Department Summary |         |  |  |
| CLASSIFICATION  |                                     | ACTUAL             |         | BUDGET   |  |
|   |                                     | 2012               | 2013    | 2013   | 2014   |
| <b>EXPENDITURES</b>   |                                     |                    |         |  |  |
| 51000   | PERSONAL SERVICE                    | 95,527             | 84,084  | 85,500   | 88,600   |
| 52000   | BENEFITS                            | 44,225             | 34,197  | 36,400   | 28,900   |
|   | <u>OPERATIONS &amp; MAINTENANCE</u> |                    |         |  |  |
| 53000   | CONTRACT SERVICES                   | 35,655             | 48,992  | 59,100   | 91,100   |
| 54000   | OPERATIONS & MAINTENANCE            | 900                | 965     | 1,000  | 1,000  |
| 55000   | OTHER OPERATIONS & MAINT.           | 7,800              | 2,349   | 5,700  | 5,700  |
| 56000   | CAPITAL IMPROVEMENTS                | 2,532              | 1,525   | 500  | 500  |
| 58000   | DEBT SERVICE                        | 0                  | 0       | 0  | 0  |
| 59000   | NON-OPERATING EXPENDITURES          | 65,186             | 28,413  | 60,200   | 60,200   |
| <b>TOTAL OPERATIONS &amp; MAINTENANCE</b>   |                                     | 112,072            | 82,245  | 126,500  | 158,500  |
| 59100   | INTERFUND TRANSFERS                 | 0                  | 0       | 0  | 0  |
| <b>TOTAL EXPENDITURES</b>   |                                     | 251,824            | 200,526 | 248,400  | 276,000  |
|   |                                     |                    |         | <b>Total</b>   |  |
| <b>CLASSIFICATION</b>   |                                     |                    |         | <b>Account</b>   | <b>Classification</b>  |
| <p>The Building Activity is comprised of the following activities:</p> <p>110.570 - General Fund</p> <p><u>Agency Funds</u></p> <p>819 - Zoning Escrow Agency</p> <p>821 - Construction Bond Agency</p> <p>823 - Engineering and Inspection Deposit Agency</p> <p>Total Agency Funds</p> <p>Total</p> |                                     |                    |         | <p><u>Page</u></p> <p>Page E-94</p> <p>Page E-96</p> <p>Page E-97</p> <p>Page E-98</p> | <p><u>Budget</u></p> <p>131,600</p> <p>4,400</p> <p>50,000</p> <p>90,000</p> <p>144,400</p> <p>276,000</p> |

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| FUND                                      | DEPARTMENT  | ACTIVITY                  | CODE #  |         |                |
|---|---|---------------------------|---------|---------|----------------|
| General                                   | Building  | Building Code Enforcement | 110.570 |         |                |
| CLASSIFICATION                            |   | ACTUAL                    |         | BUDGET  |                |
|   |   | 2012                      | 2013    | 2013    | 2014           |
| <b>EXPENDITURES</b>                       |   |                           |         |         |                |
| 51000                                     | PERSONAL SERVICE                                      | 95,527                    | 84,084  | 85,500  | 88,600         |
| 52000                                     | BENEFITS  | 44,225                    | 34,197  | 36,400  | 28,900         |
| <u>OPERATIONS &amp; MAINTENANCE</u>       |   |                           |         |         |                |
| 53000                                     | CONTRACT SERVICES                                     | 2,673                     | 3,665   | 4,700   | 6,700          |
| 54000                                     | OPERATIONS & MAINTENANCE                              | 900                       | 965     | 1,000   | 1,000          |
| 55000                                     | OTHER OPERATIONS & MAINT.                             | 7,800                     | 2,349   | 5,700   | 5,700          |
| 56000                                     | CAPITAL IMPROVEMENTS                                  | 2,532                     | 1,525   | 500     | 500            |
| 58000                                     | DEBT SERVICE  | 0                         | 0       | 0       | 0              |
| 59000                                     | NON-OPERATING EXPENDITURES                            | 51                        | 125     | 200     | 200            |
| <b>TOTAL OPERATIONS &amp; MAINTENANCE</b> |   | 13,955                    | 8,630   | 12,100  | 14,100         |
| 59100                                     | INTERFUND TRANSFERS                                   | 0                         | 0       | 0       | 0              |
| <b>TOTAL EXPENDITURES</b>                 |   | 153,706                   | 126,911 | 134,000 | 131,600        |
|   |   |                           |         | Total   |                |
| CLASSIFICATION                            |   |                           |         | Account | Classification |
| 51000                                     | <b>PERSONAL SERVICE</b>                               |                           |         |         | <b>88,600</b>  |
|   | <u>110.570.51610 - BUILDING INSPECTORS</u>            |                           |         | 60,500  |                |
|   | Building Commissioner                                 | 60,470                    |         |         |                |
|   | <u>110.570.51620 - ZONING CLERK</u>                   |                           |         | 10,200  |                |
|   | ABR Clerk - PT  | 5,630                     |         |         |                |
|   | Zoning Clerk - PT - (50% Building, 50% Recreation)    | 4,580                     |         |         |                |
|   | <u>110.570.51630 - BUILDING DEPT CLERK</u>            |                           |         | 16,800  |                |
|   | Bldg/Srvc Depts. Clerk - FT (250.350-25%,610.680-25%) | 16,820                    |         |         |                |
|   | <u>110.570.51994 - LONGEVITY PAY</u>                  |                           |         | 1,100   |                |
|   | Longevity Pay - 2                                     | 1,050                     |         |         |                |
| 52000                                     | <b>BENEFITS</b>                                       |                           |         |         | <b>28,900</b>  |
|   | <u>110.570.52100 - HOSPITALIZATION</u>                |                           |         | 12,700  |                |
|   | Medical Insurance - Base                              | 13,734                    |         |         |                |
|   | Dental Insurance - Base                               | 344                       |         |         |                |
|   | Vision Insurance                                      | 162                       |         |         |                |
|   | Employee Contribution                                 | (1,697)                   |         |         |                |
|   | Life Insurance  | 124                       |         |         |                |
|   | <u>110.570.52101 - MEDICAL REIMBURSEMENT</u>          |                           |         | 1,400   |                |
|   | Payment in lieu of coverage - 50%                     | 1,350                     |         |         |                |
|   | <u>110.570.52103 - MEDICAL CLAIMS PAID</u>            |                           |         | 100     |                |
|   | Expenses not covered by Gap Insurance                 | 100                       |         |         |                |
|   | <u>110.570.52104 - GAP INSURANCE</u>                  |                           |         | 1,300   |                |
|   | Medical Gap Insurance coverage                        | 1,338                     |         |         |                |
|   | <u>110.570.52200 - PERS</u>                           |                           |         | 12,100  |                |
|   | Building Commissioner                                 | 8,564                     |         |         |                |
|   | Building Department Clerk - FT                        | 2,404                     |         |         |                |
|   | ABR Clerk - PT  | 788                       |         |         |                |
|   | Zoning Clerk - PT - (50% Building, 50% Recreation)    | 361                       |         |         |                |

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| FUND           | DEPARTMENT   | ACTIVITY                  | CODE #       |
|----------------|--|---------------------------|--------------|
| General        | Building   | Building Code Enforcement | 110.570      |
| CLASSIFICATION |  |                           | TOTALS       |
| <b>52000</b>   | <b><u>BENEFITS (continued)</u></b>                       |                           |              |
|                | <u>110.570.52600 - MEDICARE</u>                          |                           | 1,300        |
|                | Building Commissioner                                    | 890                       |              |
|                | Building Department Clerk - FT                           | 270                       |              |
|                | ABR Clerk - PT   | 80                        |              |
|                | Zoning Clerk - PT - (2/3 Building, 1/3 Recreation)       | 40                        |              |
| <b>53000</b>   | <b><u>CONTRACT SERVICES</u></b>                          |                           | <b>6,700</b> |
|                | <u>110.570.53240 - TELEPHONE</u>                         |                           | 500          |
|                | Cell Phone Service                                       | 270                       |              |
|                | Miscellaneous  | 240                       |              |
|                | <u>110.570.53600 - ENGINEERING, INSPECTIONS,</u>         |                           | 6,200        |
|                | Electrical Inspection Services                           | 4,200                     |              |
|                | Special Projects   | 2,000                     |              |
| <b>54000</b>   | <b><u>OPERATIONS &amp; MAINTENANCE</u></b>               |                           | <b>1,000</b> |
|                | <u>110.570.54200 - FUEL</u>                              |                           | 1,000        |
|                | 280 gallons @ \$3.60 per gallon                          | 1,000                     |              |
| <b>55000</b>   | <b><u>OTHER OPERATIONS &amp; MAINTENANCE</u></b>         |                           | <b>5,700</b> |
|                | <u>110.110.55100 - DUES, PERMITS, LICENSES</u>           |                           | 400          |
|                | Employee Bond  | 100                       |              |
|                | BOCONEO Membership                                       | 80                        |              |
|                | American Society of Flood Plain Manager - US CFM M       | 160                       |              |
|                | Miscellaneous  | 100                       |              |
|                | <u>110.570.55130 - SEMINARS &amp; EDUCATION</u>          |                           | 1,800        |
|                | Building Commissioner's Certifications - International C | 125                       |              |
|                | Water Management Association of Ohio                     | 439                       |              |
|                | American Society of Flood Plain Manager - US CFM M       | 160                       |              |
|                | State Residential Building Official Certification Fee    | 60                        |              |
|                | American Planning Association Cleveland                  | 425                       |              |
|                | Miscellaneous  | 600                       |              |
|                | <u>110.570.55200 - STATE TAX ON PERMIT FEES</u>          |                           | 400          |
|                | 1% State Assessment on Building Permits                  | 400                       |              |
|                | <u>110.570.55210 - OFFICE EXPENSE</u>                    |                           | 2,000        |
|                | Regular Supplies   | 2,000                     |              |
|                | <u>110.570.55551 - LIBRARY MATERIALS</u>                 |                           | 500          |
|                | Miscellaneous  | 500                       |              |
|                | <u>110.570.55620 - VEHICLE MAINTENANCE</u>               |                           | 600          |
|                | Miscellaneous  | 600                       |              |
| <b>56000</b>   | <b><u>CAPITAL IMPROVEMENTS</u></b>                       |                           | <b>500</b>   |
|                | <u>110.570.56200 - OFFICE EQUIPMENT</u>                  |                           | 500          |
|                | Unspecified  | 500                       |              |
| <b>59000</b>   | <b><u>NON-OPERATING EXPENDITURES</u></b>                 |                           | <b>200</b>   |
|                | <u>110.570.59700 - REFUNDS</u>                           |                           | 200          |
|                | Permit Refunds   | 200                       |              |

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|---|---|---------------------------|---------|----------------|-------|
| Zoning Escrow Agency                      | Building  | Building Code Enforcement | 819.110 |                |       |
| CLASSIFICATION                            |   | ACTUAL                    |         | BUDGET         |       |
|   |   | 2012                      | 2013    | 2013           | 2014  |
| <b>EXPENDITURES</b>                       |   |                           |         |                |       |
| 51000                                     | PERSONAL SERVICE  | 0                         | 0       | 0              | 0     |
| 52000                                     | BENEFITS  | 0                         | 0       | 0              | 0     |
|   | <u>OPERATIONS &amp; MAINTENANCE</u>   |                           |         |                |       |
| 53000                                     | CONTRACT SERVICES   | 0                         | 0       | 4,400          | 4,400 |
| 54000                                     | OPERATIONS & MAINTENANCE  | 0                         | 0       | 0              | 0     |
| 55000                                     | OTHER OPERATIONS & MAINT.   | 0                         | 0       | 0              | 0     |
| 56000                                     | CAPITAL IMPROVEMENTS  | 0                         | 0       | 0              | 0     |
| 58000                                     | DEBT SERVICE  | 0                         | 0       | 0              | 0     |
| 59000                                     | NON-OPERATING EXPENDITURES  | 0                         | 0       | 0              | 0     |
| <b>TOTAL OPERATIONS &amp; MAINTENANCE</b> |   | 0                         | 0       | 4,400          | 4,400 |
| 59100                                     | INTERFUND TRANSFERS   | 0                         | 0       | 0              | 0     |
| <b>TOTAL EXPENDITURES</b>                 |   | 0                         | 0       | 4,400          | 4,400 |
|   |   |                           | Total   |                |       |
| CLASSIFICATION                            |   |                           | Account | Classification |       |
| 53000                                     | <u>CONTRACT SERVICES</u><br><u>819.110.53997 - ZONING ESCROW</u><br>Zoning Escrow | 4,400                     | 4,400   | 4,400          |       |

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|---|-------------------------------------|------------|--|---------------------------|--------|---------|----------------|
| Const. Bond Agency                        |                                     | Building   |  | Building Code Enforcement |        | 821.110 |                |
| CLASSIFICATION                            |                                     |            |  | ACTUAL                    |        | BUDGET  |                |
|   |                                     |            |  | 2012                      | 2013   | 2013    | 2014           |
| <b>EXPENDITURES</b>                       |                                     |            |  |                           |        |         |                |
| 51000                                     | PERSONAL SERVICE                    |            |  | 0                         | 0      | 0       | 0              |
| 52000                                     | BENEFITS                            |            |  | 0                         | 0      | 0       | 0              |
|   | <u>OPERATIONS &amp; MAINTENANCE</u> |            |  |                           |        |         |                |
| 53000                                     | CONTRACT SERVICES                   |            |  | 0                         | 0      | 0       | 0              |
| 54000                                     | OPERATIONS & MAINTENANCE            |            |  | 0                         | 0      | 0       | 0              |
| 55000                                     | OTHER OPERATIONS & MAINT.           |            |  | 0                         | 0      | 0       | 0              |
| 56000                                     | CAPITAL IMPROVEMENTS                |            |  | 0                         | 0      | 0       | 0              |
| 58000                                     | DEBT SERVICE                        |            |  | 0                         | 0      | 0       | 0              |
| 59000                                     | NON-OPERATING EXPENDITURES          |            |  | 65,135                    | 19,350 | 50,000  | 50,000         |
| <b>TOTAL OPERATIONS &amp; MAINTENANCE</b> |                                     |            |  | 65,135                    | 19,350 | 50,000  | 50,000         |
| 59100                                     | INTERFUND TRANSFERS                 |            |  | 0                         | 0      | 0       | 0              |
| <b>TOTAL EXPENDITURES</b>                 |                                     |            |  | 65,135                    | 19,350 | 50,000  | 50,000         |
|   |                                     |            |  |                           |        | Total   |                |
| CLASSIFICATION                            |                                     |            |  |                           |        | Account | Classification |
| 59000                                     | <u>NON-OPERATING EXPENDITURES</u>   |            |  |                           |        |         | 50,000         |
|   | <u>821.110.59700 - REFUNDS</u>      |            |  |                           |        | 50,000  |                |
|   | Construction Bond Refunds           |            |  |                           | 50,000 |         |                |

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|---|---|------------|--|---------------------------|--------|---------|----------------|
| Eng. & Insp.<br>Dep. Agency               |   | Building   |  | Building Code Enforcement |        | 823.110 |                |
| CLASSIFICATION                            |   |            |  | ACTUAL                    |        | BUDGET  |                |
|   |   |            |  | 2012                      | 2013   | 2013    | 2014           |
| <b>EXPENDITURES</b>                       |   |            |  |                           |        |         |                |
| 51000                                     | PERSONAL SERVICE                                    |            |  | 0                         | 0      | 0       | 0              |
| 52000                                     | BENEFITS  |            |  | 0                         | 0      | 0       | 0              |
|   | <u>OPERATIONS &amp; MAINTENANCE</u>                 |            |  |                           |        |         |                |
| 53000                                     | CONTRACT SERVICES                                   |            |  | 32,982                    | 45,327 | 50,000  | 80,000         |
| 54000                                     | OPERATIONS & MAINTENANCE                            |            |  | 0                         | 0      | 0       | 0              |
| 55000                                     | OTHER OPERATIONS & MAINT.                           |            |  | 0                         | 0      | 0       | 0              |
| 56000                                     | CAPITAL IMPROVEMENTS                                |            |  | 0                         | 0      | 0       | 0              |
| 58000                                     | DEBT SERVICE  |            |  | 0                         | 0      | 0       | 0              |
| 59000                                     | NON-OPERATING EXPENDITURES                          |            |  | 0                         | 8,938  | 10,000  | 10,000         |
| <b>TOTAL OPERATIONS &amp; MAINTENANCE</b> |   |            |  | 32,982                    | 54,265 | 60,000  | 90,000         |
| 59100                                     | INTERFUND TRANSFERS                                 |            |  | 0                         | 0      | 0       | 0              |
| <b>TOTAL EXPENDITURES</b>                 |   |            |  | 32,982                    | 54,265 | 60,000  | 90,000         |
|   |   |            |  |                           |        | Total   |                |
| CLASSIFICATION                            |   |            |  |                           |        | Account | Classification |
| 53000                                     | <b>CONTRACT SERVICES</b>                            |            |  |                           |        |         | <b>80,000</b>  |
|   | <u>823.110.53600 - ENGINEERING FEES</u>             |            |  |                           |        | 80,000  |                |
|   | Engineering Fees                                    |            |  |                           | 80,000 |         |                |
| 59000                                     | <b>NON-OPERATING EXPENDITURES</b>                   |            |  |                           |        |         | <b>10,000</b>  |
|   | <u>823.110.59710 - ENGINEERING DEPOSITS REFUNDS</u> |            |  |                           |        | 10,000  |                |
|   | Refund of Excess Deposits                           |            |  |                           | 10,000 |         |                |